

# PACIFIC GAMES COUNCIL



# CHARTER

**Constitution, Code of Conduct, Protocols, and Regulations adopted Apia, Samoa 14 May 2006  
As amended most recently in Port Moresby, Papua New Guinea, 4 July 2014**

## PART 1 - THE CONSTITUTION

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## **PART 1: THE CONSTITUTION**

### **Vision**

To promote a unique, friendly world-class competition and Games and to develop sport for the benefit of the people, the nations and the territories of the Pacific Community.

### **Philosophy**

Our philosophy captures the spirit of the past by which we chart our future.

The origin of these Games dates back to the 1960's. A South Pacific Games Council emerged from the member countries and territories of the South Pacific Commission. This is the Pacific Community as we know it today.

The people of the Pacific are by nature and circumstance of birth and habitat a unique homogeneous inter-nation group of cultures, bounded by region, race, culture, geography, history and lifestyle.

By desire and necessity the people of the Pacific regularly shift their residence within their wider community. This movement means changes in residence throughout the Pacific and frequently is inter-generational. By reasons of work, employment, family, education, health, relationships and sport facilities and opportunities it is anticipated that these trends will continue into the 21<sup>st</sup> century and beyond.

Our challenge is to facilitate for the Pacific Community continuing sporting competition in the international sporting arena whilst preserving our uniqueness and unity in values and traditions. By this Charter we meet that challenge.

### **Mission**

The Mission is to deliver the vision of this Charter. It is to develop, promote, provide and celebrate successful sport and games in the Pacific in accordance with the philosophy of this Charter and the rules and regulations of the International Sports Federations (IFs) applicable to the sports included in these Games in the best interests of the athletes of the Pacific Community.

## **ARTICLE 1**

### **Name**

By this Constitution there is established a Pacific Games Council (hereafter called "the Council").

## **ARTICLE 2**

### **Purpose & Objects**

The objects of the Council are:

1. To create bonds of kindred, friendship, and brotherhood amongst people of the countries & territories of the Pacific Region through sporting exchanges between them without any distinction as to race, gender, religion or politics.

2. To promote the Pacific Games, which shall be held every four years and smaller Games called the Pacific Mini Games, which shall also be held every four years. The Pacific Games and Pacific Mini Games shall be open to eligible competitors representing their Country/Territory.
3. To establish rules and regulations for the conduct of the Pacific Games and the Pacific Mini Games in conformity with the technical rules of the International Federations governing the sports concerned.
4. To promote and deliver to the athletes of the Pacific Communities competition in sport between athletes of the highest possible standards, venues and Games organisation.
5. To promote and organise multi-sports events, cultural activities and educational programmes related to sport and festivals attached to such events.
6. To encourage and assist sport and sport development and physical recreation throughout all member Nations of the Pacific Islands and to promote the shared values of integrity, fair play, competence, commitment to excellence, respect for gender equality and tolerance, including the fight against the use in sport of drugs and of unhealthy or performance enhancing substances.
7. To support fair and drug free competition between the athletes of the Pacific Community, and for such purpose to adopt and implement the provisions of the Code of the World Anti-Doping Agency (WADA) including to require PGAs in their policies rules and procedures to respect and comply with that Code.
8. To promote Pacific values, culture and heritage, and the development and celebration of sport.

### **ARTICLE 3**

#### **Membership, Affiliation and Fees**

##### **Membership**

All Island countries and territories who are members of the Pacific Community (previously known as the South Pacific Commission) shall be eligible to become members of the Pacific Games Council. These are American Samoa, Cook Islands, Federated States of Micronesia, Fiji Islands, Guam, Kiribati, Marshall Islands, Nauru, New Caledonia, Niue, Northern Mariana Islands, Norfolk Island, Palau, Papua New Guinea, Samoa, Solomon Islands, Tahiti, Tokelau, Tonga, Tuvalu, Vanuatu, Wallis and Futuna.

Membership of the Council will be granted to the internationally recognised National Multisport Organisation within Pacific Community Member Countries and Territories. This organisation affiliated to the Council shall be referred to as the Pacific Games Association (PGA).

A PGA's membership of the Council will only be recognised if it operates with autonomy and independence.

Recognizing that sport occurs within the framework of society, PGAs shall have the rights and obligations of autonomy, which include determining the structure and governance of their organisations, enjoying the right of elections free from any outside influence and the responsibility for ensuring that principles of good governance be applied.

In order to fulfil their mission, PGAs may cooperate with governmental bodies, with which they shall achieve harmonious relations. However, they shall not associate themselves with any activity which would be in contradiction with the Charter. PGAs may also cooperate with non-governmental bodies. PGAs must preserve their autonomy and resist all pressures of any kind, including but not limited to political, legal, religious or economic pressures which may prevent them from complying with the Charter.

### **Affiliation and Fees**

1. The Council shall consider and, if thought fit, approve (with or without conditions) applications for affiliation from appropriate national sports bodies of any recognised Pacific Community country, or any colony, or any dependent or associated territory of a Pacific Community country.
2. The PGA shall be required to comply with all rules and regulations of the Council.
3. A country's eligibility for continued affiliation through its PGA to the Council shall be subject to continued compliance with the Charter, Games Management Protocols, Games Regulations and the Code of Conduct of the Council.
4. Only one PGA from each member country shall be granted affiliation. The PGA so affiliated shall be the official body in its country for all matters concerning the Pacific Games. The Organising Committee ("OC") shall deal direct with the PGA on all matters concerning the Pacific Games and Pacific Mini Games.
5. Each PGA shall pay an annual subscription as fixed by the Council in annual general meeting. Annual subscriptions shall be due and payable as at the first day of each financial year.
6. Annual subscriptions shall be paid by each PGA to the Council. Until such time as the annual subscription is paid the defaulting member shall not be entitled to vote at any meeting of the Council.

## **ARTICLE 4**

### **The Pacific Games Council**

Responsibility for the direction and control of the Pacific Games, Pacific Mini Games and multi-sports events organised under Article 2 above is vested in the Council. The Council is the supreme and decisive authority in all matters concerning the Pacific Games and Pacific Mini Games. Any person or organisation belonging or having any relationship with, in any capacity whatsoever to the Council shall be bound by the provisions of the Council Charter, and shall abide by the decisions of the Council.

## **ARTICLE 5**

### **The Pacific Games and the Pacific Mini Games**

The Pacific Games and the Pacific Mini Games shall be held every four years and shall be open to eligible competitors of the PGAs of all Pacific Island member countries and territories, which collectively are referred to as "the Pacific Community" in this Charter.

PGAs of all Island Countries and Territories who are members of the Pacific Community shall be invited to participate in these Games in fair and equal competition. Each PGA is obliged to participate in the Pacific Games and Pacific Mini Games by sending athletes.

Other country members of the Pacific Community may be invited to participate in an edition of the Pacific Games or Pacific Mini Games on such terms as agreed by the Council in annual general meeting.

The dates of these Games shall be fixed so that they can be held regularly alternating every two years.

## **ARTICLE 6**

### **Numbering of the Games**

The first Pacific Games were held at Suva, Fiji, in 1963, and subsequent Games are numbered consecutively as they take place thereafter. The first Pacific Mini Games were held in Honiara, Solomon Islands in 1981 and subsequent Games are numbered consecutively as they take place.

## **ARTICLE 7**

### **Hosting the Games**

The honour of hosting the Pacific Games and Pacific Mini Games is entrusted to a PGA, affiliated to the Council, at a venue recommended by the PGA and approved by the Council. On no occasion should these Games be organised during an Olympic year. Applications to host either the Pacific Games or the Pacific Mini Games shall be in accordance to the procedures of application as set out in the Regulations.

