



The Abbey

A Centre for Spirituality and the Environment

Accommodation and Facilities Information

(Effective May 2016)

Set in bushland acreage on the shores of the Gippsland Lakes, The Abbey offers relaxed overnight and longer stays for individuals, families and small groups. Ideal for conferences or group retreats.

Enjoy bushwalking, koala spotting, cycling, and water activities in the surrounding Gippsland Lakes or just relax and watch the kangaroos, echidnas and the teeming bird life.

Supremely comfortable modern motel style units and conference facilities, family accommodation in self contained cottage, bunk accommodation and recreational activities.

A short ferry ride from Paynesville's top class eateries.

Booking

Booking is made through The Abbey on (03) 51566580, email: info@theabbey.org.au. Please don't hesitate to talk with us about your requirements.

Accommodation

	High season 19/12 to 31/01 Easter and Public Holidays	Shoulder 18/9-18/12 1/02 – 30/04	Off Peak 1/05-17/9
The A'Beckett Units	Cost/ unit /night	Cost/unit/ night	Cost/unit/night
Eight comfortable 3.5 star refurbished motel style units. Each room is fitted out with a queen bed and a single bed, sleeping three people. Nobo heating and ceiling fan, microwave, fridge, toaster, crockery and cutlery. Linen and towels provided in each unit.	\$145 (plus \$15 cleaning charge for 1 or 2 night bookings)	\$125	\$98
West Cottage	Cost / night for up to 2 adults	Cost / night for up to 2 adults	Cost / night for up to 2 adults
A small self-contained cottage with fully equipped kitchen, bathroom, small lounge area and three individual bedrooms, two with double bed and a third with a double and single bed. Nobo heating with linen and towels provided.	\$170 (plus \$15 cleaning charge for 1 night bookings) Additional adult \$20 per night, additional child \$10 per night	\$145 Additional adult \$20 per night, additional child \$10 per night.	\$125 Additional adult \$20 per night, additional child \$10 per night.
Dormitories			
The bunk style dormitories offer 44 beds (7 rooms with 4 beds and 2 rooms with 8 beds) with detached bathroom facilities. (Bring your own bedding and linen)	4 Bed bunk room \$76 8 Bed bunk room \$152	4 Bed bunk room \$68 8 Bed bunk room \$136	4 Bed bunk room \$64 8 Bed bunk room \$128
Cooks' Quarters 1 queen, 1 single bed, shower, toilet	\$50 pp/ night	\$40 pp/ night	\$30 pp/ night
Amenities Block	\$50 per day on all bookings other than the A'Beckett Units and West Cottage		

The Abbey Conference and Accommodation Centre, 1-25 First Pde, Raymond Island, Victoria, 3880
PO Box 77 Paynesville 3880. Phone 51566580; email: info@theabbey.org.au; web: www.theabbey.org.au



Facilities at The Abbey

<i>When part of a group booking for accommodation:</i>	
Large Dining Area/ Recreation Room and Small Dining Room The A-Frame, Pratt Hall, stands some 20 m tall with large glass frontage. This is the main large dining hall equipped to cater for up to 80 people. A side dining room is also located in the A Frame offering a more suitable space for small groups.	\$100 per day hire \$70 per day – min 2 days
Commercial Kitchen Within the A Frame a fully functional commercial kitchen is available for group self-catering.	\$100 per day hire \$70 per day – min 2 days
Illawarra Conference Room Conference room for up to maximum 40 people seated at tables – kitchen, toilets.	\$65 per day

<i>When booked for private function or other occasion</i>	
Large Dining Area/ Recreation Room and Small Dining Room, Commercial Kitchen Illawarra Conference Room and Amenities Block are available for hire for your special event or occasion	Please speak with Administration Officer (03)5156 6580

The Abbey Chapel is available for use. Please make arrangements with the Administration Officer.

Recreational facilities and equipment –Canoes and high/low ropes are available for hire by groups booking The Abbey. Please note that The Abbey does not offer leadership or conduct outdoor activity programs. It is the responsibility of the designated leader for each group to ensure that all activities at the Abbey are led by appropriately qualified instructors and in the case of school and other youth groups, that there is adequate supervision at all times. Please arrange use of equipment prior to arrival at the Abbey.

Canoes	3* person Canadian Canoes (7) available for hire - \$40 per half day
High Ropes	High and low ropes course available for hire by groups with qualified leaders. Harnesses and helmets are not provided.

Hiring Policy

Group Booking / Hire of Facilities: A deposit is set at 50% of full fee. Payment of the deposit and completion and return of the Booking Form and Hire Agreement confirms the requested booking. Please note that in some circumstances a bond may be required. Full payment is required within 7 days of completion.

Individual, Family or Small Private Booking: The payment of one night's accommodation is required as deposit.

Full payment is required prior to occupancy.

Payment

Payment may be made by cash, cheque, or by direct deposit.

Cheques are to be made payable to Anglican Trust and mailed to the Administration Officer at The Abbey, A'Beckett Park, PO Box 77 Paynesville 3880.

Direct Payments can be made to the Bendigo Bank, BSB 633000, Account Number 152047650. Please use group name or surname as reference or narration and advise the Administration Officer when payment has been made.

Rates

Rates are subject to change without notice, however once a reservation is made and confirmed the rate will not change.

Cancellation Policy

Notice of cancellation or alterations must be given in writing to The Abbey Administration Officer as early as possible before the accommodation date.

For group bookings and facilities hire:

- Cancellations with more than 28 days notice will receive a full refund less handling charge of 15% of full fee.
- Cancellations with 28 days or less notice and more than 7 will receive a full refund less 25% of full fee.
- Cancellations that are made with less than 7 days notice receive no refund.

For motel style units, retreats, workshops and other abbey activities:

- Cancellations with more than 2 days notice will receive a full refund less handling charge of 15% of full fee.
- Cancellations that are made with less than 48 hours notice and more than 24hours notice receive full refund less 25% of full fee.

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- Cancellations that are made with less than 14 hours notice receive no refund.

