



WESTERN AUSTRALIAN BASKETBALL FEDERATION PRIVACY POLICY

Position Statement

The Western Australian Basketball Federation (BWA) views the personal privacy of its members, supporters, sponsors, registered players and officials (BWA Stakeholders) as a very important issue and is committed to the protection of their personal information. This policy is provided to make BWA's stakeholders generally aware of how BWA collects, uses and manages personal information that it receives from its stakeholders.

Our policy contains information on the following topics:

1. Privacy Amendment (Private Sector);
2. Collection, use and disclosure of personal information;
3. Protection of personal information;
4. Rights of access to personal information we hold, and
5. Privacy concerns

Privacy Amendment (Private Sector)

National privacy legislation has been introduced which provides a national scheme for the handling of "Personal Information" by the private sector, including BWA. This legislation is governed by the Office of the Privacy Commissioner.

The legislation requires the private sector to comply with 10 National Privacy Principles (NPP's). The principles set the minimum standard for the dealing of personal information by the private sector. The requirements relate to the collection, use, disclosure, quality, security and access to personal information.

Collection, Use and Disclosure of Personal Information

Personal information is collected from a number of sources and at various times during BWA's relationship with members, supporters, sponsors, registered players and officials. Personal information can be collected in a number of ways;

1. Directly from individuals;
2. On membership forms;
3. Player registration forms;
4. Sponsor data sheets;
5. E-mails received;
6. Postings on the BWA web page;
7. Business cards, and
8. In some instances BWA also collects information from third parties

The collection of personal information is necessary to enable BWA to provide relevant and better services to its members. The two main services being:

1. Registration of players, coaches, officials and officers of affiliated clubs, associations and recreation centres, and
2. The maintenance of a data base of Basketball Western Australia members and sponsors

In order to administer competitions BWA collects personal information as a part of the player registrations:

1. Players name, postal address, home and business telephone numbers and date of birth
2. Players basketball playing history (WNBL & SBL Players only)

Information collected by BWA will only be disclosed to:

1. Provide contact details of the officers of affiliated clubs;
2. Provide statistical playing data of participants;
3. Provide government bodies information required by law;
4. For management or statistical purposes

Where possible personal information disclosed will be de-identified.

BWA will make every effort to ensure that all personal information collected, used or disclosed is accurate, complete and up to date.

Protection of Personal Information

BWA does not share, sell or rent any identifiable personal information to any third party without their personal written permission.

BWA stores personal information on computer databases as well as in hard copy. BWA takes all reasonable steps to ensure the security and privacy of information. BWA takes reasonable measures so that personal information is protected from unauthorised access and misuse. **Rights of access**

Any person with personal information kept by BWA can ask for access to the data for the purpose of advising BWA of any inaccuracies. BWA will comply with any such request to the extent of the privacy act. Anyone can access personal information at any time or ask to be removed from the BWA mailing list without cost. BWA will endeavour to respond to the requests within (14) days.

Privacy Concerns

By calling (08) 9284 0555 you can:

- Complain to us if you believe that your personal privacy has been breached;
- Obtain more information about the way we manage personal information that we hold;
- Request access to personal information we hold about you; and ask to be removed from the database.

Basketball Western Australia
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FLOREAT, WA 6014

Phone: (08) 9284 0555

Fax: (08) 9284 0550

E-mail: admin@basketballwa.asn.au

Contacts

The Office of the Privacy Commissioner

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Phone:	1300 363 992
Fax:	02 9284 9666
E-Mail:	privacy@privacy.gov.au