INTRODUCTION

This edition of the Handbook includes Administrative information and Association By-Laws and is prepared as an aid to Club Administrators and Officials.

It is important that this document is read in conjunction with the Regulations of the SA Community Football League and the Constitution of the BAROSSA, LIGHT AND GAWLER FOOTBALL ASSOCIATION Inc.

It should be read as a supplement to the BL&G FA Inc Constitution and not as a replacement.

It endeavours to be informative and put in more simple terms some of the major processes and procedures faced by the administrator, particularly for those at the beginning of their involvement with their Club.

As is expected, our Association Clubs make various decisions to add or alter rules and some subjects are revised or added and so constant updating is necessary.

(To avoid confusion the previous years' handbook must be destroyed.)

Clubs are encouraged to photo copy all or parts of this document and distribute the information as necessary for their own internal administrations.

I trust you will find it helpful and that it makes your job easier. If you have any questions, please do not hesitate to contact me. Subject suggestions for future editions are always appreciated.

Wishing you all a very successful season.

Secretary BLGFA

BLG CALENDAR FOR 2017

MEETING OF CLUB DELEGATES (at Nuriootpa Vine Inn at 7pm)

Tuesday February 14th
Tuesday April 11th
Tuesday June 13th
Tuesday August 8th

Wednesday December 6th AGM

MEETING OF DIRECTORS

Tuesday January 17th Tuesday February 21st Tuesday March 21st April 18th Tuesday Tuesday May 16th Tuesday June 20th July 18th Tuesday Tuesday August 15th Tuesday September 19th October 17th Tuesday Tuesday November 21st

OTHER EVENTS

Commencing November 25th Robert Zerella Academy 5th February Presidents Forum Sunday 26th February Sunday SANFL Club Development Forum 10th -12th Level 2 Coaching Course (Adelaide Oval) February March 21st Tuesday Level 1 Coaching Course (U/9 to A Grade) Saturday/Sunday July 8th & 9th SACFL Zone Championships at Murray Bridge Saturday 8th July Senior/Junior Colts Inter League match Vs RFL July 15th Saturday MAC & BLG Safety Round

Commencing July 10th SANFL U/15 & U/17 Championships

Sunday August 6th Central Zone U/14 Carnival Sunday September 3rd BLG Junior Carnival

Monday September 11th BLG Medal Count (Vine Inn)
Saturday September 23th BLG Grand Final (Nuriootpa Oval)
Wednesday December 6th BLG AGM at Vine Inn at 7pm

1

BAROSSA LIGHT AND GAWLER FOOTBALL ASSOCIATION

OUR MISSION

To manage The Barossa, Light and Gawler Football Association Inc, to ensure it is the most successful country football association in South Australia for the benefit of our key stakeholders – our affiliated Clubs, Players and the football public.

AIMS and OBJECTIVES

- To promote the game of Australian Rules Football at all levels in a proactive manner to ensure the future viability of the Association.
- To engender increasing support and provide healthy, high standard sporting entertainment.
- To look after the interests of all affiliated Clubs giving them an equal opportunity to compete and to provide a safe and non-discriminatory environment for all players to develop to their full potential.
- To foster an efficient and effective Junior Development Programme to ensure the future strength of our Association and provide a pathway for our young men and women to the SANFL and the AFL.
- To support and promote a family sporting culture by working closely with the Barossa and Light Netball Association.
- To continue to develop and foster a close working relationship with the Central District Football Club.

BL&G STRATEGIC PLAN

ENVIRONMENT

The Barossa Light and Gawler Football Association (BL&GFA) is a dynamic body responsible for the administration of Australian Rules Football playing within the council boundaries of Barossa Light & Gawler.

Football in the region was initially of two association Barossa and Light (B&L) and Gawler and District Football Associations.

In 1986, three of the clubs from G&D, Gawler Centrals, South Gawler and Willaston, applied and were accepted into the existing B&L. With clubs from the then Barossa and Light Association endorsing the Gawler District Association Clubs application, a new league was formed, called the Barossa Light and Gawler Football Association (BL&GFA).

The Association comprises 9 affiliated clubs.

Each club fields 2 senior grades, 1 senior and 1 junior colts of football each week of the minor round games.

Each club is directly involved with football at local schools and offers a transition into the Club environment. This is achieved through the activities of the Associations' endorsed Junior Management Committee.

STRUCTURE

The BL&GFA is a league made up of member clubs and stakeholders throughout the Barossa Light and Gawler.

The BL&G has a Board of Directors elected in accordance with the Constitution by the Affiliated Member Clubs.

The Board consists of:

- President
- 4 Directors

The Board of Directors is responsible for:

- Strategic Direction
- Corporate Governance
- Application of the Constitution & Financial Management
- Administration of the Association
- Overall performance of the Association

The BL&G Board of Directors, delegates to the Secretary, the responsibility for the day to day operations of the Association.

The member clubs and the stakeholders are responsible for effectively managing and presenting Australian Rules Football in their areas of influence, and for collaborating with others in the BL&G to pursue the objectives promulgated by the Association from time to time.

The BL&G maintains a strong relationship with Central Districts Football Club (CDFC), as the major football entity within Centrals SANFL Zone.

The BL&G Football Association also maintains collaborative relationships with other Country Associations throughout South Australia, the SACFL and the SANFL

MISSION

To manage and maintain the Barossa, Light and Gawler Football Association Inc. to ensure it is the most successful country football Association in South Australia, for the benefit of our stakeholders – our affiliated Clubs, players and the football public.

VISION

To be the pre-eminent Football Association in Country - South Australia.

OBJECTIVES

The BL&G Association aims to:

- foster efficient and effective Development Programs to ensure the future strength of our Association and provide a pathway for our young men and women to the SANFL and AFL.
- promote the game of Australian Rules Football at all levels in a proactive manner to ensure the future viability of the Association.
- engender increasing support and provide healthy, high standard sporting entertainment.
- look after the interests of all affiliated Clubs giving them an equal opportunity to compete and to provide a safe and non-discriminatory environment for all players to develop to their full potential.
- support and promote a family sporting environment by working across cultures within the Barossa, Light and Gawler areas.
- continue to develop and foster a close working relationship with all the Sporting Codes and Government non Government bodies.

KEY PERFOMANCE INDICATORS

- 1. Innovative Leadership and Management
- 2. Financial viability of the BL&G and its affiliated clubs
- 3. Education and Club development.
- 4. Ongoing development and growth of the Game
- 5. Marketing and promotion of the BL&G
- 6. Develop and maintain ongoing community relationships

2017 DIRECTORY

BAROSSA LIGHT & GAWLER FOOTBALL ASSOCIATION INC.

(p/fax) 08 8522 5294 (e) blgfa@sanflcfl.com.au PO Box 528 Willaston SA 5118

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REGISTRATION/TRANSFER OFFICER Zok (m) 0408 849 877 (e) blgfa@sanflcfl.com.au

BLGFA EXECUTIVE COMMITTEE

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PRESIDENT JMC TBA

HONORARY SOLICITOR Luke Officer **HONORARY TRIBUNAL CHAIRMAN** Brian Teakle HONORARY TRIBUNAL COMMISSONER Ian Carmichael

Chris Gill Robin Symes **Bob Haines**

Len Warren **HONORARY AUDITOR** Gerhardy Whitelum **HONORARY PATRONS** Elva Falland

> John Falland Nick Hambour Brian Menzel

SANFL CONTACTS

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Kris Grant CENTRAL DISTRICT FOOTBALL CLUB 0407 373 399 (e) kris.grant@cdfc.com.au Scott Stevens 0407 233 450 (e) scott.stevens@cdfc.com.au

BL&G NETBALL ASSOCIATION CONTACTS

PRESIDENT

Sarah Johnson 0407069287 (e) blgnapresident@gmail.com

SECRETARY

Debbie Miles 0411 099 101 (e) blgnasecretary@gmail.com

2017 CLUB INFORMATION

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Front Panel Top half Royal Blue. Bottom half White with a blue coloured panther motif. Back Panel Plain royal blue. Sox. Royal blue with a white top. Shorts Royal blue

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Front Panel Royal blue with a bold red stripe across centre. A white coloured bulldog head motif below red stripe. Back Panel Same as front but without bulldog motif. Sox. Red, white & blue hooped. Shorts Plain red.

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Front. Back Navy blue with red piping around V neck and shoulder arms.

Sox. Plain red. Shorts Navy blue

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Back Panel Gold. Sox. Plain black. Shorts Plain black.

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Front & Back. Black with red sash.

Sox. Black with red hoops. Shorts Plain black.

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Front Panel Black with gold sash. Small black tiger motif on gold sash at chest height. Back Panel Black. Sox. Black with gold hoops. Shorts Plain black.

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Front Panel Royal blue& white vertical stripes with a blue lion motif in centre.

Back Panel Top three quarters, royal blue. Bottom portion royal blue & white stripes Sox. Royal blue with white

hoops

Shorts Royal blue.

TANUNDA PRESIDENT

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Back Panel Black panel with white vertical stripes on bottom portion. Sox. Plain black. Shorts Plain black.

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Front Panel Navy blue with a red V yoke.

Back Panel. Navy Blue. Sox. Plain red. Shorts Navy blue.

BLG UMPIRES ASS.