## **ARTICLE 8**

### **Conditions of Entry**

For the Pacific Games, Pacific Mini Games and in respect of all activities of the Council and events under its control, there shall be no discrimination against any member country or person on any grounds whatsoever, including race, gender, religion or politics.

## **ARTICLE 9**

### **Nature of the Contest**

The Games represent a contest between athletes, and not contests between countries and territories.

## **ARTICLE 10**

### **Official Languages**

The official languages of the Pacific Games are English and French. Whenever possible all communications with regard to the Games should be in both official languages and shall, in any event, be conveyed in both languages in the following instances:

The proposed business of the Council in annual general meeting  
The PGAs proposed additional business for the Annual General Meeting  
All request from PGAs for changes to the Sports Programme  
The Athletes final entry declaration

## **ARTICLE 11**

### **Headquarters**

The Headquarters of the Council shall be at a place as may be fixed from time to time by the Executive Board and ratified by the Council in annual general meeting.

## **ARTICLE 12**

### **Governance**

The governing bodies of the Council are:  
The Pacific Games Council and The Executive Board

## **ARTICLE 13**

### **The Pacific Games Council in Meeting**

1. The Pacific Games Council in annual general meeting shall consist of the following: -
  - (a) No more than 3 representatives of each PGA affiliated to the Council. Each PGA shall have one vote; this is regardless of the number of delegates present representing the PGA. Interpreters are additional to the PGA representatives and may attend the Council in meeting but are not to be recorded as PGA representatives in determining the number attending.
  - (b) Past Presidents of the Council, present at Council in annual meeting and not being delegates representing a PGA, shall have speaking rights but may not propose or second any resolution and shall have no voting rights.
  - (c) Members of the Executive Board of the Council. Members of the Executive Board shall not vote, however the Executive Board's position on amendments to the Charter may be recorded at the annual meeting. The Chairman of the Council in meeting shall normally be the President and shall have a casting vote. A member of the Executive Board may not act simultaneously as a representative of a PGA.
  - (d) Automatically invited participants will also include not more than 2 representatives of each International Federation and not more than 5 representatives of the OC of the Pacific Games and Pacific Mini Games either in progress or next to be staged. These representatives shall have speaking rights but may not propose or second any resolution, and shall have no voting rights.

- (e) The President may allow observers to be present. The observers may only take part in the deliberations of the Council only with leave of the Chairman of the Council.
2. The Council shall take all necessary steps to ensure that it and all PGAs affiliated to it abide by the Constitution, Games Management Protocols, and Games Regulations of the Council including the Code of Conduct and to carry into effect the Vision, Mission and the Objects of the Council.
3. The Council shall select the host PGA for the Pacific Games and Pacific Mini Games on the occasion of the annual general meeting usually held in the seventh year prior to those Games.
4. A quorum shall consist of representatives of at least 50% of the affiliated and financial PGAs present at the applicable meeting. No proxy vote shall be permitted.
5. The Council shall meet annually including on the occasion of each Pacific Games and Pacific Mini Games. The date of each annual general meeting of the Council shall be determined at least six months in advance.
6. The proposed business of the Council in annual general meeting shall be notified by the Executive Board to the PGAs 45 days before the date of each meeting; and the proposed business shall include additional business as is notified by PGAs to the Executive Board and all other PGAs on or before 30 days before each meeting.
7. An Extraordinary Meeting of the Council may be convened on the initiative of the President, or by resolution of the Executive Board or the Council or at the written request of not less than one-third of the PGAs entitled to be present and vote. The Extraordinary Meeting shall be convened within 45 days of the receipt of such a request.

## **ARTICLE 14**

### **The Executive Board**

1. The Executive Board shall consist of six members:

President  
Vice President - Sport  
Vice President - Marketing  
Vice President - Audit and Finance  
Athletes Representative  
Chief Executive Officer (non-voting)

The Chief Executive Officer shall be an employee of the Council and shall be appointed by the Executive Board at its discretion. The Chief Executive Officer shall act as the principal administrative officer of the Council and shall be responsible for the efficient operation and management of the Council Secretariat in accordance with terms and conditions as determined by the Executive Board. The Chief Executive Officer shall also act as the principal financial officer of the Council and shall prepare an annual budget and financial statements for approval by the Executive Board.



2. The Executive Board may at any time if necessary co-opt an additional member or members with voting rights. A person so appointed will be referred to as Executive Board Member. Any person co-opted may be for a specific purpose or for a specific time frame which shall be stated in the minutes of the Executive Board at the time of the co-option; and which may be for any period subject to ratification at the next annual meeting of the Council.
3. The President shall chair all meetings of the Executive Board and shall have a casting vote in the event of an equality of votes in addition to his or her own vote.
4. If for any reason the President is unable or unwilling to act, one of the Vice Presidents shall be appointed by the Executive Board to act in the place of the President.
5. A member of the Executive Board may resign from office or be suspended or expelled by a majority decision of the Executive Board subject to ratification by the Council, if the conduct of the member has been in breach of the Council's Code of Conduct and/or not in keeping with conduct reasonably expected from a Board Member of the Council.
6. Any casual vacancy occurring on the Executive Board shall be filled by the Executive Board and such appointment shall continue until the next annual general meeting. The Executive Board shall within 14 days notify PGAs of its filling of the vacancy. Nominations for a permanent replacement shall be invited from PGAs and voted upon at the next annual general meeting of the Council.
7. A member of the Executive Board shall not hold any appointment or position within a PGA team participating at a Pacific Games or Pacific Mini Games.

## **ARTICLE 15**

### **Executive Board: Election of Board Members**

1. The President, Vice President - Sport, Vice President - Marketing and Vice President – Audit and Finance shall be elected at the annual meeting of the Council held in the year after the Pacific Games and shall assume office immediately after the annual meeting is closed.
2. The President, Vice President - Sport, Vice President - Marketing and Vice President – Audit and Finance, must each be members of a different PGA.
3. **NOMINATIONS:** All nominations for election shall be submitted in writing to the Council's Headquarters to arrive no less than ninety (90) days before the date of the Annual General Meeting except in the case of filling of casual vacancies when the Executive Board may reduce the period.
  - 3.1 Sixty (60) days before the date of the Annual General Meeting, at which elections are to be held, the names of all the candidates and the positions they are being nominated for shall be circulated to all the PGAs.
  - 3.2 Nominations shall only be received from financial member PGAs under the signatures of either its President or Secretary General.

#### 4. PROCEDURE FOR ELECTIONS:

- 4.1 If there is no nomination received for a particular position then nominations shall be called for from the floor at the Annual General Meeting.
- 4.2 If there is only one nomination for a position, then the person so nominated shall be declared duly elected to that position.
- 4.3 If two or more nominations are received for a position then elections shall be conducted in the following manner:
  - (a) All elections shall be by secret ballot.
  - (b) Only affiliated PGAs present at the Annual General Meeting at which the elections take place shall be entitled to vote. Each affiliated PGA shall be entitled to one vote. Executive Board members shall not vote, subject to clause 4.3(e) below.
  - (c) After the first ballot the candidate who receives more than fifty (50) percent of the votes of those present and entitled to vote shall be declared elected.
  - (d) After a ballot if the result is not conclusive then the name of the candidate getting the lowest number of votes shall be eliminated from the list of candidates and the voting process shall continue until only two candidates remain and then the election shall be determined by a simple majority.
  - (e) In the event that the two remaining candidates receive an equal number of votes, there shall be a second ballot. In the event that the two remaining candidates still receive an equal number of votes, then the Chairman of the General Assembly may use a casting vote.

