

Basketball NT Board Meeting

Basketball NT Office
Wednesday January 27, 2016, 6.00 pm

MINUTES

Attendance

- *Board:* Anne Coleman (AC), Alexia Hohipa-Wilson (AH), Craig Smyth (CS) & Robyn Simon (RS)
- *Staff:* Andrew Farley (AF)

Apologies: Heath Birrer, Paul Feeney, Ben Higgins

Meeting commenced: 6.00 pm

Declaration of Interest

- No new declarations of interest

Minutes of Last Meeting

- Minutes of the December 9, 2015 board meeting were accepted
- The updated board action list was worked through to note status and a number of adjustments were made. New actions that arose are below

Actions:

- 1) ***Board members to provide an Ochre Card copy to AF for centralised filing***
- 2) ***CS to develop a cloud system***

Correspondence

- Correspondence was noted from the CEO of the Department of Sport & Recreation acknowledging the success of the 2015 Top End Invitational and from the Director of the Sport & Recreation Division on upcoming activities for the coming 6 months

Financial Statements & Report:

- There was brief discussion on financial statements and the importance of finalising arrangements to receive the peak sport grant was acknowledged. The profit and loss statement, balance sheet and aged receivables were not accepted. It was agreed that Robyn Simon would become the new Finance Director and also the online administrator

Reports

Executive Officer Report

- The Executive Officer report was accepted

Operational Plan Update

- Taken as read by the board

Priority Projects

Risk Management Register

- Nothing to note

Referee Development

- Nothing to note

Governance Review

- Feedback received from Budgie Preece in Alice Springs, DBA has provided input but nothing yet from PARBA or FAANT. AC indicated Michael Haynes was visiting on Saturday

Financial Policies

- A finance meeting is to be scheduled between the Finance Director, Executive Officer and bookkeeper to work through financial processes

Action: RS, AF & bookkeeper to meet to work through financial processes

Development Framework

- Consultation underway

New Office Options

- The paper with options had been circulated

Invitational

- Feedback was provided by AF regarding the NT Government's desire to see a unified model of basketball bodies before considering any future funding for the Invitational or other major initiatives such as the QBL

Action: AC to meet with DBA to obtain consensus on major event initiatives

Northern Cup

- Nothing to note

Basketball NT Challenge

- Brief discussion on the Challenge

Actions:

- 1) Basketball NT Challenge reminder to be sent to stakeholders by AF**
- 2) Meetings to be conducted with potential event managers**
- 3) Challenge finance model to be sent to RS for information by AF**

Development Manager

- The board ratified the appointment of Paul Mesecke for the development role for a 2 year contract (pending funding continuation) with a \$3,000 relocation allowance

Action: AF to offer Paul the role and negotiate package

Meeting closed at 8.00 pm

Next Meeting

- Tuesday February 16