PRESIDENT SECRETARY PO Box 1822 Gawler SA 5118 PHONE/FAX N/A (E) blgumpires@gmail.com

Gareth Prothero PO Box 1822 Gawler SA 5118 (M) 0402300310 (E) blgumpires@gmail.com Duncan Cruse PO Box 1822 Gawler SA 5118 (M) 0409 418 569 (E) blgumpires@gmail.com

TABLE OF CONTENTS

SECTION 1	Clearance/Registration/APPS	Page 9
	 Player Registration 	J
	 Transfers/Registrations 	
	 Appeal on Transfers 	
	 Age Limits and Proof of Age – Colts 	
CECTION O	 Player Equalisation Scheme (APPS) 	Da 40
SECTION 2	Reports Report by Umpires	Page 13
	 Report by Omplies Reporting Players 	
	 Reporting Procedures 	
	 Report by Other than an Umpire 	
	 Reporting Club personnel listed on Team Sheet 	
	 Reporting Club personnel Not listed on Team Sheet 	
SECTION 3	Tribunal Hearings	Page 14
	 Procedures for Tribunal Hearings 	
	 Player not attending Tribunal Hearings 	
	Rights of Appeal	
SECTION 4	■ Use of Video Evidence	Dogo 16
SECTION 4	Match Day ■ Sporting Pulse Data Entry Selection Night	Page 16
	 Home Club Responsibilities Match Day 	
	 Both Clubs Responsibilities Match Day 	
	 Sporting Pulse Data Entry After Match 	
	 Order Off Rule 	
	 Refusal to Leave Surface 	
	 Replacement Guernsey 	
	 Interchange of Players 	
	 Use of Stretcher 	
	 Duties of Runner Mostab Forfait 	
	 Match Forfeit Incomplete Match (Minor & Major Round) 	
	Incomplete Match (Minor & Major Round)Player Count	
	Club Uniform (Away Matches)	
	Pre Match Warm Up	
	 SANFL Club Having a Bye Weekend 	
	 Spectators inside Boundary Fence Perimeter 	
	Racial Vilification	
	 Inability to field a full Colts Side 	
	Senior Colts Interchange	
	 Dress For On Field Officials 	
SECTION 5	Policies, Guidelines, Determinations	Page 21
SECTION 5	Performance Enhancing Drugs	rage 21
	Player/Official Deregistration Policy	
	 Child Safe Environment 	
	 CDFC Under Age Players Policy 	
	 Hot Weather Guidelines 	
	 Player Expulsions 	
	 Protests or Disputes 	
	 Junior Coaches and Officials 	
	 Prescribed Penalties 	
SECTION 6	Check List for Clubs Hosting Finals	Page 23
02011014 0	Dates for finals series	i age 20
	Admission to all finals	
	 Check List for Club Administrators with teams in finals 	
	 Check List for Home Administrators of clubs managing a fin 	als venue
	 Financial Arrangements for the finals series 	
	 FOM Checklist 	
SECTION 7	Player Qualification for Finals (Refer Appendix 14)	
SECTION 8	Association Selection Rules	Page 24

SECTION 9	Medal Count		Page 24
SECTION 10	General Inforn	 Club Stationery Supplies Insurance Mandatory Reporting Venue Unsuitable To Play 	Page 25
APPENDICES 1 1(a) 2 3 4 5 6 6(a) 7 8 9 10 11 12 13 14 15 16 17 18	Player Contract Sporting Pulse BLG Form 5(a) BLG Form 9 R Playing Field M Interchange Ai Interchange St Timekeepers E Sporting Pulse Police Check A Process re Tril Prescribed Pe Prescribed Pe Player Qualific Nine Year Fina Performance E Player/Official	Colts Transfer/Registration Form ct e Process re Transfers & Registrations.) Player Declaration form eport by BLG Director/Senior Coach Markings rea Markings teward Control Sheet Duties/Match times e Process Match Day Application Guidelines bunal Prescribed Penalties nalties Incompleted Match Day Paperwork	
		BL&G F A Inc CONSTITUTION	
	Section 1	Name & Objects Name of Association / Objects / Interpretation	
	Section 2	Membership Clubs / Subscriptions / Clubs Withdrawing / Additional Clubs Club Colours / Life Members / Patrons	
	Section 3 Directors / Con	Management of Association mmittee of Management / Football Operations Manager Commissioners / Permit Tribunal / Junior development Officer Umpires Coach / Auditor / Meetings / Financial / Sub Comm	
	Section 4 Match I	Match Programme and Match Conditions Programme / Match Conditions / Association Teams & Selectio Grounds for Major Round Matches / Forfeiture of Matches	n
	Section 5	Umpires Umpires Committee / Umpires Remuneration / Umpires match	n Report

Reports by Umpires / Reports Other Than By Umpires

Registration of Players & Officials / Qualification of Players / Team Qualifications Disqualified Players / Transfers / Appeals / Player Equalisation Scheme

Solicitor / Winding Up & Dissolution / Alteration of Rules Interpretation of Rules / By

Section 6

Section 7

Section 8

Reports

Laws

Registration & Qualifications

SECTION 1 TRANSFERS/REGISTRATION

PLAYER REGISTRATION

ALL Players in ALL Grades MUST be registered with the Association BEFORE they can play. **Make sure your Coaches, Selectors, Team Managers etc are all aware of the consequences of playing unregistered players.**

Commencing season 2015, new player registrations are now processed using an online National Registration Form on Sporting Pulse. (No hard copy registration form is required to be completed) In 99% of new registrations, this will occur when first registering with your club at the U/9 level. From then on, the player will seasonally reregister with the club via the player roll over process.

No player can be registered after June 30th. (Refer to Rule 7.2 (c) of Constitution for special circumstances)

AGE LIMITS - COLTS

Only Registered Players under the age of 17 at midnight, June 30th the previous year shall be permitted to play Under 171/2 matches and only Registered Players under the age of 15 at midnight, December 31st the previous year be permitted to play Under 15 matches.

PROOF of AGE - COLTS

Where proof of age is required it can be done by sighting any of the following:

- (a) Copy of Birth Certificate.
- (b) Copy of Mothers & Babies Health Card.
- (c) Copy of Baptism or Confirmation Certificate.
- (d) Copy of School ID Card / Drivers Licence.

You may be requested to supply "back up" proof in the event of any doubt.

In the event a player requires registration at short notice, a 14 day time limit is permitted to obtain required POA.

PLAYER TRANSFER

- An application for transfer must be made on the prescribed Affiliated Leagues Form. (Appendix 1 for an adult & Appendix 1(a) for a player U/18 years of age.)
- A transfer form cannot be lodged before February 1st and after 30th June in the year in which the application is made.
- An application for transfer shall be accepted or refused within eight (8) days.
- A player who has no financial indebtedness or contractual obligation MUST NOT BE REFUSED a transfer under any circumstances.
- > A transfer sought from any club/association shall comply with the rules and conditions specified in SACFL Regulation Clauses 8-16 and where applicable, BLG Constitutional Rule 7.5.
- > BLG Constitutional Rule 7.5 applies when a player is (a) seeking a transfer from one BLG club to another BLG club or (b) a player returning to BLG from another affiliated league (including SANFL/AFL) but not returning to his former BLG club.
- A copy of the player's contract may be requested by Registration/Transfer Officer when an application is refused on the basis of a "Contractual Obligation"
- A player who wishes to withdraw his application for transfer, must complete the PLAYER WITHDRAWAL of TRANSFER form. (Appendix 18)
- > A player who is contracted to a State League Club (e g SANFL, VFL etc) must obtain permission from that club before he can play for a local club. (including pre season trial games) Breaches of this process, incur heavy penalties.
- > No club shall be permitted in any one season to register any more than 3 players from another Association into the BLGFA in each grade of either of the Junior Colt or Senior Colt grades unless permission on application to the BLGFA Board.

Notes

Contractual Obligation

Means a written agreement between a person and the club under which that person agrees to provide his services as a football player to that club for a fixed term on an AFFILIATED LEAGUES PLAYING CONTRACT in a form approved by the SACFL from time to time. (Appendix 2)

Financial Indebtedness

Applies to subscriptions owing by a player for the previous season. (Refer to guidelines notes (Appendix 3) re transfers/registrations within the BLG.)

RIGHTS AND AVENUES OF APPEAL ON TRANSFERS

Where a Transfer is 'refused' there are three bodies to which an appeal is made depending upon the circumstances of the application:

(a) Two Clubs within the BL&G

- The Club submitting an appeal to the Permit Tribunal must write to the Secretary, together with a copy for the other Club involved, stating the reasons and just cause for the appeal in accordance with Rule 7.5(b) of the BL&G FA Constitution. A fee of \$100-00 must be lodged.
 (The original transfer application must have been refused on two (2) occasions.)
- 2. The Secretary, within 24 hours of receiving the appeal and after talking to all parties involved (the relevant Clubs and the Association Directors), must set a time and date for a hearing of the appeal within 14 days of receiving the appeal. At the same time the Secretary must request to receive, in writing, from the other Club involved their reasons why the transfer was refused. The response to be received by the Secretary, no later than 4 days after the verbal communication.

When the Secretary has received written evidence from the other Club involved, the Secretary must within 24
hours forward the evidence of both Clubs to the Clubs in question and to the members of the Permit Tribunal
(Directors).

The Clubs cannot submit any more written evidence.

- 4. For Appeals to be heard fully, with ALL evidence presented and any questions answered, it is strongly recommended that the player involved attend the Hearing.
- Procedure at the hearing:
 - a) Permit Tribunal assesses the evidence and discusses the case.
 - b) The Club submitting the appeal presents it's case and then withdraws.
 - c) The Club refusing the transfer presents it's case and then withdraws.
 - d) Permit Tribunal then continue discussion of the case.
 - e) Both Clubs re-enter together to answer any questions and / or cross-examination then withdraw.
 - f) Permit Tribunal then confer and make their decision.
 - g) Both Clubs re-enter and are advised of the Permit Tribunal's decision, which will be binding as per Rule 3.5(b) of the BL&G FA Constitution.

(Witnesses may be called to the hearing, subject to prior approval being given by the Permit Tribunal.)

(b) Two Clubs from within the same Zone

In our case, it is the Central Zone, consisting of the Barossa Light & Gawler, Adelaide Plains, North Eastern, Northern Areas Yorke Peninsula Affiliated Leagues. The appeal is to be forwarded within seven (7) days of the transfer being 'refused' to the Secretary who refers it to the ZONE INDEPENDENT TRIBUNAL for consideration.

Accompanying fee is \$1,000.00.