#### 5. Election of one Athletes' Representative to the Executive Board

- (a) One Athletes' Representative shall be elected by their fellow Athletes at the Pacific Games and shall serve on the Executive Board for a period of four years until the next Pacific Games.
- (b) Nominations shall be forwarded by PGAs to the Council Headquarters ninety (90) days prior to the Opening Ceremony. Athletes shall be 18 years or older at the time of the close of nominations and shall have competed in the Pacific Games or Pacific Mini Games in the past eight years. All nominees will be required to sign a nomination form - which includes the duties and responsibilities of being an Executive Board member.
- (c) The Council Secretariat shall vet the candidates, consulting outside persons and organisations as necessary, and advise the Executive Board on the suitability of candidates. Candidates with doping or criminal convictions will be ineligible.

- (d) Sixty (60) days prior to the Opening Ceremony the names of all the candidates shall be circulated by the Council Headquarters to PGAs.
- (e) Balloting shall be conducted by the Council Secretariat at the Games Village Dining Halls, utilising only the official list of Athlete Entries following the Delegation Registration Meetings.
- (f) Athletes presenting themselves to vote must have their names on the official list of Athlete Entries and must produce a validated Accreditation Card.
- (g) Ballot papers shall be filled in a “preferential” style, whereby the voter must nominate their first choice with a “1”, their second choice with a “2”, and so forth.
- (h) Voting will cease at midnight on the second last day of the Pacific Games.
- (i) If no candidate receives more than 50% of “1” votes, the candidate with the lowest amount of “1” votes will be eliminated and their preferences distributed. This process will continue until one candidate achieves more than 50% of the votes.
- (j) The winner will be announced at the Closing Ceremony of the Pacific Games.

## **ARTICLE 16**

### **Executive Board: Powers and Duties**

1. The Executive Board shall be responsible for carrying into effect the Charter, including the Constitution, Games Management Protocols, Games Regulations, Financial Policies and Procedures, and Code of Conduct of the Council including the Vision, Mission and Objects of the Council.
2. Without limiting the general powers and responsibilities in paragraph 1 above the Executive Board shall:
  - (a) Have full authority to act in the affairs of the Council subject to the directions of the Council in general meeting.
  - (b) Be responsible for the financial affairs of the Council provided always that no part of the income or other funds of the society or association be used or available to be used for the private pecuniary profit of any member.
  - (c) Appoint Committees and Commissions on terms as it may determine and report to the Council on the work of the Committees and Commissions.
  - (d) Report regularly to PGAs and the Council on the activities of the Executive Board.

- (e) Adopt, amend and repeal from time to time as may be necessary subject to ratification by the Council at the next annual general meeting the Games Management Protocols, Games Regulations, Financial Policies and Procedures, and Code of Conduct of the Council.
- (f) Appoint staff as required and define their duties.
- (g) Appoint representatives to inspect the facilities offered by a host PGA for the Games.
- (h) Confirm the Sport Program for each edition of the Pacific Games in consultation with the Organising Committee and the Host Broadcaster.
- (i) Review the general plans for the organisation of the Games with full and exclusive authority to grant approval thereto and act as the authority of last resort on any question concerning the Games.
- (j) Appoint or retain advisers as may be necessary from time to time on terms as may be appropriate.
- (k) Do all things and incur expense in accordance with the Business Plan as it may consider necessary from time to time for the proper conduct of the activities of the Council.
- (l) Prepare and submit to the Council an updated business plan and annually audited financial statements outlining the revenues and expenditure, assets and liabilities and financial reserves of the Council.
- (m) Have power to recommend to the Council in annual general meeting recognition of meritorious services to the Council.
- (n) Maintain financial reserves as determined by the Council in annual general meeting and in accordance with the approved Financial Policies and Procedures. The financial reserve shall not be less than the previous four years' audited total expenditures, unless the Council unanimously determines, at an annual general meeting, based on a recommendation from the Executive Board, an alternative appropriate minimum level of reserves. The Executive Board would only be permitted to access these financial reserves with the approval of the General Assembly in circumstances where the nature of the proposed expenditure required and the reasons it could not be met from the Council's operating accounts were presented to the annual general meeting.

### 3. Procedure of the Executive Board

- (a) The Board shall meet as the President in consultation with the Board may decide but at least once in each calendar year at a place as may be fixed from time to time by the President. Meetings may be in person or otherwise by teleconference, satellite link, circulatory minute signed by all members of the Executive Board or other means as may be convenient or cost effective.

- (b) A minimum of 14 day's notice shall be given to members for each meeting of the Executive Board.
- (c) The Quorum for the Executive Board meeting shall be a majority of its members.
- (d) The Executive Board may act by a simple majority of the members present and entitled to vote. There shall be no voting by proxy.
- (e) Any Protocol, Regulation or Code of Conduct adopted amended or repealed by the Executive Board shall have immediate effect and will with any additions or amendments proposed by PGAs require ratification by the next annual general meeting by a simple majority.
- (f) Each member of the Executive Board shall have one vote and the President shall have a casting vote in addition to his original vote.
- (g) The Council shall bear the actual and reasonable costs of accommodation and the lowest economy class travel of the members for meetings of the Executive Board where attendance by other means is not possible or practical. Members shall submit invoices for approval and lodge claims with the Treasurer for reimbursement of these costs.

## **ARTICLE 17**

### **Awards**

On the recommendation of the Executive Board the Council shall in annual general meeting grant awards for meritorious services rendered to the Council.

## **ARTICLE 18**

### **Sports Committee**

1. A Sports Committee responsible and reporting to the Executive Board shall be established by the Executive Board.
2. The Sports Committee shall consist of six persons, appointed by the Executive Board, with the Vice President - Sport as Chairman. Other members of the Sports Committee shall be the Athletes Representative and three sports experts from those nominated by their PGAs. In the event of there being fewer nominations than vacancies then the Executive Board shall, at its discretion, appoint the remaining members of the Committee. In addition, the Organisation of Sports Federations of Oceania (OSFO) shall nominate a member. The President and Chief Executive Officer shall attend as ex-officio, non-voting members.
3. Each of the members shall have one vote. In the event of an equality of votes, the Chairman shall have a casting vote.
4. The Executive Board shall have power to appoint by way of co-option additional members without voting rights.

5. The Sports Committee shall meet as the Executive Board may decide but at least once in each calendar year in a place as may be fixed from time to time by the Executive Board. Meetings may be in person or otherwise by teleconference, satellite link, circulatory minute signed by all members of the sports committee or other means as may be convenient or cost effective.
6. PGAs shall submit requests for changes in the Sports Programme of the Pacific Games or for additional Sports or Events which shall first be considered by the Sports Committee as provided in Article 22 of the Constitution.
7. The Sports Committee may make recommendations to the Executive Board regarding:
  - (i) The programme of sports and events in the Pacific Games by taking into account the factors and criteria set out in the Games Regulations.
  - (ii) Sports development in the Pacific.
  - (iii) Technical officials, technical committees and all aspects relating to competition of the Pacific Games and Pacific Mini Games.
  - (iv) Pacific Games and Pacific Mini Games sports matters.
8. The Council shall bear the reasonable costs of accommodation and the lowest economy travel for the members for meetings of the Sports Committee where attendance by other means is not possible or practical. Members shall submit invoices for approval and lodge claims with the Treasurer for reimbursement of these costs.

