



COACHING APPLICATION FORM - YOUTH SEASON 2019

Application Closing Date:
5th October, 2018

Please complete all sections. Return pages 7, 8 & 9 only.

**All applications to be returned email to ian.reddan4@gmail.com
or**

**Sandgate Hawks Sporting Club
attn.: Club Coaching Coordinator,
120 Lemke Rd, Taigum, 4018**



GENERAL INFORMATION FOR PROSPECTIVE COACHES

Introduction

The following is provided for your information only and should be kept for future reference. The purpose of this information is to outline some basic information on topics that are commonly raised by Coaches through the football season.

It is important that you carefully read and understand the information contained in this document. Some of the content may have a bearing on your decision to either accept, or reject an offer of appointment to coach at the SHAFC should it be extended to you.

This document does not claim to be exclusive and gives basic information only. If you have any questions or concerns, please raise them with the Coaching Coordinators without delay. All contact numbers and email addresses are available on our website.

Coaching Applications:

All applications are judged on their own **merit**. Our objective is to appoint quality coaches that are suitably matched to the team they will wish to coach. Consideration will be given to the applicant's knowledge, experience and personality in relation to the age group they are applying for. All appointed Coaches are required have a Working with Children's check as stated earlier.

For example:

1. A person who has coached successfully at a senior level will have the appropriate football knowledge and experience, but may not be suited to coach under 8's – 11's.
2. An applicant does not have to have a child of their own playing at the club or in the team they are applying to coach for.

Tenure:

Coaches are appointed for one (1) season tenure only. Commencing from date of appointment and terminating on the completion of the AFL Queensland Youth Grand Finals weekend. All Coaches positions are then deemed to be vacant and applications will be sought from both existing coaches and new people for the following seasons.

Dismissal:

The Sandgate Hawks Australian Football Club reserves the right to remove a coach if they feel their position is untenable, due to Code of Conduct violations, or other issues that have arisen.

Code of Conduct:

The nominated representatives of the committee will investigate alleged breaches of the Sandgate Hawks Australian Football Club Code of Conduct/AFL Coaches Code of Conduct. The representatives will determine whether a breach has occurred, and if so, what penalty will be applied. This action is separate to any penalty that may be handed down by the AFL Queensland for incidents reported to them.



Key Requirements

Email:

There will be daily / weekly information sent via email to you. For this reason, it is critical that you have daily access to email. If you do not have your own email address, you will need to arrange for someone to receive your emails and promptly pass the information on to you. In most cases, your Team Manager can meet this need; however, if they also do not have an email address, you will need to make alternative arrangements for email access. Not reading an email will not be a sufficient defence, if you fail to do what is required by an email that has been sent to you.

Support staff:

You will be required to appoint capable people within your team to fulfil the following positions prior to the commencement of the season:

- One Assistant Coach (minimum)
- One Team Manager
- One Runner
- Optional – 1 Trainer

Assistant Coach:

It is a mandatory requirement that every team has an accredited Assistant Coach. The appointed Coach is required to recommend to the coaching panel a suitable person/s to fulfil the role; however, the Coaching panel reserves the right to give final approval on the appointment of the Assistant Coach/s. **Assistant Coaches are NOT to be appointed prior to this approval to avoid personal embarrassment.**

Coaches Absence:

In the event of the Coach's absence, the assistance coach will be required to take on the full responsibilities of the Coach until their return.

Player Game Time:

Under 8's to 12's must receive a minimum of 3/4 of a game every week.

All players are required to be fielded in every position equally throughout the year on a rotation basis. This is to encourage education and enjoyment of the game.

Under 13's to 14's must receive a minimum of ¾ of a game every week. Player position will be at the Coaches discretion.

Under 15's to 17's must receive a minimum of ½ a game every week. Player position will be at the Coaches discretion.

Training: (all teams)

The Committee will determine commencement dates, times and venues in consultation with Coaches. Coaches are required to conduct occasional combined training sessions throughout the season to encourage club kinship and unity between all players.

