

## Basketball Northern Territory Arafura Games Working Group

### Terms of Reference

#### 1. Purpose

The Arafura Games Working Group will be provide operation guidance to the Basketball Northern Territory CEO and Arafura Games Operational Team on the event operations of the 2019 Arafura Games.

#### 2. Membership

- a. The Board of Basketball Northern Territory will call for nominations and will select, at their discretion, up to five (5) member for the Working Group.
- b. The Working Group nominees should have experience within an area that can include previous Arafura Games, a knowledge of competition management, event management, marketing and communication, stakeholder relationships and/or major events.
- c. The Working Group should, were possible, also include a person representing the Venue in which the Arafura Games will take place.
- d. The Working Group will include a member of the Basketball Northern Territory Board, who will Chair the group and provide recommendation(s) to the Board where necessary, as well as operational updates.
- e. The Basketball Northern Territory CEO shall attend all meeting of the Working Group, along with any other staff of Basketball Northern Territory, the Basketball Northern Territory CEO deems necessary.

#### 3. Term of Membership

The Term of membership will commence from 1 August of the previous calendar year to the Arafura Games and will conclude 1 month after the conclusion of the Arafura Games.

The Basketball Northern Territory Board Member shall retain the Arafura Games in their Portfolio of responsibilities for reporting to the Basketball Northern Territory Board year round.

#### 4. General Powers

The Working Group will have the power to make recommendations to the Basketball Northern Territory CEO or where necessary to the Basketball Northern Territory Board.

#### 5. Administration

The nominated Chair of the Working Group will determine the timing of all meetings. Meeting will be held in the office of Basketball Northern Territory, via telephone conference or video conference.

The nominated Chair of the Working Group will determine the notes format and instruct the CEO to undertake drafting of recommendations from the Working Group to the Basketball Northern Territory Board.

*Note: the Basketball Northern Territory Arafura Games Working Group is not a Committee under the Basketball Australia nor Basketball Northern Territory Constitutions.*