## **ARTICLE 19**

### **Marketing Committee**

1. A Marketing Committee responsible and reporting to the Executive Board shall be established by the Executive Board.
2. The Marketing Committee shall consist of five persons, appointed by the Executive Board, with the Vice President - Marketing as Chairman. Other members of the Marketing Committee shall be four marketing experts from those nominated by their PGAs. In the event of there being fewer nominations than vacancies then the Executive Board shall, at its discretion, appoint the remaining members of the Committee. The President and Chief Executive Officer shall attend as ex-officio, non-voting members.
3. Each of the members shall have one vote. In the event of equality of votes, the Chairman shall have a casting vote.
4. The Executive Board shall have the power to appoint by co-option additional members without voting rights.
5. The Marketing Committee shall meet as and when the Executive Board may determine, but at least once in each calendar year at a place as may be fixed from time to time by the Executive Board. Meetings may be in person or otherwise by teleconference, satellite link, circulatory minute signed by all members of the marketing committee or other means as may be convenient or cost effective.

6. All commercial, marketing and sponsorship matters relating to the Pacific Games Council or the organisation of the Pacific Games shall first be considered by the Marketing Committee.
7. The Marketing Committee may make recommendations to the Executive Board regarding:
  - (i) Sports marketing in the Pacific.
  - (ii) Commercial sponsorship, host broadcasting, radio and TV rights related to the Pacific Games and Pacific Mini Games.
  - (iii) The programming of sports and events in the Pacific Games and Pacific Mini Games by taking into account the factors and criteria set out in the Games Regulations.
8. The Council shall bear the reasonable costs of accommodation and the lowest economy travel for the members for meetings of the Marketing Committee where attendance by other means is not possible or practical. Members shall submit invoices for approval and lodge claims with the Treasurer for reimbursement of these costs.

## **ARTICLE 20**

### **Audit and Finance Committee**

1. An Audit and Finance Committee responsible and reporting to the Executive Board shall be established by the Executive Board.
2. The Audit and Finance Committee shall consist of no more than three persons, appointed by the Executive Board, with the Vice President – Audit and Finance as Chairman, and comprising two other financial experts from those nominated by their PGAs. In the event of there being fewer nominations than vacancies then the Executive Board shall, at its discretion, appoint the remaining members of the Committee. The President and Chief Executive Officer shall attend as ex-officio, non-voting members.
3. Each of the members shall have one vote. In the event of equality of votes, the Chairman shall have a casting vote.
4. The Executive Board shall have the power to appoint by co-option additional members without voting rights.
5. The Audit and Finance Committee shall meet as and when the Executive Board may determine, but at least once in each calendar year at a place as may be fixed from time to time by the Executive Board. Meetings may be in person or otherwise by teleconference, satellite link, circulatory minute signed by all members of the Audit and Finance Committee or other means as may be convenient or cost effective.
6. All financial matters relating to the Pacific Games Council or the organisation of the Pacific Games shall first be considered by the Audit and Finance Committee.

7. The Audit and Finance Committee may make recommendations to the Executive Board regarding:
  - (i) The annual audit of the Council's accounts and preparation of financial statements.
  - (ii) The development and maintenance of the Council's risk management plans and policies.
  - (iii) The investment policies of the Council.
8. The Council shall bear the reasonable costs of accommodation and the lowest economy travel for the members for meetings of the Audit and Finance Committee where attendance by other means is not possible or practical. Members shall submit invoices for approval and lodge claims with the Treasurer for reimbursement of these costs.

## **ARTICLE 21**

### **Entry Fees**

PGAs shall pay such sum as approved by the Council on the recommendation of the Executive Board for each competitor and official entered by them in the Pacific Games and the Pacific Mini Games. These entry fees shall be paid to the OC on or before the Delegation Registration Meeting (the DRM) at the same time as the individual entries are dispatched. These fees shall be credited into a separate account in the name of the Council. The OC shall transfer these entry fees to the credit of the Council within 30 days of the date of the closing ceremony.

## **ARTICLE 22**

### **Code of Conduct**

1. The Council must, by resolution, adopt a code of conduct and may from time to time, amend it.
2. The first Code of Conduct and procedures applying to its operation so adopted is that found in Part Two of this Charter.

## **ARTICLE 23**

### **Sports in the Programme of the Pacific Games**

1. Compulsory Sports  
The programme of the Pacific Games shall consist of a maximum 26 sports of which the following shall be compulsory:

Athletics	Men	Women
Basketball	Men	Women
Boxing	Men	Women
Football	Men	
Golf	Men	Women
Judo	Men	Women
Rugby 7's	Men	Women
Swimming	Men	Women
Table Tennis	Men	Women
Taekwondo	Men	Women



Tennis	Men	Women
Va'a	Men	Women
Volleyball – Beach & Indoor	Men	Women
Weightlifting	Men	Women

## 2. Optional Sports

The balance of the programme may also include optional sports, selected from the following:

Archery	Men	Women	
Badminton	Men	Women	
Baseball	Men	Women	
Billiards	Gender neutral		
Body Building	Men	Women	
Cricket	Men	Women	
Cycling	Men	Women	
Football		Women	
Handball (Field)	Men	Women	
Hockey	Men	Women	
Karate	Men	Women	
Lawn Bowls	Men	Women	
Netball		Women	
Powerlifting	Men	Women	
Rugby League 9's	Men		
Sailing	Men	Women	
Shooting	Men	Women	
Snooker	Gender neutral		
Softball	Men	Women	
Squash	Men	Women	
Surfing	Men	Women	
Touch Rugby	Men	Women	Mixed
Triathlon	Men	Women	
Wrestling (Free & Greco Roman)	Men	Women	

The selection of Football (Women) into the program in addition to the compulsory Football (Men) shall count in total as one sport.

An optional sport will not be staged unless entries are received from at least six (6) countries when the indicative entries close.

## 3. Selection of Sports

For the purposes of meeting the sports development objectives of the Council, it is recommended that preference be given to Olympic Sports.

Sports may be moved from compulsory to optional category or vice versa by the Council on the recommendation of the Executive Board.

For any sport to be added to the above list, at least six, (6) PGAs must sign the letter of application, all of whom must be engaged in regular annual competition in that sport.

4. International Federation rules apply.

The programme of sports in the Pacific Games shall be played according to the rules of each International Federation. When such rules are amended by an International Federation they shall automatically apply.

5. Sunday: No sports are to be staged on Sundays, except if the Executive Board acting on the request of the host PGA and/or for operational reasons, so resolves. No PGA shall be penalised for choosing not to compete on a Sunday and their competitions shall be re-scheduled for another day.
- 6 Programme review: Following each major Games the Executive Board shall undertake a review of all sports on the Games programmes. For the purpose of its review the Executive Board shall obtain a report from the Sports Committee for its consideration.

For the purposes of determining the compulsory sports played in the Pacific the preferred position is that these sports will represent the top ranked sports in order of priority of participation by PGAs over the last two major games.

For optional sports to be considered for inclusion on the Games Sports Programmes they must be played at the competitive level by at least 25% of the member PGAs.

The Executive Board shall present its review to the Council in annual general meeting.

## **ARTICLE 24**

### **Sports in the Programme of the Pacific Mini Games**

The provisions of Article 23 shall apply in all respects to the Pacific Mini Games save for the following exceptions;

1. There shall be no compulsory sports at the Pacific Mini Games
2. The programme of the Pacific Mini Games shall comprise a minimum of five (5) sports and a maximum of twelve (12) sports.
3. At least 50% of the sports at the Pacific Mini Games shall be selected from the compulsory sports listed in Article 23.
4. In the case of a host PGA having only 5 sports on the programme these 5 sports shall all be selected from the list of compulsory sports listed in Article 23 irrespective of the number of entries received for each of those sports.
5. As far as possible the events and disciplines to be included in each of the sports chosen are to be the same as for the Pacific Games however the Executive Board shall have the right to vary the program of events following consultation with the Sports Committee and the IF.