Training: ALL YOUTH SIDES

In Age Groups with two teams, Coaches will be required to work closely together to maximize the benefit for all players.

At SHAFC we believe that there is no division between any of our players and that we are all one team.

**Meetings:**

Attendance at Coaches meetings is a requirement of the appointment. All meetings are called at the discretion of the Committee. A typical year would normally include 1 Pre-Season Coaches/Team Managers meeting and 2-3 Coaches meetings throughout.

Fundraising Functions & Activities:

Coaches are asked to support the club in all its fundraising efforts by way of their own participation and their encouragement of others in the team to do the same.

Voting

End of year trophies are determined as follows:

Voting takes place for the duration of the home and away season. The voting process will be communicated to all coaches at the pre-season meeting.

Presentation Day:

End of year presentations will be held for each team on a date set by the SHAFc Junior Sub-Committee.

Communication:

All communications from the club to the coaches must be replied to and acted upon without delay.

No team official or parent is to contact or correspond with AFL Queensland regarding any matter relating to the SHAFc or League issue – all correspondence must go through the Committee.

In Summary:

If you have any questions or queries, they would normally be directed to the Coaching Coordinator.

If you accept an offer to coach at SHAFc, you will be expected to make yourself aware of all club policies and to abide by these policies, codes of conduct, to follow instructions from the Football Department and respect all Committee Decisions.

WHAT TO EXPECT FROM SHAFc

- Appreciation and Respect
- Openness and Honesty
- Information and Recognition
- Consultation and Supervision
- Support and Guidance

WHAT SHAFc EXPECTS FROM YOU

- Good Organisation, energetic and enthusiasm
- Encouraging and Supportive
- Creative and Flexible
- A careful observer and thoughtful planner
- Good at delegating task to assistants and older, more skilled players
- Knowledgeable and committed to improving their coaching
- Caring and interested in the wellbeing of every player
- Patient and understanding
- Fair and Consistent
- Fun to be around
- Continual focus on development of all players at all skill levels in your charge, regardless of natural talent and personality
- Energy, enthusiasm, patience and understanding.
- A commitment and openness in becoming a better coach.
- Communication & organisation.

**CARE COURAGE PRIDE
UNITED FOCUSED RESPECTFUL**



- Make football fair, consistent and fun for all players.
- Embrace the SHAFC Club Vision of Care – Courage – Pride
- Embrace the SHAFC Club Coaching Philosophy of United – Focused - Respectful

SPECIAL SKILLS REQUIRED

- Leadership skills
- Effective Communicator
- Ability to analyse, study, plan and assess the game as it develops
- Knowledge of football skills – technical and tactical
- Ability to deal with a wide range of players, officials and supporters
- Coach AFL Accreditation (Coaches Accreditation will be paid for by SHAFC, via re-imbursement)

DUTIES AND RESPONSIBILITIES

- Adhere to and promote the Coach, league and club codes of Practice/Conduct
- Accept and abide by all committee decisions
- Have a competent understanding of game, competition, league and club rules
- Attend all matches and training sessions
- Plan, organise and run Training Sessions with age appropriate drills and development training
- Teach football skills and team tactics
- Encourage and support all players to reach their full potential and maximize their enjoyment
- Identify each individual player skill levels and match the learning experience for that player
- Encourage parents to become your helpers at training session and on game day
- Provide clear instruction and feedback to the team and individual players
- Attend club meetings on request; represent the club at official club functions and activities
- Continually seek to upgrade knowledge of the game and training techniques
- Have an understanding of injury prevention, care and risk management
- Develop team morale and a rapport (connection) with all players in your charge
- Make every effort to ensure that each players participation is a fun and positive experience