(c) Two Clubs from two different Zone e.g. Barossa, Light and Gawler AND Hills League. The appeal is to be forwarded within seven (7) days of the transfer being refused to the Secretary who refers it to the S A Community Football League Permit Tribunal for consideration.
Accompanying fee is \$1,000.00.

(Please refer to SACFL Regulation 10.4 for process)

PLAYER EQUALISATION SCHEME (Allocated Player Points System - APPS)

BLGFA PLAYER POINTS SYSTEM

CLUB ALLOCATION

All clubs will be allocated points annually based on the average number of A Grade games won during the minor round over the preceding two seasons.

The Directors have the discretionary power to vary a club's allocation. (Rule 7.7 of Constitution)

The formula for the allocation of points to each club shall be as follows;

average	(excluding					
games won	decimal	0 to 4	5 to 7	8 to 10	11 to 13	14 to 16
over 2 years	point)					
Points allocated		15	12	9	6	3

PLAYER POINTS ALLOCATION

Note. Senior Player refers to A Grade Player. Senior Game refers to A Grade.

- All senior players will receive zero points. Penalty points will be allocated to recruited players depending on the level of competition they are coming from. The allocation shall be determined in accordance with Section 4 of Appendix 4 of SACFL Regulation 32. (Refer to Schedule A)
- Clubs are encouraged to promote their junior players. A Junior/Senior Colt player who has played a minimum of 20 junior games for the club, shall attract a player points rating of minus 1. To register a player as a minus one pointer, a BLG Declaration Form 5(a) to be completed. (Appendix 4) The cut- off date for the acceptance of a declaration form shall be the 30th June of each playing season. NB A maximum minus two (-2) points can be claimed by a Senior Team (A Grade) in any match regardless of the number of Junior Players selected in that team.
- A non playing coach does not attract any player points. A playing coach does.
- A player who is the child of a Club Life Member can be registered with that same club and will attract zero points.
- <u>Before</u> competing in a senior game, a player <u>must</u> complete a Declaration which shall provide information to determine a player's points rating. The form will be required to be signed by both the player and a club official. If a player or club official provides false or misleading information, they shall be liable to a penalty.

PENALTIES

(A) Exceeding Club Points On Game Day

Where a club exceeds its allocated points on match day, the following penalties will automatically apply

- (1) In the event of a win.
 - · Loss of premiership points.
 - Nil points allocated to club's score.
 - Maximum fine of \$1,000-00
- (2) In the event of a loss
 - Nil points allocated to the club's score.
 - Maximum fine of \$1,000-00.
- (B) Providing False Or Misleading Information On The Player Declaration Form
 - Any player or club official found guilty of providing false or misleading information shall be liable to penalties
 including (but not limited to) deregistration, suspension and/or fine not exceeding \$2,000-00.
 - The club may also be liable to a fine not exceeding \$2,000-00 and/or the loss of premiership points.
 - Deduct a further one (1) point for each full season since the player last played with a senior team of a club of any of the above State Leagues.

(C) APPEALS

• Any dispute arising from (A) & (B) above shall be adjudicated by the BLG Tribunal Commissioners.

SCHEDULE A

A player selected to play in an A Grade team who has had playing experience within another club in Australia, may be given additional points depending on:

The level of competition played

The number of Senior Games (A Grade) played in that competition

The period of time since last played

Player points rating of players with playing experience with another club, shall be as follows

1. Player Points Rating

- 1.1 Each player playing in the Senior (A grade) Team of a Club will be allocated a "Player Points Rating" based on the following:
 - 1.1.1 Each player selected to play in the Senior Team of a Club will be given a base rating of Zero (0) points with the exception of Junior Players who are selected in that team who will be given a minus one (-1) rating.
 - 1.1.2 In accordance with the criteria below, each player selected in a Senior Team who has had playing experience with another Club in Australia may be given a further points rating (in addition to any point or points given under 1.1.1 above) depending on the level of the competition or competitions in which he has previously played, the number of games played in that competition, the period of time since he previously played in that competition and/or any other criteria which may be approved by the Board.

A. AFL Players

A player who has played a majority of matches in the AFL in the previous two playing seasons – five (5) additional points less any deductions or concessions as set out below: -

- Deduct five (5) points if the player has returned to the Club of the Affiliated League for which he last played (including Junior Football) before playing for an AFL Club
- Deduct a further one (1) point for each season since last playing for an AFL Club.
- If a player has not played football at any level for 24 months or more before resuming as a
 player he will automatically have a Player Points Rating of Zero (0)

B. State League Players (SANFL, AFLVIC, WANFL, North East AFL)

A player who has played a majority of matches for the Senior team for a Club or Clubs in any one of the above State Leagues in the previous two playing seasons – four (4) additional points, less any deductions or concessions as set out below:

 A player who is registered to play with a Club of an Affiliated League who returns to that Club of the Affiliated League will not attract any additional points irrespective of the number of games played in Senior Teams of clubs in any of the above State Leagues.

- Deduct one (1) point if the player did not play a game for the Senior Team of a Club of any of the above State Leagues in the previous season.
- Deduct a further one (1) point for each Full Season since the player last played with a senior team
 of a club of any of the above State Leagues.
- If a player has not played football at any level for 24 months or more before resuming as a player he will automatically have a Player Points Rating of Zero (0)

C. All Other League Players

- (a) A player who has played a majority of matches for the Senior Team of a Club or Clubs in any League, other than those detailed in sub-clauses A & B above and/or Reserves for a team competing in the State League Competitions referred to in clause B above, in the previous two playing seasons an additional three points (3) less any deductions or concessions below
 - A registered player of a club of an Affiliated League who has played less than a total of 25 games in junior football with that Affiliate League club and subsequently returns to that Affiliated League club, the player points rating at the start of the season will remain for the duration of that season regardless of the number of games played. (In the following season, the player will be eligible to become a zero-point player)
 - Deduct one (1) point for each season since the player last played for a senior team of a Club in the other League.
 - If a player has not played football at any level for 24 months or more before resuming as a player he will automatically have a Player Points Rating of Zero (0)
 - A registered player of a Club of an Affiliated League who has played a total of 25 or more games in the Senior (A grade) Team or Reserves (B grade) Team or Junior Football with that Club, who has transferred to a Club of another League within Australia and returns to his original Club will have a Player Points Rating of zero.
 - (b) A player who has played a majority of matches for the Reserves (B Grade) Team but has also played a minimum of 5 matches in the Senior (A Grade) Team of a club or clubs in any Other League in the previous two playing seasons and is transferring from one Affiliated League to another Affiliated League – an additional point
- (c) A player who has played a majority of matches for the Reserves (B Grade) Team but has also played any match in the Senior (A Grade) Team of a club or clubs in any Other League in the previous two playing seasons and is transferring from one club to another club within the same Affiliated League will have a Player Points rating of zero.
- (d) A player who has played Junior Football for a Club in any Other League and has also played a minimum of 5 matches in the Senior (A Grade) Team for a club in the previous two playing seasons and is transferring from one club to another club within the same Affiliated League or to another Affiliated League an additional two (2) points.

D. APPS General

- A registered player who achieves 25 matches (without transferring) for the same Affiliated League club will reduce one (1) additional point the following season after achieving 25 matches.
- In the case of a player who has played an equal number of games in two or more categories, the highest category (points) shall apply.
- "Junior Player" means a player under the age of 18 years who has played a minimum of 20 games from the year in which he turns 13 years of age with the Club of an Affiliated League with which he is seeking re-registration.
- "Junior Football" means a competition in which a player must be over the age of 12 and under the age of 18 years on a prescribed date in the calendar year in which that competition is conducted.
- Any player under the age of 19 on the 31st December in the previous calendar year, who has
 played a combined total of more than twenty (20) games at SANFL U/18, Reserves or League

Level, shall attract two (2) additional points when transferring from one Affiliated League Club to another Affiliated League Club.

- A player transferring from one affiliated league club to a club of any Australian Football League or Association will retain the same Player Point Rating he had, if any, if he is transferred back to such affiliated league club in the same season.
- Affiliated Leagues that have divisional competitions will consider each division as a league for the purpose of implementing the APPS

SECTION 2 REPORTS (Match Day)

PART A

REPORTS by UMPIRES

CLUB RESPONSIBILITIES

Immediately after each match of each grade, an official of each Club must attend the Umpires dressing room to receive any Reports for their Club. **Umpires are not required to look for you.**

Club Administrators need only concern themselves with any reports for their own Club. The Visiting Club is responsible for their side.

There is a separate page in this Handbook which gives Procedures of Reporting.

The Commissioners sit on Wednesday nights. Club Administrators will be contacted by the Secretary who will give details of the venue and time of the hearing.

Please do NOT include any fines and / or costs incurred as a result of a hearing in the same cheque as the Umpires payments.

PROCEDURES WHEN A PLAYER / OFFICIAL IS REPORTED

(Refers to all personnel listed on the Team Sheet – in the following where Player is used it also refers to Officials in this instance.) There are procedures which apply when a player is reported.

AFL Laws of Australian Football Rule 19 - Reporting Players & Officials.

REPORTING PLAYERS

- When an umpire intends to make a charge or charges against a player, he shall notify the player concerned as soon as reasonably possible after the incident. If such a charge or charges relate to incidents arising in the first three quarters the umpire shall notify the player, or players, not later than the commencement of the next quarter.
- Umpires shall make themselves thoroughly familiar with the offences which must be reported and report all offending players.
- Umpires must not enter the competing clubs' dressing rooms to notify players of charges. In the case of a player charged in the second quarter and who does not report to the field for the third quarter, or who leaves the field injured or interchanged before being notified by the umpire of the charge, advice to the captain or acting captain not later than the commencement of the next quarter shall meet the requirements of this law.
- After reporting a player or players, umpires must not at any time enter into any conversation with delegates, club
 officials or players re any incident of the match or any charges made against a player.