## **ARTICLE 25**

### **Duration and Character of the Pacific Games & Pacific Mini Games**

1. The duration of the Pacific Games shall not exceed 12 days, exclusive of the day of the Opening Ceremony if so desired, with no more than one day off during the Games.
2. The duration of the Pacific Mini Games shall not exceed 10 days exclusive of the day of the Opening Ceremony.
3. The Executive Board may for good or sufficient reason extend the duration of the Games.
4. The Games must be staged in a dignified manner and without excessive commercialisation. Advertising signs shall only be allowed inside the stadium or other sports venues with the approval of the Executive Board.
5. The Pacific Games must be staged as a separate entity. The Games may only be staged in connection with any other enterprise such as a Cultural event or exhibition, but no other international sporting event during the Games without the approval of the Executive Board. The Executive Board may authorise the recognition of certain competitions in the Games as Oceania Championships as well.
6. No demonstration sports shall be permitted during the period of the Games.

## **ARTICLE 26**

### **Eligibility**

1. An athlete to be eligible to compete in the Pacific Games or Pacific Mini Games shall:
  - (a) Complete all entry and other applicable contractual documentation.
  - (b) Not be currently under disqualification or suspension by the Council, or their respective PGA or International Federation or under the World Anti Doping Code.
  - (c) Comply with:
    - (i) The applicable rules and regulations of the Council and this Constitution
    - (ii) The applicable rules and regulations of the relevant International Federations subject to the provisions of this Charter
    - (iii) The provisions of the World Anti Doping Code.
  - (d) Meet the following citizenship and residency conditions for inclusion in a team selected by the PGA to represent its Country/Territory:
    - (i) Be a citizen of the country/territory the athlete is to represent at the Games and be able to demonstrate residency in that country/territory.

(ii) For the purposes of this clause:

“citizen” means the holder of a current valid and applicable passport of the country/territory the athlete represents.

“applicable passport” for countries/territories is as follows:

American Samoa PGA – USA Passport  
Cook Islands PGA – New Zealand Passport  
Fiji Islands PGA – Fiji Islands Passport  
Federated States of Micronesia PGA – FSM Passport  
French Polynesia PGA – France Passport  
Guam PGA – USA Passport  
Kiribati PGA – Kiribati Passport  
Marshall Islands PGA – Marshall Islands Passport  
Nauru PGA – Nauru Passport  
New Caledonia PGA – France Passport  
Niue PGA – New Zealand Passport  
Norfolk Island PGA – Australian Passport  
Northern Mariana Islands PGA – USA Passport  
Palau PGA – Palau Passport  
Papua New Guinea PGA – PNG Passport  
Samoa PGA – Samoa Passport  
Solomon Islands PGA – Solomon Islands Passport  
Tonga PGA – Tonga Passport  
Tokelau PGA – New Zealand Passport  
Tuvalu PGA – Tuvalu Passport  
Vanuatu PGA – Vanuatu Passport  
Wallis and Futuna PGA – France Passport

“residency” means that the athlete shall be a citizen of the country/territory the athlete represents and have resided for not less than five years (cumulatively, whether consecutively or not) at any time in that country/territory of the PGA.

For the avoidance of doubt the temporary absence of an athlete from the country/territory of their citizenship for purposes such as education and sports training, military service and health care and other legitimate absences of a like kind shall be considered as residency.

(iii) The Executive Board shall have the discretion to waive the provisions of sub-paragraphs (d) (i)-(ii) above. These discretionary powers shall include, but are not limited to, utilising the prevailing eligibility rules of an International Federation where the following conditions are satisfied by the applicant International Federation no later than two years prior to the Pacific Games:

(a) The Pacific Games event will be utilised as a qualification pathway event to World Championship, or Olympic Games, or Commonwealth Games events and thus limit the requirement for duplicate events within the Pacific region; and/or

- (b) The Pacific Games event will provide participants with international ranking points to facilitate their further participation in international events; and
- (c) The Pacific Games event will receive additional resources or assistance from the applicant International Federation beyond what is required under the Charter, including assistance with monitoring eligibility; and
- (d) The adoption of the International Federation's eligibility rules will not lead to distorted outcomes from the basic philosophy of the Pacific Games being facilitated for the benefit of the people of the Pacific.

In the event that a PGA believes the application of an International Federation's eligibility rules leads to an unintended discriminatory outcome for one of its athletes, the PGA shall have a right of recourse to the Executive Board who shall have the power to resolve the matter in its discretion.

If applied, the International Federation's eligibility rules shall be sent to all PGAs two years prior to the Pacific Games.

2. It shall be the responsibility of the PGA to ensure that all competitors comply with this Constitution and its eligibility conditions. In satisfying the PGC requirements for entries of athletes it shall be a requirement that the PGA completes an Entry and Eligibility Conditions form, in the form contained in the regulations certifying that the competitor complies with this Article of the Constitution.
3. An athlete who has already competed in the Pacific Games or Pacific Mini Games for one PGA may represent another PGA at a future celebration of the Pacific Games provided that athlete complies with the provisions of this article and the approval of both PGAs.
4. A PGA shall be required to submit competitor entries by name at least 45 days prior to the commencement of the Games and each entry shall be accompanied by all necessary certification.
5. Late Entries by Name will not be accepted.
6. The OC shall be required to post, fax or email all entries by event, name and country on the official PGC website and to the PGAs, International Federations and Executive Board at the close of entries.
7. PGAs shall have 10 days thereafter to challenge to the Executive Board the eligibility of a competitor. A US\$50 bond must be posted by the challenging PGA to the PGC per challenge in order for it to proceed. The bond is refundable if the challenge is successful, but is forfeited if it is unsuccessful. A PGA whose athlete is successfully challenged and is deemed ineligible to compete will be liable for a US\$100 penalty payable to the PGC at the Delegation Registration Meeting. If the penalty is unpaid, the PGA will not be able to compete in the sport in which the ineligible athlete was registered.

8. In the event of a challenge to an athlete's eligibility the Executive Board shall within 5 days refer the challenge to the Disputes Tribunal established by this Charter, for decision within a further 10 days from receipt of the last challenges. All Disputes Tribunal decisions should therefore be finalised at least 20 days prior to the commencement of the Games). The Disputes Tribunal's decision shall be final. No further challenges shall be considered thereafter.
9. In the event of a challenge to an athlete's eligibility, the burden of proof for residency shall rest with the sponsoring PGA rather than the challenging PGA. Documents proving residency must be submitted by the sponsoring PGA in the event of a challenge, and shall include where appropriate:
  - (a) School records certified by the school principal or the highest official of the relevant government ministry;
  - (b) Employment records certified by the employer or the highest official of the relevant government ministry for labour issues;
  - (c) Tax records;
  - (d) Official government birth or immigration records;
  - (e) Any other official government record which proves residence.
10. PGA delegation entries are required to be finalised, confirmed, and posted on the PGC and OC websites 20 days prior to the commencement of the Games.