COACHES CODE OF CONDUCT

- Coaches that are chosen to represent the Sandgate Hawks Australian Football Club will abide by the AFL Code of Conduct, Rules and Codes of Conduct of the Sandgate Hawks Australian Football Club and the AFL QUEENSLAND.
- Coaches must operate within the spirit of the game and understand and practice fair play and must teach and encourage their players to do the same.
- Coaches must remember that players participate for pleasure, and winning is only part of the fun.
- Coaches must recognize that all players are deserving of equal time, attention and opportunities from the lowest skilled player to the highest skilled player.
- Players should receive a minimum of the following playing time on match day in accordance with AFL guidelines.
- The Sandgate Hawks Australian Football Club will provide each Coach/Team Manager a standard form to record every player's playing time for each match. This completed form is to be kept by the Team Manager but may be called for by the Committee at any time.
- A Coach must have due consideration to the varying maturity and ability levels of all players when designing practice schedules, practice activities and involvement in the competition.
- A Coach is to avoid the overplaying of talented players and aim to maximize participation and enjoyment for all players regardless of ability.
- A Coach is to be reasonable in the demands they make on the time commitments of the players, having due consideration for their health and wellbeing.
- A Coach will not verbally or physically abuse, intimidate or use threatening behaviour or language towards any players in their care.

**CARE COURAGE PRIDE
UNITED FOCUSED RESPECTFUL**



- A Coach must refrain from any unnecessary physical contact with the player. Any physical contact with a young person will be appropriate to the situation and necessary for the player's skill development.
- A Coach will show concern and caution towards ill and injured players and recognize the significance of the injury or illness. Coaches will follow the advice of a club First Aid Trainer or a Physician, whichever is appropriate, in the circumstances concerning the return of an injured or ill player to training and competition. If the player has been under a physician a certificate should be provided to the coach allowing the player to train or play.
- A Coach will stress and monitor safety always and ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of the players.
- A Coach will respect the rights, dignity and worth of every young person and all other individuals within the context of the coach's involvement in Australian Football and the Sandgate Hawks Australian Football Club, including refraining from any discriminatory practices on the basis of ability, gender, race, religion, ethnic background or special ability/disability.
- A Coach will attempt to play all players in as many positions as possible. In under 9's to under 12s, the coach will play all players in every position during the season.
- A Coach will not verbally or physically abuse, intimidate or use threatening behavior or language towards Sandgate Hawks Australian Football Club Committee persons or representatives, league representatives, coaches, game day officials, parents or spectators including all players, representatives, parents and spectators of other clubs.
- A Coach will at all times actively foster and display control, respect, professionalism and appropriate sporting behaviour, towards all coaches, game day officials, club committee and administrators, parents, spectators and media regardless of whether they are from Sandgate Hawks Australian Football Club or from other clubs.
- A Coach will obtain appropriate qualifications and keep up to date and informed regarding sound principles of coaching, skill development and the principles of growth and development of young people recognizing that these are factors relating to the welfare of players.
- A Coach will reject the use of performance enhancing substances in sport and will abide by the guidelines set forth in the AFL Drug Policy.

The Sandgate Hawks Australian Football Club gives all Coaches its full support in the implementation of these guidelines.



NAME:			
ADDRESS:			
PHONE:	Home:	Work:	Mobile:
EMAIL:	Primary email:		Secondary email:
PREFERED NAME/NICKNAME:			
<p>Please indicate which level/area you would like to coach:</p> <p>U11 <input type="checkbox"/> U12 <input type="checkbox"/> U13Girls <input type="checkbox"/> U14 <input type="checkbox"/> U15Girls <input type="checkbox"/> U16 <input type="checkbox"/> U17Girls <input type="checkbox"/></p> <p>Assistant Coach <input type="checkbox"/></p> <p>Skills Development Coach – Junior Rules <input type="checkbox"/></p> <p>Skills Development Coach - Youth <input type="checkbox"/></p>			
Do you have previous coaching experience?		Yes	No
If YES, please provide full details (include accreditation):			
Do you have other relevant qualifications or experience (First Aid, etc.)?		Yes	No
Details:			
Have you read the SJAFC Club Guiding Principles for Coaches document?		Yes	No



Please outline your Coaching Philosophy:

Please provide an outline your focus for your Pre-season/in-season training sessions
(please also provide a written training plan):

Please provide any additional information to assist your application:

Please note: **All applicants will be required to attend an interview for coaching positions** as per the SHAFC Juniors Coach Selection Policy.