REPORT BY AN UMPIRE NOT OFFICIATING AT A MATCH

(This umpire is defined as a person who is officially recognized as an umpire with the BLG Umpires Panel) May lodge a report if he/she witnesses a reportable offence whilst observing a match from the boundary fence. (The umpire cannot enter the playing field whilst the game is in progress.) PROCESS

- At the end of the quarter, one of the central umpires must be informed of the intended report.
- If the incident occurred during the first 3 quarters, the reporting umpire and the central umpire then approach the transgressor (player/official) at the end of the quarter and advise that person of the charge. (If the incident occurs during the last quarter, the report sheet will be left in the umpires change room as per normal process)
- From then on, normal reporting process to apply as per Handbook.

REPORTING PROCEDURES (Refer to Appendix 11 re Prescribed Penalties Format)

- Umpires shall be provided with, by the controlling body, report sheets on which they shall enter particulars of any charge or charges they make against players or officials. This Report Sheet shall be completed at or before the termination of a match.
- The report shall be completed in duplicate, or in triplicate, if a player of each side is reported in relation to the same incident, and each copy shall be signed by the umpire or umpires making the charge.
- The field umpire shall take charge of a copy of all report sheets submitted to him at the termination of a match by boundary and / or goal umpires.
- As soon as practical after the termination of a match in which a report has been made, the field umpire shall hand a copy of every report sheet to the appropriate team manager of which the reported player is a member. (Also a copy is to be handed to the oppositions Team Manager)
 - For this purpose, each club shall be responsible for the attendance of an official at the umpires' room at the end of each match.
 - Umpires Coach must verbally notify the Secretary BLG of any Reports by 6.00pm on the day following the match in which the report was made.

- Umpires will lodge, or cause to he lodged, the required copy of any report sheet they have completed with the Secretary BLG before 4.00pm on the second day (excluding an intervening Sunday) after the day of the match, or within such other time as may be required by the BL&G Directors.
- **Umpires must endeavour to note all particulars in connection with any report** they make in order that a clear account may be given, when such a report is being presented to and considered by the appropriate authority.
- The procedures for reporting players and officials may be varied by the Directors to suit local requirements.

Timelines Summary

Umpires Reports
Tribunal Commissioners
Notification of Tribunal
To be notified to the Secretary BLG by 6.00pm on day following the match.
To be notified by the Secretary BLG after 6.00pm on the day following the match.
Secretary BLG to verbally inform Clubs by 9pm on the day following advice of report.

PART B

REPORTS BY MEMBER OF BLG BOARD OF DIRECTORS or SENIOR UMPIRES COACH

(1) Reporting Personnel Listed On The Team Sheet

(These reports are heard by the Association Tribunal.)

- The President, Secretary, Football Manager or a senior official of the club shall be verbally informed of an impending report.
- BLG Form 9. (Appendix 5) to be completed and lodged with (a) Secretary BLG and (b) the club of the reported person by no later than 6pm on the day following the match.
- All reports received, shall be reviewed by Secretary BLG.
- If there is justifiable cause for the report to be heard, Secretary BLG shall serve notice of the charge and details of time, date and venue of hearing
- The person initiating the report must attend the hearing to present their case.
- The Tribunal Hearing will run on similar lines to a normal Umpires report. (The person making the report has the right to be accompanied by an advocate.)

(2) Reporting Personnel Not Listed on The Team Sheet

(These reports are heard by the Directors.)

- The President, Secretary, Football Manager or a senior official of the club shall be verbally informed of an impending report.
- BLG Form 9. (Appendix 5) to be completed and lodged with (a) Secretary BLG and (b) the person/club reported by no later than 6pm on the day following the match.
- All reports received, shall be reviewed by Secretary BLG.
- If there is justifiable cause for the report to be heard, Secretary BLG shall serve notice of the charge and details of time, date and venue of hearing
- The person initiating the report must attend the hearing to present their case.
- For all intents and purposes the hearing will follow the same format as a normal Tribunal Hearing, with a **minimum of three (3) Directors present** for the hearing. (The person making the report has the right to be accompanied by an advocate)
- The Directors decision will be final and binding on all parties with NO right of appeal.

Timelines Summary

- Notification of the report must be with the Secretary BLG by 6.00pm on the day following the match.
- Secretary BLG to inform the Club or Clubs involved of the report by 9pm on the day following receipt of the report, together with the date and location of the hearing.

NOTES

- Witnesses may be called by either party. (Secretary BLG has the right to limit the number permissible)
- The officiating umpires, if requested, are required to attend or provide a written report to the Tribunal (or Board) Hearing.
- In the circumstances where the reported person cannot attend a hearing, the Tribunal (or Board) may decide not to proceed unless the reported person is prepared for a nominee, usually the Club's advocate, to plead on his/her behalf.
- If the plea is 'Guilty' the case will proceed.
- If a plea of 'Not Guilty' is made then the Tribunal (or Board) may adjourn the hearing until the reported person is able to attend. In this case, the reported person is not eligible to partake in any official capacity on match days until the charge against that person has been dealt with. The charge stays 'live'. Even if the reported person 'retires', that person cannot hold an official position within a Club anywhere, until the matter has been resolved. Therefore, in ALL cases each Club should make it mandatory that the reported person attends the hearing unless a 'Guilty' plea is intended.
- If the Tribunal (or Board) consider the report to be of a frivolous nature, the person who submitted the report will incur a monetary penalty of not less than \$500-00.

SECTION 3 TRIBUNAL HEARINGS

PROCEDURES FOR TRIBUNAL HEARINGS

- 1. Appointment of Chairman (if appointed Chairman NOT able to attend)
- 2. The Reporting Umpire, Player and Advocate (if any) are called in.
- 3. The Chairman reads Report. The Tribunal satisfies itself that the person charged has had details of the Charge.
- 4. If the Player does not attend, the Chairman asks Advocate for a plea.
 - If a guilty plea, the Tribunal will continue with the Advocate representing the Player.

If a **not guilty** plea the Tribunal will defer the case until the following week unless very special circumstances are argued. The player cannot play until the case is heard.

5. Umpire gives evidence.

- 6. Plea of Player.
- 7. Evidence by Player.
- 8. Cross Examination of Player by Tribunal.
- 9. Cross Examination of Player by Umpire.
- 9(a) Cross Examination of umpires by all parties.
- 10. Players witness (if any) called in to give evidence.
- 11. Cross Examination of Players' witness by Tribunal.
- 12. Cross Examination of Players' witness by Umpire.
- 13. Submission by the Player based upon the evidence presented.
- 14. Summing up by Advocate or Player.
- 15. Chairman asks if any party has any further questions or evidence to present.
- 16. All people other than the Tribunal shall withdraw to allow the Tribunal to decide whether the charge is proven based upon the evidence presented.
- 17. After Tribunal has deliberated and the Umpire and his witness (if any) are not required for further questioning or evidence, they are to be excused.
- 18. Upon reaching its decision, the Tribunal shall recall the person charged with his advocate.
- 19. The Tribunal Chairman informs the person charged and the advocate of their verdict and penalty and the player and advocate are then excused.

NOTES:

- Hearings are held on Wednesday evenings unless very special circumstances exist. Charged players who have another commitment is not normally regarded as an excuse for changing the day of the hearing.
- 2. It is recommended that the Player have an Advocate present at the tribunal hearing.
- 3. General Public or Media not allowed into hearing.
- 4. A Director or Directors may attend any Tribunal Hearing as an Observer after seeking approval from the Chairman of Commissioners.
- 5. Evidence must be taken even if player pleads guilty.
- 6. A plea is always required.
- 7. At any time the Chairman and other members of the Tribunal may ask questions of the Umpire, Player or Witnesses
- 8. Any person who conducts himself disrespectfully to the Tribunal during the hearing may be dealt with in a manner the Tribunal, in its absolute discretion, shall deem fit.
- 9. In the event of a "Guilty" verdict, the Players' Club shall pay to the Association a Tribunal Fee of \$100, as shall be determined from time to time by the Association for every player found Guilty. This sum is to be paid before the player can resume playing or at such other time as the Tribunal determine.

 (There will be no financial penalty for any player found "Not Guilty" at a Tribunal Hearing.)
- 10. The Secretary BLG (or delegate) shall inform by phone the Commissioners the Secretary or President of the charged Players Club, and the reporting Umpire of the venue, date and time of the healing.
- 11. The Secretary BLG (or delegate) shall keep minutes and record the result of the hearing.
- 12. The advocate of a player cannot act as a witness.

WHEN A PLAYER DOES NOT ATTEND TRIBUNAL HEARINGS

Wherever possible, Secretary BLG should be notified of a player's non-attendance by 6pm on day following the match. In the circumstances where a player cannot or does not attend a hearing, the Tribunal may decide not to proceed unless a Club advocate pleads on the player's behalf.

If the plea is 'Guilty,' the case will proceed.

If a plea of 'Not Guilty' is made then the Tribunal may adjourn the hearing until the player is able to attend or it may be seen to deny the player "NATURAL JUSTICE". In this case, the player is not eligible to play until the charge against him has been dealt with. The charge stays 'live'. Even if the player 'retires' he can hold no official position within a Club anywhere, until the matter has been resolved. Therefore, in ALL cases each Club should make it mandatory that the player attends the hearing unless a 'Guilty' plea is intended.

RIGHTS OF APPEAL TO TRIBUNAL DECISIONS

The SANFL does not support a League having a right of appeal for Tribunal decisions, either against the conviction or penalty. It can undermine the role and integrity of the Tribunal and can be an endless process. It places enormous pressure on the Commissioners who must decide what is fresh evidence that could not reasonably have been presented at the first hearing, remembering that the player has the right to seek an adjournment if he believes other evidence can be produced.

The SA Community Football League allows for any suspension in excess of six or more games to be appealed against. These appeals must be made on the <u>official SACFL Notice of Appeal Form</u> forwarded through Secretary BLG who will forward it to the SACFL Investigation Committee. (SACFL Regulation 11) The appeal must be accompanied by a fee of \$4,000-00.