## **ARTICLE 27**

### **Symbol, Flag and Emblems**

1. The Council shall establish the emblem and may establish other symbols of the Pacific Games and the Pacific Mini Games. All rights to the emblem and/or other symbols shall belong exclusively to the Council.
2. The Council shall establish the flag of the Pacific Games and the Pacific Mini Games. All rights to the flag shall belong exclusively to the Council.
3. The emblem and/or other symbols and flag of the Pacific Games and the Pacific Mini Games, or any representation thereof, shall not be used for any purpose without the express written approval of the Council.
4. Each PGA may and each OC shall incorporate the emblem of the Council along with a design of its own choosing to make its own emblem, subject to the written approval of the Council.
5. The emblems of a PGA and OC shall not be used for commercial purposes except as specifically allowed under Article 28.

## **ARTICLE 28**

### **Commercial Rights**

#### **A. The Pacific Games Council**

1. (a) The Pacific Games and the Symbol, Flag and Emblems of the Council are the exclusive property of the Council and the Council owns all rights concerning their use, organisation, exploitation, broadcasting and/or reproduction by any means whatsoever.
- (b) The Council has exclusive rights to exploit the Pacific Games Intellectual Property in any way that it sees fit subject to the Charter;
- (c) No other entity shall have any rights in respect of the Pacific Games Intellectual Property or any representation thereof, without the express written approval of the Executive Board.
- (d) The Executive Board is authorised to assign or otherwise deal with the right to commercially exploit part or all of the Pacific Games Intellectual Property to one or more Affiliated PGAs and/or the OC on such terms and conditions as it sees fit. The decision to assign or otherwise deal with the Pacific Games Intellectual Property is at the sole discretion of the Executive Board.
- (e) Affiliated PGAs and OCs must vest in the Council any intellectual property to which the Council is entitled pursuant to the Charter.

#### **2. Broadcast rights**

The Council reserves the right to exploit commercially all broadcast rights, by any means whatsoever, including those related to television, radio and internet and television and radio archives, on an international basis.

#### **3. Sponsorship**

- (a) The Council reserves the right to commercially exploit all sponsorship in relation to the Pacific Games. A Council sponsor shall have the right to be designated an Official Sponsor of the Pacific Games.
- (b) The Executive Board is authorised to assign any or all of the sponsorship rights described in Article 28 A .3 to the Host PGA and/or the OC on such terms and conditions as it sees fit.
- (c) The Council reserves the right to exploit:
  - (i) Any sponsorship rights not assigned to the Host PGA and/or the OC pursuant to Article 28 A .3. (b)
  - (ii) The commercial sponsorship of the Council.
- (d) Sponsors of the Pacific Games shall have the right to be named an Official Sponsor of the Pacific Games on an international basis subject to the directions of the Executive Board.

- (e) Sponsors of the Council shall have the right to be named an Official Sponsor of the Council on an international basis subject to the directions of the Executive Board.

#### **4. Residual Commercial Rights**

The Council reserves the right delegated to the Executive Board to exploit commercially the symbols and the flag of the Pacific Games in licensing programmes on an international basis.

- 5. The Council reserves the right to exploit commercially the Pacific Games Relay on an international basis whilst the PGA shall reserve the right to exploit commercially the Pacific Games Relay on a domestic basis. The Council and the OC shall agree on how revenue is shared.
- 6. The Council reserves the right to obtain commercial sponsors to support the operations of the Pacific Games Council. Sponsors shall have the right to be designated as an Official Sponsor of the Pacific Games Council on an international basis.
- 7. The Council sponsorship and marketing programmes under Article 28 may be exploited in the territory of any PGA provided that there is prior agreement including revenue sharing with the PGA.

#### **8. Revenue**

Any revenue received by the Council from the exploitation of commercial rights under Article 28A shall be split according to terms and conditions included in the Host Contract.

#### **B. Pacific Games Association - PGA**

- 1. A Pacific Games Team is the exclusive property of its PGA and that PGA owns all rights concerning its organisation and exploitation by any means whatsoever.
- 2. A PGA may exploit the commercial rights in respect of its Pacific Games Team within its territory with the exception of broadcast rights reserved to the Council under Article 28.2. Sponsors shall have the right to be designated as an official Sponsor of the Pacific Games Team.
- 3. Each Affiliated PGA shall incorporate the Official Emblem along with a design of its own choosing to make its own emblem subject to the written approval of the Council.
- 4. The Council assigns to all PGAs the right to exploit commercially the symbol of the Council as incorporated into the emblem of the PGA within the territory of that PGA.
- 5. Commercial rights assigned under Articles 28B. 1, 2 & 3 shall not be used outside such territory and within the territory of another PGA without the prior approval of that PGA and the Council.



6. A PGA shall not exploit commercially the symbols of the Council, OC, or another PGA within the territory of that PGA without the prior approval of the affected organisation.

### **C. Host Pacific Games Association and Organising Committee**

1. The Council assigns to a host PGA and as may be appropriate to an OC subject to Article 28.C.3 on such terms and conditions as the Council may prescribe the right to exploit commercially the Games, with the exception of television and broadcast rights reserved to the Council. Sponsors appointed in accordance with Articles 28.A.3 and 28.A.7 shall have the right to be designated as an Official Sponsor of the Pacific Games on a regional basis.
2. The Council assigns to a host PGA on such terms and conditions as the Council may prescribe and or as may be appropriate to an OC subject to Article 28.C.3 the right to exploit commercially the symbol of the Council as may be incorporated into the emblem of the OC in licensing programmes on a regional basis.
3. An OC shall be required to obtain the approval of a PGA should any commercial rights assigned to it be exercised within the territory of the PGA, such approval shall not be unreasonably withheld.

### **D. Revenue**

Any revenue received by the Council from the exploitation of commercial rights under Articles 28.A.3 and 28.A.4 respectively shall be shared with the OC and PGAs, as the Council may in annual general meeting prescribe and to be documented in the Host contract.

## **ARTICLE 29**

### **Dispute Resolution**

1. The Executive Board shall appoint an independent Disputes Tribunal of six members one of whom shall preferably be a member of Court of Arbitration for Sport "CAS"; and appoint one of its members the Chairman of that Tribunal.
2. The appointed Disputes Tribunal shall have jurisdiction over all disputes and other matters referred to it by the Executive Board.
3. The Disputes Tribunal shall adopt such procedures in its discretion it considers appropriate which shall nevertheless comply with the principles of natural justice and shall best facilitate the fair, orderly, efficient and timely determination of its cases.
4. The Tribunal shall sit as a Tribunal of three persons appointed by the chairman of the Tribunal on a case by case basis.
5. The Tribunal shall decide all differences and questions of a non-technical nature, and those technical questions referred to it by juries of appeal or by any of the disputing parties after previous consideration by the jury of appeal.

6. The Disputes Tribunal shall preside over all disputes and all allegations of breach of the Council's regulations or the WADA Code which may arise during the period beginning 2 days before the opening ceremony of those Games and ending at the conclusion of the Closing Ceremony.
7. The Disputes Tribunal shall investigate any report concerning a breach by an athlete of the Council's regulations relating to breaches of the WADA Code.
8. If an athlete is found to have breached the WADA Code the athlete shall be eliminated from the Pacific Games and/or Pacific Mini Games as applicable; the athlete's performance shall be nullified, and any medal shall be returned. The medals shall be awarded according to the amended results.
9. If an athlete found to be in breach of the WADA Code has taken part in team events, the results of the athlete's team in that event shall be nullified and any medals awarded shall be returned. The other athletes in the team may continue to compete in different events on conditions prescribed by the Disputes Tribunal.
10. The athlete in question may if the Disputes Tribunal so determines, be banned from participating in any capacity in any one or more future Pacific Games or Pacific Mini Games.
11. A party dissatisfied with the decision of the Disputes Tribunal may appeal against it to CAS. Such appeal shall be filed within 15 working days of the decision appealed against and does not stay the original finding. New evidence shall not be permitted in such appeal unless it was unavailable at the time of the original decision of the Disputes Tribunal. The decision of the Court of Arbitration for Sport shall be final and binding.
12. Where a case against an athlete accused of being in breach of the regulations in respect of currently banned or prohibited substance and/or techniques is substantiated, the Disputes Tribunal shall communicate its findings to the Executive Board, the athlete's PGA, the Athlete, WADA and the International Federation concerned which may, notwithstanding the action taken by the Disputes Tribunal, impose such further or other sanctions as it may deem fit.