To assist the Selection Panel, it is important that ***all*** parts of this application form are completed fully by the applicant. Interview dates and times will be advised shortly after the closing date.

Please advise the Club if you cannot make any interview ASAP, so it can be rescheduled.



COACHES CODE OF CONDUCT

- I will abide by the AFL Coaches Code of Conduct, the AFL Rules of the game and the Rules and Codes of Conduct of the Sandgate Hawks AFC, and AFL Queensland.
- I will at all times operate within the spirit of the game and understand and practice fair play. I will also teach and encourage the players to do the same.
- I will remember that players participate for pleasure, and winning is only part of the fun.
- I will ensure that the time players spend with me is a positive experience in a positive environment, where skilled learning and development are priorities and not overshadowed by a desire to win.
- I will recognize that all players are deserving of equal time, attention and opportunities from the lowest skilled player to the highest skilled player.
- I will have due consideration for varying maturity and ability levels of my players when designing practice schedules, practice activities and involvement in competition
- I will avoid overplaying the talented players aiming to maximize participation and enjoyment for all players regardless of ability. I will ensure that all players are given the correct game time in accordance with club policy.
- I will be reasonable in the demand I make on the time commitments of the players in my care, having due consideration for their health and wellbeing.
- I will not verbally or physically abuse, intimidate, or use threatening behaviour or language towards players in my care.
- I will refrain from unnecessary physical contact with players in my care. Any physical contact with a young person will be appropriate to the situation and necessary for the player's skill and development
- I will show concern and caution towards sick or injured players and recognizes the significance of the injury or illness. I will seek and follow the advice of a club First Aid Trainer or a Physician, whichever is appropriate, in the circumstances concerning the return of an injured or ill player to training or competition. If a player has been under treatment from a physician I will request a certificate from that physician allowing the player to resume training or playing.
- I will stress and monitor safety always and ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all players
- I will respect the rights, dignity and worth of every young person and all other individuals within the context of my involvement in Australian Football and the Sandgate Hawks Australian Football Club, including refraining from any discriminatory practices on the basis of ability, gender, race, religion, ethnic background or special ability/disability.
- I will not verbally or physically abuse, intimidate or use threatening behaviour or language towards Sandgate Hawks Australian Football Club committee persons or representatives of the league, coaches, game day officials, parents or spectators including all players, representatives, parents and spectators of other clubs.
- I will at all times, actively foster and display control, respect, professionalism and appropriate sporting behaviour towards all coaches, game day officials, club committee and administrators, parents, spectators and media, regardless of whether they are from Sandgate Hawks AFC or from other clubs.
- I will obtain appropriate qualifications and keep up to date and informed regarding sound principles of coaching, skill development and the principles of growth and development of young people recognizing that these are factors relating to the welfare of my players.
- I reject the use of performance enhancing substances in sport and will abide by the guidelines set forth in the AFL Drug Policy.

I, hereby commit, to the best of my ability, to uphold and adhere to the Sandgate Hawks AFC, and the AFL Queensland Operational Rules, Responsibilities and Guidelines. I confirm that I have read and understood the attachments to this application form, I understand that as an integral component of my acceptance as a coach I must maintain a standard of behaviour and conduct that is in the best interests of the club, the game, the players in my care and all other volunteers and club members. In representing myself in an honest manner and without bringing the coaching profession, the Club or the Game in disrepute, I will endeavour to uphold all of this to the best of my ability:

Signature of Applicant:

Date:

(Please sign and return with application)