USE OF VIDEO EVIDENCE AT TRIBUNALS

In 1986 the Commissioners discussed the use of videos at Tribunal Hearings and agreed on the following:

- 1. Players must be given every opportunity to present any evidence, which will assist the Commissioners to determine the case.
- 2. Clubs lodging or defending Reports, based on video evidence, must ensure that the evidence being presented is in an unedited format and shows the actual incident in a clear and conclusive manner.
- To save time at a hearing, the Commissioners will only accept videos where the equipment, provided by the Club involved has been previously set-up and the tape set to depict the actual incident concerned.
 Equipment must be capable of slow frame-by frame and freeze viewing. No sound will be allowed.

Timeline for the use of video evidence

Officials, other than Umpires wishing to lodge a complaint **using video evidence**, must deliver their written complaint **(Form No. 9)** together with the unedited video evidence to be with the Secretary BLG **by 6.00pm on the Sunday following the match.**

The Secretary BLG to inform the Club involved of the report laid as soon as possible after receiving the report and by no later than 9pm on the day following advice of the report and arrange with the Club a suitable time to view the video evidence presented.

The Secretary BLG is responsible to provide written notification of the charge, hearing details and any other relevant information to the Club or Clubs involved.

SECTION 4 MATCH DAY

SPORTING PULSE. DATA ENTRY ON SELECTION NIGHT. (Please refer to page 1 of Appendix 9)

Team Selection Allocation of Numbers Allocation of Team Officials Printing of Team sheets

NB. Clubs who deliberately provide false/misleading numbers, shall be initially warned, with repeat offenders being fined \$50-00 each minor round and \$100-00 each major round.

RESPONSIBILITY OF HOME CLUB ADMINISTRATOR ON MATCH DAY

- Ensure the goal & point posts have suitable protective covering.
- Provide suitable goal flags at each end.
- Ensure the umpire's & player's change rooms are clean.
- Ensure the playing field (centre circle, boundary line, kick out line) is properly marked (Please refer to Appendix 6 for measurements.)
- Ensure that the interchange markings, spectator free zone around coaches' boxes & the 1 metre from boundary 'safety line' are clearly identified. (Refer to Appendix 6(a) for details)
- Supply a scoreboard attendant for each match.
- Provide a stretcher at the interchange area.
- Provide an audible siren.
- Display match day admission charges at the entrance gate.

2017 Minor Round admission charges: -

(\$ 3.00 if entry BEFORE 10.00am) ADULTS (18 and over) \$ 7.00

PENSIONERS \$ 3.00 (Age & Invalid)

UNDER 18 Free

There are Free Passes provided by the Association for the following: -

NETBALL Pass UNDER 17½ Pass To be punched Minor Round Pass by the Gatekeeper. Season Pass

Punching of card is not required. (Gate Keepers are to be provided with a punch to mark game number on pass edge where required.)

- Ensure Best & Fairest voting forms (for each grade) are left in the umpire's change room.
 - Clubs will be supplied with separate voting slips and envelopes for each Grade for Association Best & Fairest.
 - Home Match Administrators to ensure Umpires have these available in their room before the end of each game.
 - Home Match Administrators to collect from the Central Umpires after each match.
- Supply an Interchange Steward for each game. (Please refer to Appendix 7 for copy of control sheet).
 - One Steward to be supplied by Home Club for each Grade.
 - The Control Sheets to be collected by the Home Match Administrator after each match.
 - Each steward to have access to a timepiece and RED / YELLOW cards to correctly record interchange requests and acknowledge "Send Offs" by the Umpire.
- Provide a suitable Burley football for each game.
 - Always supply a new football for the A Grade match. For the remaining matches a used football can be supplied providing it is in good condition and to the approval of the central umpires.
 - "Burley" balls be used and that they are to be first grade balls, referred to as "Premier" brand.
 - A yellow ball may be used if agreed to by both participating clubs.
 - NB Commencing season 2012, a size 4 Burley ball to be used for Junior Colt matches.
- Collection of paperwork from umpire's change room at conclusion of each match.
 - Team sheet from both competing teams. (marked UMPIRES COPY)
 - Score card from both competing teams (Please ensure each card is signed by Goal Umpire)
 - One Interchange Steward control sheet. (Please ensure control sheet is signed by I/C Steward)
 - One sealed envelope containing umpire's voting slip

Post/deliver to Secretary of BGFA in a timely manner to ensure delivery is BEFORE the following Tuesday.

a) Team Sheets (Both Clubs & All Grades)

Total of 8 sheets. Total of 8 cards.

b) Score Cards from Goal Umpires (Both Clubs & All grades) c) Interchange Stewards Sheets (All Grades)

Total of 4 sheets. Total of 4 envelopes.

d) Voting Slips in Sealed Envelopes (All Grades) THE REGISTRATION/TRANSFER OFFICER Postal Address: -

BAROSSA, LIGHT & GAWLER FOOTBALL ASSOCIATION Inc.

PO Box 528,

WILLASON SA 112 Main North Road Willaston, SA 5118

Delivery Address Any Queries: -

Mobile 0408 849 877

e-mail blgfa@sanflcfl.com.au

MATCH DAY UMPIRES FEES – PAYABLE BY HOME CLUB AMOUNT PAYABLE \$1,185-00

Payments are to be made via the Electronic Fund Transfer method as per following banking details

BLG Umpires Account

Bank SA

BSB 105-055 A/c No. 230 695 340

• Enter final scores at the conclusion of each match into Sporting Pulse.

Please refer to page 2 Appendix 9 for procedures

RESPONSIBILITY OF ADMINISTRATOR'S FROM BOTH CLUBS ON MATCH DAY

- Each club provide a boundary umpire for Junior & Senior Colt's matches.
- Each club provide a time keeper for each match.

Please refer to Appendix 8 for commencement times & duration of each match.

Complete the JLT Match Day Checklist.

Club administrators (from both clubs) are to conduct an inspection of the oval prior to commencement of the first match of the day. The Match day Checklist is now completed via electronic means (Phone APPS) by the home club..

- Each club provide a goal umpire (& score card) for each match. (NB Minimum Age of Goal Umpire Shall Be 16 Years of Age)
 - Each Club will be supplied with Score Cards for Goal Umpires and Time Keepers.
 - Goal Umpires to hand their Score Cards to Central Umpires after EACH quarter for checking and signature.
 - At the end of the match, both goal umpires to meet the Central Umpires in the centre of the ground to verify the final scores.
 - If there is disagreement, goal umpires to verify with Time Keepers. (Field umpires shall be accountable for accuracy of
 official score cards & to sign off each card accordingly) (It is from these score cards that Home Match Administrators
 shall enter the scores into the Footy Web system. MAKE SURE THE FINAL SCORES ON BOTH CARDS AGREE)
 - The score cards used by the Time Keepers are only required for checking the scores in the event of the Goal Umpires not agreeing.
- Official Team Sheets
 - Of the 21 players named, (22 in A Grade) the following shall be clearly marked on each team sheet
 - Captain
 - Vice Captain
 - The starting interchange players
 - The following club officials shall be named on each team sheet
 - Coach
 - Assistant Coach
 - Officiating Trainers
 - Officiating Water Stewards (Maximum of 4) along with their identification number.
 - Officiating Club Goal Umpire
 - Officiating Club Boundary Umpires (In junior grades only.)
 - Officiating Interchange Steward. (Home club only)
- An official team sheet for each competing team must be distributed as follows (Before commencement of match)

VISITING CLUB TEAM MANAGER

HOME CLUB TEAM MANAGER

OFFICIATING UMPIRES (Clearly marked UMPIRES COPY)

INTERCHANGE STEWARD

- AFTER each game, Home Match Administrator to collect Team Sheet of each competing team from the Central Umpires. Please
 ensure that the umpires copy is clearly defined as UMPIRES COPY.
- · Reportable offence. At conclusion of each match, each club match day administrator to check with umpires.
- · Check with match day umpire for a report sheet of any reportable offences that may have occurred.

SPORTING PULSE. DATA ENTRY (AFTER MATCH.) (Please refer to page 2 of Appendix 9)

DETAILS MUST BE ENTERED BY NO LATER 5.45 PM MATCH DAY

(Home Match Day Club Administrator Only)

Enter match results for each grade.

(Each Club Match Day Administrator)

Enter best players each grade. Enter goal kicking details each grade. Amend team sheet if required.

OTHER MATCH DAY MATTERS

ORDER OFF RULE

For THE BAROSSA, LIGHT & GAWLER FOOTBALL ASSOCIATION Inc.

- (1) Only Field Umpires & Sit Umpires may affect the Order Off rule. It shall apply to all grades.
- (2) The Field Umpire shall stop play, inform the player of the "Order Off" and advise the Interchange Steward by displaying either a RED or YELLOW CARD
- (3) A player or official when informed of an "Order Off" shall immediately leave the field through the Interchange area.
- (4) A Player or Official reported by a Field Umpire for a second offence shall, in any event, be Ordered Off from the field for the remainder of the match.

This will be indicated by the Umpire displaying a RED CARD to the Interchange Steward.

(5) RED CARD

A player or official receiving a red card shall not take any further part in the game and cannot be replaced by another player or official until a period of 10 minutes has elapsed.

YELLOW CARD

A player or official receiving a yellow card shall not take any further part in the game for a period of 10minutes. This player or official may be immediately replaced.

A player or official who receives 3 yellow cards in a playing season will be given an automatic 2 match suspension by the BLG Association.

(If the 3rd yellow card is given to a player or official in the final 2 rounds of their club's scheduled matches or during the finals series, any 'carry over' suspension shall be applied into the next season. Other than the carry over suspension period, no other record shall be carried over into the following season.)

(6) In the event of a Player or Official failing or refusing to leave the ground or willfully wasting time when ordered off, they shall be reported for misconduct.