## **ARTICLE 30**

### **Changes to the Charter**

1. The Constitution may only be changed at an annual general meeting of Council and by a three-quarters majority vote of those PGAs present and entitled to vote.
2. Any notice of motion to change the Constitution must be submitted to the Council Secretariat no later than 90 days prior to the annual general meeting. Any notice of motion circulated thereafter shall be considered by the Council only if agreed by a two-thirds majority of those PGAs present and entitled to vote.
3. All notices of motion duly submitted under paragraph 2 above will be circulated by the Council Secretariat to all PGAs for consideration and/or comment no later than 75 days prior to the annual general meeting.

4. Any additions or amendments proposed by PGAs under 3 above shall be submitted to the Council Secretariat no later than 45 days prior to the annual general meeting and shall be circulated by the Secretary General to all PGAs with any recommendations or comments of the Executive Board no later than 30 days prior to the annual general meeting.
5. Any notice of motion, which fails to obtain a three-quarters majority, shall not be introduced at the next annual general meeting following the meeting at which it was introduced unless so recommended by the Executive Board.
6. The Games Management Protocol and the Games Regulations may be changed in accordance with the procedure set out in Article 16 or directly by the decision of the General Assembly.
7. A PGA wishing to introduce a change or amendment to the Games Protocol or the Games Regulations shall submit its proposal to the Council Secretariat at any time providing it is not later than 60 days prior to the Opening Ceremony of the Games. Where the Executive Board decides not to endorse the PGA's proposal to amend the Games protocol or Games Regulations, it shall advise the Council membership on the reasons behind its decision.
8. Any alterations made by the Council to its Constitution, Games Management Protocols or Games Regulations after the Games have been awarded to a country, shall be binding on the PGC and OC of the Games in the host PGA, except amendments which result in substantial financial impact to the operation and those which add events to the sports program of the Games.

## **ARTICLE 31**

### **Arbitration**

Any dispute or difference arising under or concerning the interpretation of this Constitution, or the Games Management Protocol, or the Games Regulations shall if not able to be resolved by agreement whether by mediation or otherwise, be settled by arbitration. Such arbitration will be conducted by the Disputes Tribunal in accordance with this Constitution and the principles of natural justice and the Statute and Regulations of the Court of Arbitration for Sport.

Against the decision of the Disputes Tribunal there shall be a right of appeal to the Court of Arbitration for Sport (Appeals Division) (Oceania Registry). The decision of the Court of Arbitration for Sport shall be final. The principles of arbitration at International Law shall apply.

## **ARTICLE 32**

### **Indemnity**

The Council shall indemnify and keep indemnified all Officers, Staff, Committees and Tribunals of the Council against any liability, claims, actions or proceedings howsoever arising from the exercise of their powers or duties under the Charter.

## **ARTICLE 33**

### **Dissolution**

In the event of the winding up or other dissolution of the Council its assets and undertakings shall be transferred, on trust, to the then members of the Executive Board as trustees to hold the same for distribution in a manner agreed by a two thirds majority of the affiliated and financial PGAs present at a meeting called by the Executive Board for such purpose.

## **ARTICLE 34**

### **Definitions**

**Affiliated and financial PGAs** means those sports governing bodies of the Pacific Community which become affiliated and meet their financial obligations with the provisions of this Constitution; and PGAs has a corresponding meaning.

**CAS** means the Court of Arbitration for Sport  
**Citizen** has the meaning given to it under Article 25 of the Constitution  
**Charter** means, taken together, the formal documentation of the Pacific Games Council including the Constitution, the Games Management Protocols, the Regulations and the Code of Conduct

**Code of Conduct Council** means the code established under Part 2 of the Charter  
means the Pacific Games Council

**Disputes Tribunal** means the Disputes Resolution body established in accordance with Article 28 of the Constitution.

**Dollars** figures expressed in dollars are stated in United States Dollars  
**Executive Board** means the Board established under Article 14 of the Constitution

**Marketing Committee** means the Committee established under Article 19 of the Constitution

**OC** means the Organising Committee for a Pacific Games or Pacific Mini Games

**Pacific Community** means all the countries and territories referred to in Article 3 of the Constitution

**Residency** has the meaning given to it under Article 25 of the Constitution

**Sports Committee** means the Committee established under Article 18 of the Constitution

**WADA** means the World Anti Doping Agency.

## **PART 2 - CODE OF CONDUCT**

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#### **1. DESIGN**

The Executive Board will design and promote a Code of Conduct to be adhered to by all those involved in the Pacific Games and the Pacific Mini Games.

#### **2. LEADERSHIP**

The Council, PGA's and Executive Board Members shall promote and support this Code and all activities of the Council and the PGA's by leadership and example. Their philosophy shall be to at least equal the dedication and discipline of the athletes with energy, vision and professionalism.

#### **3. PRINCIPLES OF CONDUCT**

3.1 *Selflessness:* The Council, PGA's Executive and Board Members shall take decisions solely in the best interests Pacific Games Council. They shall not do so in order to gain benefits for themselves or their sport.

3.2 *Integrity:* The Council, PGA's and Executive Board Members shall not place themselves under any financial or other obligation to individuals or organisations that might influence them in the performance of their duties.

3.3 *Objectivity:* In carrying out the business of the Council including appointing or electing officials, awarding contracts or recommending individuals for rewards or benefits, the Council, PGA's and Executive Board Members shall make choices and decisions on merit.

3.4 *Accountability:* The Council, PGA's and Executive Board Members are accountable for their decisions and actions to the Council and shall submit themselves to whatever scrutiny is appropriate. The Executive Board Members and members of elected committees shall report regularly to and communicate with the PGA's which elected them. Communication shall not be confined to meetings held during Annual General Meeting Assemblies of the Council.

3.5 *Openness:* The Council, PGA's and Executive Board Members shall be as open as possible about all the decisions and actions that they take. They shall give reasons for their decisions and restrict information only when the wider interest clearly demands it.

- 3.6 *Honesty:* The Council, PGA's and Executive Board Members have a duty to declare any private interests relating to their duties and to take all steps to resolve any conflicts arising in a way that protects the interest of the Council and sport in general.
- 3.7 *Non Discrimination:* The Council, PGA's and Executive Board Members shall not discriminate against any country or person on any grounds whatsoever including race, colour, gender, religion or politics.