SPECIAL NOTES:

- 1. Umpires need not accompany offending player or official to the boundary.
- 2. Time for an "Order Off" shall commence when the offending player or official crosses the Interchange Line.
- 3. The Ten (10) minute Order Off is for playing time on the day and shall not include quarter time breaks.
- 4. Time on, in ALL GRADES, shall be signalled by the Field Umpire during implementation of an Order Off.
- 5. Interchange Stewards to record the times of an Order Off and are the sole judge of time expiration.
- 6. Any dispute regards an "Order Off "shall be referred to the Board of Directors.

REFUSAL TO LEAVE SURFACE

Where a player or official refuses to or does not immediately leave the playing surface when ordered by a field umpire, the following shall apply

- (a) The field umpire shall warn the player or official that a free kick will be awarded and that the player or official may be reported if they do not leave the playing surface
- (b) If the player or official still refuses to leave the playing surface, the field umpire shall award a free kick to the player of the opposing team who is nearest to where the warning was given or where play stopped, whichever is the greater penalty
- (c) If the player or official still refuses to leave the playing surface the field umpire shall report the player for misconduct in failing to follow a direction of an umpire.
- (d) If the player or official continues to refuse to leave the ground, the captain is to be advised that this continuing conduct may result in the matter being referred to the BLG Board.

REPLACEMENT GUERNSEY.

Where a replacement guernsey is required, the team official shall

- (a) Immediately advise the I/C Steward of the change
- (b) Advise the opposing team manager
- (c) At the earliest opportunity advise the field umpire(s)

INTERCHANGE OF PLAYERS

(a) A section of the boundary line of the playing field must be marked clearly by the Home

Club as the designated interchange area. The marking shall be in line with the inner edge of the home team & opposing team coaching box. (Refer attached proposed Appendix 6(a)

- (b) It is the responsibility of the I/C Steward to record on the interchange sheet, all player interchanges made during the match being played.
- (c) The team runner or team official shall advise the I/C Steward of the team's intention to replace a player currently on the playing surface for another player listed on the team sheet. The interchange must take place within a 3 minute interval of the I/C Steward being advised, after which the approval will lapse.
- (d) The players concerned must leave & enter the playing surface through the designated interchange area.
- (e) USE OF STRETCHER. (Refer below)
- (f) When an interchange is made at a quarter, half or three-quarter time break it is that player's Member Club responsibility to inform the I/C Steward of such interchange before play resumes.
- (g) Where a player does not enter, or leave the playing surface as specified in (d) above, the I/C Steward may, depending on the circumstances, take the following action
 - (1) Recall the player to exit or enter correctly or
 - (2) Report the circumstances to Secretary BLG including the scores at the time.

USE OF STRETCHER

Where a stretcher is required the following procedure shall apply: -

(a) Upon being advised or noticing that a player requires a stretcher, the field umpire(s)shall stop play at the earliest opportunity and unless medical staff consider it unsafe to do so, the player shall be removed from the playing field on the stretcher by the

shortest and most direct route.

- (b) A team may replace the injured player with a player listed on its team sheet who must enter the playing surface via the interchange area.
- (c) The I/C Steward shall allow the replacement player to enter the playing field as soon as the injured player is placed on the stretcher.
- (d) The field umpire(s) shall recommence play only after the player on the stretcher has left the arena.
- (e) A player who has been removed from the playing field on a stretcher shall not resume playing for a period of 20 minutes' actual time (excluding intervals between quarters) from the time the player left the playing field.

- (f) After such 20-minute period, the player who was stretchered off may be interchanged, provided the player is able, having regard to his health and safety to resume playing in the match.
- (g) When a stretcher is brought on to the field but is not used by the player, Clauses (e) and (f) above do not apply.

DUTIES OF RUNNER

Deliver messages to the players. Do not linger. Do not coach.

Do not abuse/make inappropriate comment to opposition players whilst on the playing surface.

Appropriate footwear must be worn. No thongs allowed.

Do not get involved in melees by touching opposition players.

A Runner can be red/yellow carded as well as being reported.

FORFEITS

A Club forfeiting a match for any reason shall notify the Manager of its reason for forfeiting, and the Board may accept the explanation, or deal with the Club, as it may think fit.

In the event of a club forfeiting a match, the match shall be awarded to the opposing team. The club forfeiting the match shall be debited with 60 points "against" on the premiership table. The club receiving the forfeit shall be credited with two premiership points and 60 points "for" on the premiership table.

In the case of a Club forfeiting a match the Directors have the power to place a fine on the Club taking into consideration the circumstances involved and the amount of notice given as to the reason for the forfeit. In addition to the fine the Club may be required to pay the subscribed Umpire's fee.

The club receiving the forfeit

- May forward to Secretary BLG a team sheet with the names of the registered players who would have participated in the forfeited match and shall count for the purposes of player qualification in the major round.
- Who has a player serving a suspension imposed by the Tribunal Commissioners shall have the match counted towards his suspension.

INCOMPLETE MATCH (MINOR ROUND)

- (1) Match Not Commenced. Where a match is unable to commence for reasons beyond control of either team, the match shall be declared a drawn match
- (2) Prior To Half Time. Match commenced but unable to proceed any further, the match shall be declared a drawn match.
- (3) Half Time & Beyond. Where a match is unable to proceed after half time, or whereby a match has commenced after half time but is unable to be completed prior to full time, the scores at the half time interval shall be deemed to be the final scores & the team with the highest score shall be deemed the winner. (And used to calculate percentage of each team.)

INCOMPLETE MATCH (MAJOR ROUND)

- (1) Match Not Commenced. Where a match is unable to commence for reasons beyond control of either team, the match shall be awarded to the team who finished in the highest position on the premiership table at the end of the minor round.

 (2) Prior To Half Time. Match commenced but unable to proceed any further, the match shall be awarded to the team who
- finished in the highest position on the premiership table at the end of the minor round.
- (3) Half Time & Beyond. Where a match is unable to proceed after half time, or whereby a match has commenced after half time but is unable to be completed prior to full time, the scores at the half time interval shall be deemed to be the final scores & the team with the highest score shall be deemed the winner. In the event of a tie at the half time interval, the match shall be awarded to the team who finished in the highest position on the premiership table at the end of the minor round.

COUNTING OF PLAYERS (With the exception of 5.5.3 (c) all aspects of Law 5.5 shall apply on match day)

The captain or acting captain of a team may at any time during a match request that the field umpire to count the number of players of the opposing team who are on the playing surface.

Where such a request is made, the field umpire shall stop play and signal time-on at the first available opportunity and call into line, within the centre square, the players of both teams who are at the time on the playing surface and count the number of players.

Where the team has more than the permitted number of players on the playing field the following shall apply:

- (a) (i) The field umpire shall instruct both goal umpires to record the scores of both teams at the time of the player count.
 - (ii) The field umpire will then instruct both goal umpires to delete all the goals & points scored (if any) by the offending team from the start of the quarter in which the player count was held. The oval scoreboard attendants shall then be instructed to show the adjusted score (if any)
- (b) The field umpire shall award a free kick to the captain or acting captain of the opposing team which shall be taken at the centre circle or where play was stopped, whichever is the greater penalty against the offending team;
- (c) A fifty-metre penalty shall then be imposed from the position where the free kick was awarded; and
- (d) Upon completing the count the field umpire(s) should ensure that each team has the permitted number of players on the field prior to recommencing the match
- (e) The field umpire as soon as practical after the match, report to the Secretary BLG that a request has been made to count the number of players in a team and the number of players actually counted.
- (f) In addition, the club of the offending team shall have a monetary penalty imposed as follows

A Grade & Reserves \$1,000-00 Senior/Junior Colts \$500-00

- (g) The monetary penalty to be made payable to the Association by the Friday following the match day of the player count
- (h) A club in breach of non-payment by the due date, shall incur a further penalty as deemed appropriate by the BLG Board of Directors. There shall be no right of appeal.

Where a count reveals that the opposing team has the permitted number of players on the playing field, the following shall apply:

- (a) A field umpire shall award a free kick to the captain or acting captain of the opposing team which shall be taken at the centre circle or where play was stopped, whichever is the greater penalty against the offending team;
- (b) A fifty-metre penalty shall then be imposed from the position where the free kick was awarded: and
- (c) If a field umpire is of the opinion that the request was made primarily to delay play or such request did not have sufficient merit, the field umpire shall report the captain or acting captain who requested the count for time wasting under Law 19.2.2

CLUB UNIFORM (Away Matches)

All BL&G FA Inc Affiliated Clubs will use WHITE Shorts as part of their uniform when playing AWAY matches.

PRE MATCH WARM UP

As a matter of protocol, teams will undertake their warm up process on that part of the oval the club's coach's box has been allocated. A club breaching this protocol may be fined an amount of up to \$250-00.

Teams warming up during the 3/4 break of the previous match, MUST leave the arena as soon as the first siren is sounded to commence the last quarter. (Penalty up to \$250-00)

SANFL CLUB HAVING A BYE WEEKEND

No SANFL League or Reserves player shall be permitted to play for his local club under the following circumstances

- His SANFL club has a scheduled bye
- His SANFL club has a scheduled spilt round
- His SANFL club has a bye due to a scheduled State Match

An <u>under aged player</u> who has played for his SANFL club on the weekend before the bye, will not be permitted to play for his BLG club on the bye weekend of his SANFL club.

RACIAL VILIFICATION

May be described as a conduct that threatens, disparages, vilifies, or insults another person on that person's race, religion, color, descent, or national or ethnic origin.

AN ALLEGED INCIDENT

- The two clubs get together immediately and to take steps to mediate on the matter.
- ❖ If outcome is unsatisfactory, it is referred to Directors. (through Secretary BLG)
- Directors decide on outcome.

A COMPLAINT

- ❖ May be made by an Umpire, Player, or Club.
- Complaint must be lodged in writing to Secretary BLG by no later than 5pm on first working day following the alleged incident is to have occurred.
- Secretary BLG to seek statements from all parties concerned with the aim of complaint being resolved by way of conciliation.
- If outcome is unsatisfactory to the parties involved:
 - A complaint against a player, Secretary BLG to refer to BLG Tribunal
 - A complaint against any other person, Secretary BLG to refer to Board of Directors
- Commissioners/Directors decide on outcome.

SPECTATORS INSIDE BOUNDARY FENCE PERIMETER

Club administrators have a duty of care to ensure that spectators do not sit on the inside of the boundary fence (and in particular the use of deck chairs) as this places a player's safety in question. Although Field Umpires have the right to 'stop/start' play when they observe this type of infringement, it is really up to club administrators to ensure that spectators do not encroach over the fence line whilst a match is in progress

INABILITY TO FIELD A FULL SIDE IN COLTS GAMES

Where a Club is unable to field a full compliment of 18 players in either the Junior or Senior Colts, the BL&G require that both sides must begin the game with the same number of players on the ground. The procedure is as follows:

- (1) The Club with the depleted numbers is to make a courtesy contact with the opposing side as early as possible (say Thursday evening or Friday morning NOT Saturday morning) for mutual discussion and come to some agreement within the following Rules and for the best interests of football and sportsmanship rather than selfish interests.
- (2) Both teams are to begin the game with the same number of players on the field for which 14 per team is a minimum and 18 the maximum.

Determine which of the following is best for both parties: -

- (a) The side low in numbers "borrow" some players to the opposition field a full team, or
- (b) Field the same number as the opposition and have the remainder on interchange.

The object is to have as an even a game as possible in the circumstances to avoid player frustration, which causes undesirable facets of the game to emerge.

SENIOR COLTS (Under 171/2) INTERCHANGE

In addition to the last item, the following provides for interchange in the Senior Colts (Under 17½) when a full side cannot be fielded.

- As before, a minimum of 14 players to take the field and both teams still to begin the game with the same number of
 players on the ground.
- Up to a maximum of three (3) players from Junior Colts (Under 15) be allowed as interchange and these interchange players must have already played in the Junior Colts (Under 15) game of the day.

• The names of the Junior Colt players (3 maximum) who are used as interchange, must be clearly identified on the Senior Colt Team Sheet. Example Billy Jones (I/C from Under 15)

This does not stop other Junior Colts (U15) from being selected in any other Senior Colts (U17½) teams.

Minor Round Games only. (Does not apply to Major Round). The following table for your assistance:

Team A Team B 14 players up to 3 Junior Colt interchange plays up to 7 interchange 14 players 15 players up to 3 Junior Colt interchange 15 players up to 6 interchange plays 16 players up to 3 Junior Colt interchange 16 players up to 5 interchange plays 17 players up to 3 Junior Colt interchange 17 players up to 4 interchange plays 18 players up to 3 Junior Colt interchange 18 players plays up to 3 interchange

DRESS FOR "ON FIELD" OFFICIALS - ALL GRADES

Boundary Umpires White Shorts & White Top (A coloured top for a BL&G Umpires novice).

Goal Umpires White Top. Dark trousers.

Sports Trainers White Trousers, Club Shirt/Jacket.

Team Runners Official Runners Jackets / Tops (Luminous Yellow preferred)

Water Stewards A luminous coloured jacket with the name of club and a distinctive number embossed on back.

Sports Trainers, Team Runners and Drink Stewards may go onto the playing area and attend to their duties **but ONLY if correctly dressed as above**.

and They must move off the oval IMMEDIATELY their task is completed.

Umpires will remove any person who, during play, is: -

Not dressed correctly.

On the oval for any other reason than what he is dressed for. On the oval for a longer period than considered necessary.

SECTION 5

POLICIES/GUIDELINES/DETERMINATIONS

PERFORMANCE ENHANCING DRUGS POLICY

(Refer Appendix 16)

PLAYER/OFFICIAL DEREGISTRATION POLICY

(Refer Appendix 17)

CHILD SAFE ENVIRONMENT

Member Protection Policy

Each club (& the association) shall have in place their Member Protection Policy. This document is aimed at providing informed decision making and responsible behaviours to support all members of your club. All members of a club should be aware of, and have access to this document.

Child Safety Officer. (Club)

Each club shall have a nominated Child Safety Officer who will be the first point of contact at club level.

The role generally involves promoting awareness of the club's policy on Child Safety, clarifying procedures and ensuring criminal history assessments are completed by those required to do so.

Criminal History Assessments

- Each club has a duty of care to reasonable steps to protect children from harm. (A child is described as being under 18 years)
- Choosing volunteers who are suitable to work with children is part of fulfilling this duty.
- Please note that all under age coaches, assistant coaches, team managers, trainers and any other Match Day Official who may be in contact with the children must undertake a police check. There are number of exemptions to this rule but to save any confusion, we need to have each of these people police checked.
- (A flow chart on the process within BLG has been distributed to all clubs by Todd Thorne). Please refer to Appendix 10 for a copy of flow chart)

Member Protection Information Officer. (Association)

Simon Carpenter is the nominated MPIO to provide information & support to all clubs.

Authorised Officer. (Association)

Todd Thorne (Regional Development Coordinator) is the nominated AO who will manage the police checks on behalf of the Association.

CDFC Underage Player Policy

- Any Player that has played for the Central District Football Club on the weekend before the CDFC bye will not be permitted to play for their local Club on the CDFC bye.
- Any (New player invited throughout the season) must be training for 3 full weeks before consideration is given to play. (This is a general recommendation the CDFC has the right to apply special dispensation)
- Any player sitting on the interchange must get some form of opportunity to play throughout the match. (Suggested minimum 40 minutes of football).
- **No country player is to be named as an emergency**. This is to be filled by a metro player. (Due to travelling constraints and Country football being played on Saturdays).
- If a player is omitted from the side for more than one game, a **follow up phone call** with his local Club's coach will be required. (This approach will enable CDFC to speak first hand with his coach and explain the reasons for his non-

selection, which may include suggested areas of development the player may be required to undertake back at his local club.)

- Any player who is selected to play in the SANFL Championships Carnival (usually around July) will not be permitted to
 play for his local club on the Saturday preceding this Carnival.
- If a player plays for the CDFC on the Saturday he **will not** be permitted to play for his local on the weekend he represents the CDFC. If, in the opinion of the CDFC a player is deemed not to be given the appropriate game time on the Saturday and his Junior Club has a match scheduled on the Sunday, Central District Football Club may grant permission for him to play with his Junior Club on the Sunday. No player may play for his local Club the same day as he plays for the CDFC.

HOT WEATHER GUIDELINES

(Provided that a duty of care is applied at all times, the use of these modifications may be used at the discretion of the two clubs competing on the day and that it be applicable to all senior grade matches.)

(May be applied at pre-season matches, home and away and finals series)

Modifications to match conditions may be applied when the estimated temperature of the day of the match is forecasted at 32 degrees or above. (Club Administrators are to tune in to a radio station (ABC 891 is suggested) at 8am on match day to ascertain forecast)

The Home Match Administrator will be responsible to initiate the following process:

- Advise umpires of the process
- Advise visiting club
- Advise the timekeepers to blow siren after the 12-minute mark of each quarter at the next break of play** when
 umpire blows whistle to allow a 2 minute break for players to take fluids and cool down
- A warning siren is blown after 1 minute and 30 seconds and a further siren after 1 minute and 45 seconds and play to recommence exactly 2 minutes after the break commenced

Play will recommence by throwing up the ball (or a boundary throw in) in the same vicinity where it ceased at the onset of the break. *During the 2 minute break coaches are not allowed to address players* although the runner may be used in normal practice

** Break of play has been defined as a ball up or a boundary throw in

PLAYER EXPULSIONS

A Club expelling any Player from its ranks, shall forward within one week of such expulsion the name of such player together with particulars of the offence for which he was expelled, to the Secretary BLG.

PROTEST OR DISPUTES

Except as provided otherwise, protest or disputes, arising out of any Association match, must be made in writing by the Secretary of the Club concerned to the Secretary BLG, not later than three clear days following the match in which such incident occurs. Such protest or dispute shall be accompanied by a fee of one hundred dollars (\$100-00).

JUNIOR COACHES AND OFFICIALS

In your capacity as an official, you are in a position to help mould young players' character, and therefore your attitudes will have a profound effect on the players under your control. Players, especially the very young, are very impressionable, they tend to regard the actions of adults as being correct, and it is therefore extremely important that the examples set are beyond approach. One of the basic tools of learning is by example, and we all have a unique opportunity to foster this learning process in the area of sportsmanship.

Every opportunity should be taken to foster the spirit and aims of the Association. Little things like showing a friendly and courteous approach to the opposition, fostering a feeling of comradeship and team spirit within your group of players, and, emphasising the rules of fair play will go a long way towards creating a better environment in which the game can prosper.

If the emphasis is placed on 'win at all costs' by officials involved, this attitude will show on the

field. Junior football, at least in the very young age groups, should be geared to ensuring all players involved receive a thorough grounding in the basic skills, and a 'fair go' on the field. The team wins, that should be regarded as an added bonus by all concerned.

The following points may provide food for thought, and the implementations of some or all may assist in a more positive approach to the game.

- Welcome your opposition speak to opposition coach, officials and players and wish them a good game. It is a GAME not a BATTLEFIELD.
- Let your players see this display of sportsmanship it will rub off.
- Treat your players as human beings, not objects to be abused and shouted at.
- Encourage your players to shake hands with the opposition.
- Refrain from voicing your frustrations, your attitude from the bench will influence your players on the field.
- Give encouragement not criticism, a person who is encouraged will strive for improvement, one who is continually criticised could well give up.
- Whether you win, lose or draw, enjoy the oppositions company after the game.

PRESCRIBED PENALTIES (Match Day Paperwork) (REFER Appendix 12)

PRESCRIBED PENALTIES (General) (REFER Appendix 13)

SECTION 6 CHECK LIST FOR CLUBS HOSTING FINALS

2017 FINALS DATES

FIRST SEMI FINAL
Sunday
10th September 2017 at Barossa District
SECOND SEMI FINAL
Saturday
PRELIMINARY FINAL
GRAND FINAL
Saturday
Saturday
23rd September 2017 at Nuriootpa

COMMENCEMENT TIMES

First Semi, Second Semi & Preliminary Final

Under 15 9.30 am
Under 17 10.50 am
Reserves 12.30 pm
A Grade 2.20pm

Grand Final

Under 15 9.15 am Under 17 10.40 am Reserves 12.25 pm A Grade 2.20pm

ADMISSION TO ALL FINALS

Admission charges Lead Up Finals Grand Final

ADULTS (18 and over) \$ 8.00 \$10.00

FAMILY TICKET \$22.00 \$24.00 (2 Adults and up to 4 children)

PENSIONERS \$ 5.00 \$ 6.00 (Age and Invalid)

13 to 17 YEARS \$ 3.00 \$ 4.00

UNDER 13 Free

(Unlike the Minor Round there is no reduced admittance to patrons arriving at venue before 10.00am.)

Checklist for CLUB ADMINISTRATORS with teams in Finals.

Email players lists and numbers of teams playing in finals. Required by 10.00am on Friday before each final for THE BARRACKER.

Inform your Clubs Players, Officials and Members of the earlier starting times for the finals series.

Arrange Club Timekeeper for your teams in finals.

Under 15 team managers to complete JLT Match Day Report Form

Checklist for ADMINISTRATORS of Clubs Hosting a FINALS VENUE

Ensure the goal & point posts have suitable protective covering.

Provide suitable goal flags at each end.

Ensure the umpire's & player's change rooms are clean.

Ensure the playing field (centre circle, boundary line, interchange area etc) is properly marked

Please refer to Appendix 6 for measurements.

Provide a scoreboard attendant for each match. (And club signage on scoreboard)

Provide a stretcher at the interchange area.

Provide an audible siren.

Arrange ample catering. Require a variety of soup / food & cakes / BBQ / drinks, etc., and be available to minimum 3/4 time of A Grade if possible. Arrange extra outlets.

Arrange additional toilet facilities. (The Directors may dictate requirements)

Arrange interchange stewards for each Grade.

Arrange car parking attendants. Secretary BLG can arrange a number of red fluro vests.(instruct attendants to park cars back 2.0m from oval rail).

Arrange secure facility for counting of money.

Arrange an area for 10 car park spaces reserved till 1.00pm for Association officials or Association guests. This must be "roped off" - not just marked or signed.

Arrange roped area near Change Rooms for Trainers Vehicles.

Arrange that entrance gates are locked over-night till 7.00am or until gatekeepers arrive.

Arrange change room signs for teams.

Arrange adequate PA System for use as a communication medium on the day.(Grand Final)

Co-operate as required with personnel who are responsible for Gate Keeping, collection and reconciliation.

The club hosting the GRAND FINAL to arrange food and a venue for the Presidents Function at one pm for approximately 40-50 people. (Association to provide drinks) The Association will reimburse the host club an amount of \$250-00 towards cost of the event.

A Grade premiership club to provide a signed premiership jumper to Secretary BLG.

Special passes for club volunteers. These will be collected by the gatekeepers. (Up to 35 passes will be allowed 'free entry'. The club hosting the final shall be liable for payment in excess of 35 collected.)

Ensure arrangements are in place for a club person(s) of each competing club (for each grade) to have access to data entry facilities to enter match day results into the Footy Web system.

Reserve suitable area for St John Brigade vehicle and provide, at no cost, appropriate refreshments to attendants manning the vehicle.

FINANCIAL ARRANGEMENTS for the FINAL SERIES

(1) The Gatekeepers are instructed to charge EVERYBODY at the gate unless special passes are presented.

<u>Club helpers are NOT Association personnel</u> and therefore are to be reimbursed by their own Club if necessary (If deemed necessary special Admission Passes can be negotiated.)

Netball players are issued with Finals entrance passes by the Association through their Clubs. An amount of money is also usually allocated to the Netball Association at the close of the season to cover the entrance cost of those of the public it is claimed only come for Netball.

- (2) The Host Club is responsible for organising (and if necessary reimbursing) :-
 - Interchange Stewards.
 - Car Park Attendants.
 - Scoreboard Attendants.
 - Oval Hire / Change Rooms.
 - Home Secretary (Match Day Administration).
 - Any other Club Helpers.
 - Public Address System.
 - Refreshments for St John Volunteers.
 - Secure location (if required for the counting of gate-takings).
 - (3) The Association will arrange:-
 - Central, Boundary & Goal Umpires (and payment thereof)
 - Gate Keeping & Gate-taking collection. (and payment thereof)
 - Attendance of St John Brigade Volunteers. (And payment of any fees applicable)
 - Crowd Controllers

SECRETARY BLG CHECKLIST

The Secretary is responsible for the following :-

Coordinating the Gatekeepers :- Money Float

Security Bags Admission Tickets Officials Coats

Pass Out Rubber Stamps Admission signage.

Advising Gatekeepers on free entry for:- Life Members Passes.

Directors Passes. Media Passes

OR any other special passes negotiated.

- · Obtaining names of Goal Umpires from Clubs and allocate them to games at appropriate level.
- Procure Footballs for use in all finals matches.
- Arranging for advertising in local papers to detail Finals arrangements.
- Liaising with Club representatives re the quality of the PA System at Finals venues.
- Crowd Controllers
- Contacting and arranging for the nearest St John Brigade "Volunteer Service" to attend finals matches on "SPORTING STANDBY".

SECTION 7 PLAYER QUALIFICATION FOR FINALS (Refer Appendix 14)

SECTION 8 INTERLEAGUE/ZONE FOOTBALL

1(a) GENERAL

- i. All BLG registered players shall be deemed eligible for selection.
- ii. Any player selected to attend training must make himself available to participate in all official training sessions.
- iii. Any player selected to play in a Zone Team/BLG Interleague Team must make himself available to play.

1(b) PENALTIES

- i. Any registered player who has been selected to participate in any official Zone training session/BLG Interleague training session or having been selected to play in a Zone match/BLG Interleague match shall, without satisfying the BLG board that he had a valid reason for not participating, be liable to incur a penalty(s) as determined by the BLG Board. Any penalty determined by the BLG board shall be deemed as a disciplinary matter and shall not be counted as part of the 16 match National Deregistration Policy. If match day suspensions are involved, the player will still be eligible for the Association Medal.
- ii. A player who has been summoned to appear before an Independent Tribunal/Body and has been found guilty, that penalty shall be counted as part of the 16 match National Deregistration Policy. If match day suspensions are involved, that player shall not be eligible for the Association Medal

2 ZONE FOOTBALL

INTENTIONALLY LEFT BLANK

3 INTERLEAGUE FOOTBALL INTENTIONALLY LEFT BLANK

SECTION 9 MEDAL COUNT

MEDAL COUNT DETAILS

DATE: Monday 11th September 2017
VENUE: Nuriootpa Vine Inn Hotel / Motel
HOST: BL&G Football Association Inc
TIME 6.30pm for a 7pm start

CLUB INVITATIONS

All clubs will be allocated 20 spots. Minimum payment by clubs shall be for 20 persons. (Clubs can request extra spots if required. Additional fee shall apply)

Clubs will be informed 7-10 days prior to the Medal Count of the people who will be particularly encouraged to attend. They will be as follows: -

Top Vote Getters -A Grade Association Invitees Top Vote Getters -Reserves 3 Top Assoc 3 people 3 Top Assoc Top Vote Getters -Senior Colts 3 people = Top Vote Getters -Junior Colts 3 Top Assoc 3 people = Top Goal Kickers -All Grades 1 Top Assoc 4 people

UMPIRES INVITATIONS

The BLG Umpires Panel shall have an initial allocation of 20 spots.

ASSOCIATION INVITATIONS

The Association has a guest list of invitees.

SECTION 10 GENERAL INFORMATION

CLUB STATIONERY SUPPLIES (Supplied by Secretary BLG)

The following Stationery is supplied 2 or 3 weeks pre season. To be used for this season.

- SCORE CARDS (1 card x 4 teams plus 1 card X 4 timekeeper x 16 matches required)
 - 1 AFL LAWS OF AUSTRALIAN FOOTBALL Booklet Current Year.
 - 25 GATE PASSES for Under 17½ players.
- 25 GATE PASSES for Club Officials / Sports Trainers / Junior Coaches etc.
- 8 MEDAL VOTING SLIPS / ENVELOPES for A Grade.
- 8 MEDAL VOTING SLIPS / ENVELOPES for Reserves.
- 8 MEDAL VOTING SLIPS / ENVELOPES for Under 171/2.
- 8 MEDAL VOTING SLIPS / ENVELOPES for Under 15.

MANDATORY REPORTING (Now part of Child Safe Environment segment)

INSURANCE

This insurance is available from the AFL National Risk Protections Program (JLT Sport) and shall be taken by MARCH 31st of each year.

One of the conditions of our Associations affiliation with the SANFL is that ALL Clubs must insure all Senior teams for TRAGEDY BENEFITS INSURANCE to a level as set by the SANFL from time to time.

If extra insurance other than that provided by the AFL National Risk Protection Program is taken, a copy of the policy must be forwarded to the SANFL by MARCH 31st each year.

VENUE UNSUITABLE TO PLAY

Should a match day venue be considered unsuitable to play, the following action is to be adopted.

Do Both Clubs Agree that the ground is unsuitable?

YES	NO
Match(es) abandoned	Club administrators notify President BLGFA who arranges meeting of Directors at the venue
Notify Secretary BLG (who notifies Umpires Coach)	Directors inspect the ground
Clubs initiate their action plan – e.g.: notify radio station, notify officials and coaching personnel turn away supporters, players, parents etc.	Directors decide; (1) Venue suitable – match(es) continues (and Club who disagrees makes a notation on the JLT match report) OR (2) Match abandoned (and refer to process under YES column
Outcome: Umpires fees cancelled Each team receives one point and average percentage	