#### **4. BREACH OF CODE OF CONDUCT - PROCEDURES**

- 4.1 Any allegation of a breach of this Code of Conduct shall be first referred to the Executive Board who may appoint an Ethics Commission established in accordance with these provisions under this Charter for investigation.
- 4.2 The Ethics Commission may comprise one or more persons – either independent of the Executive Board or members of the Executive Board – as the Executive Board in its absolute discretion shall resolve to appoint. The Ethics Commission shall be established for the sole purpose of investigating specific matters referred to it on a case by case basis and shall in respect of each case investigated and cease to act upon its written report being provided to the Executive Board.
- 4.3 The Ethics Commission must investigate allegations referred to it. The Ethics Commission shall be responsible for setting its own procedure for such investigation but in any event shall act in accordance with the principles of natural justice. The Ethics Commission shall, in addition to such other powers as it considers it requires, have the power to require the attendance by summons if necessary, of all or any persons from whom it wishes to obtain information for the investigation. The Ethics Commission shall report in writing to the Executive Board with its findings and recommendations, and the reasons therefore.
- 4.4 For the avoidance of doubt, the principles of natural justice do require the Ethics Commission to give the person or persons against whom the allegations being investigated have been made, the opportunity to be heard in respect of them.
- 4.5 The Executive Board shall report to the Council on the proceedings and reports of the Ethics Commission with its recommendations.
- 4.6 The Council, in the case of an individual, acting on a two thirds majority may take action in respect of any breach of this code, and in particular, but without limitation may suspend and/or remove any person from any office of the Council, and in the case of a PGA, may remove its voting rights and/or withdraw the right of a PGA to participate in the Pacific Games or Pacific Mini Games.

## **PART 3 – GAMES MANAGEMENT PROTOCOLS**

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## **Protocol 1**

### **Candidate PGAs for future Pacific Games and Pacific Mini Games**

- 1.1 The Pacific Games and the Pacific Mini Games (the Games) are awarded to a PGA which shall nominate the city or town to host it.
- 1.2 The PGA next to act as host for the Games shall normally be chosen by the Council in annual general meeting in the year after the Pacific or the Pacific Mini Games which shall be 7 calendar years before hand.
- 1.3 PGAs intending to bid for the Pacific Games may issue a letter of intent at the annual general meeting one year before the host city is chosen and be given five (5) minutes of speaking time. The official Bid document shall be lodged with the Secretary General on a date as may be prescribed by the Executive Board at least six (6) months before the date of the Council annual general meeting at which the PGA next to act as host for the Games shall be chosen. Bidding PGAs shall at the same time send copies of the Bid document to all members of the Executive Board and to all PGAs. The Bid document shall contain all that the bidding PGA has to offer. No changes shall be allowed to the bid documents or the offers made thereunder other than those allowed under Protocol 1.9.
- 1.4 The PGAs shall furnish its bid to the Secretary General containing their answers to the questionnaire for candidate countries & territories set out in the Regulations. The questionnaire must be signed by the President and Secretary General of the PGA and shall be endorsed by the Chairman and if applicable by one other Senior Official of any adhoc Bid/OC that may already have been formed, and be submitted along with the written approval and support of the Government and the Opposition, where appropriate of the host PGAs in order to ensure their co-operation in the successful staging of the Games. A candidate PGA's Government must be a signatory to the UNESCO Anti-Doping Convention.
- 1.5 The Bid document shall include per diem charges to be levied for accommodating competitors and team officials and undertake to maintain them subject to any rise in inflation either in their country or in the country staging the last Games, whichever is the less, subject to variation endorsed by the Council in annual general meeting. The Bid document shall also include a list of the optional sports to be offered, and shall be counter-signed by a duly affiliated National Federation (confirming its affiliation to both its Pacific Games Association and its International Federation) in each sport. The selected optional sports can then only be amended on the authority of the Executive Board and no later than two years before the Pacific Games are hosted in accordance with Protocol 7.4.
- 1.6 The PGA of each candidate country shall when furnishing the Bid document undertake with the Executive Board that in the event of it being awarded the Games it would execute a contract to be entered into between the Council, the PGA and host Government. Such contract shall be negotiated and agreed during the bid stage and shall be executed at the time of the awarding of the Games.
- 1.7 Candidate PGAs must adhere to the principles outlined in the Code of Conduct. Acceptable Bid activity may include:



- (a) The offer of a paid visit by one officer per PGA to the bidding PGA territory, including appropriately modest hotel accommodation, hospitality and “token” gifting;
  - (b) The offer of one visit to PGAs by the bidding PGA to promote its Bid;
  - (c) The creation of a Bid Logo in conformity with the Council’s Brand Standards Manual.
  - (d) To organise a reception on the occasion of a Council annual general meeting and provide a hospitality room and any exhibition or display by means of models, photographs, films etc. showing arrangements in the candidate countries & territories.
- 1.8 The Executive Board may, appoint representative(s) to visit each candidate PGA prior to the meeting at which the Host PGA is decided to inspect the facilities and to evaluate the bid. Travelling (Economy class) and Board and budget lodging expenses of the delegates shall be paid by the PGA of the candidate country. So far as practicable the same delegate or delegates shall visit all candidates. An evaluation report shall be provided to Council members and the candidate PGAs no later than 60 days before the annual general meeting.
- 1.9 Bidding PGAs shall present their Bid to member PGAs in the form of the Bid document. One progress report may be circulated after the distribution of the Bid document to respond to the Council’s Evaluation Report and any issues raised by PGAs during their interactions with the bidding PGA.
- 1.10 The delegation of each candidate PGA not exceeding five (5) in number, shall be entitled to present its Bid to the Council in general meeting during a period not exceeding thirty (30) minutes, excluding question time. PGAs shall present their case in an order determined by drawing lots at least one month in advance of the presentation date.
- 1.11 The voting procedure to select the host country shall be as follows:
- (a) A first vote between candidate PGAs shall be taken. If one PGA obtains a clear majority of votes cast over the total votes for all other PGAs, it shall be awarded the Games.
  - (b) If no clear majority of votes were obtained, the PGA obtaining the least number of votes cast shall be deleted from the voting, and a further vote shall be taken.
  - (c) If necessary, the procedure shall be continued until only two (2) candidate PGAs remain and the Games shall be awarded to the candidate obtaining the majority of votes cast.
  - (d) Each PGA is entitled to one (1) vote. No proxy votes shall be allowed.
- 1.12 Any grant in cash or in kind, given or offered by a bidding or host PGA shall be distributed equally between all PGAs by the Pacific Games Council.

## **Protocol 2**

### **Duties of the Pacific Games Association of the Host Country and of the Organising Committee “OC”**

- 2.1 The Council shall entrust the PGA of the host country with the organisation of the Games. The PGA and its host Government shall establish an Organising Committee (OC), which shall have legal status via legislative or other statutory instrument. The OC shall work in conjunction with its PGA, and shall be jointly and severally responsible with the PGA and host Government for all commitments including financial commitments in regard to the organisation and staging of the Games.
- 2.2 The Games shall be entrusted in accordance with the terms of the contract entered into between the Council, the PGA and the host Government, which shall in particular include a commitment on the part of the PGA and host Government to make the minimum payments set out in the proposed contract.
  - (a) The Host PGA will, in consultation with its Government and the Pacific Games Council, constitute a Pacific Games Organising Committee (OC) financially autonomous and independent of any Government Department, within 6 months of being awarded the Games. The OC shall have the necessary legal status and powers in accordance with the Charter to manage the Games functions and deliver the Games. The OC shall consist of not less than nine (9) members, including a Council nominee, and all appointments to the OC should be made in full consultation with the Council. The costs for the Council nominee to attend meetings, including lowest economy class air travel, shall be borne by the OC. The OC shall meet regularly and report to the Pacific Games Authority referred to below and to the Council.
  - (b) The Host PGA will also, in consultation with the Pacific Games Council, constitute an Audit and Governance Authority consisting of a maximum of 8 persons consisting of 4 representatives of the Host Government/Stakeholders, including the Chairperson, 3 representatives of the PGA, including the deputy Chairperson, and 1 representative of the Council, whose role is to oversee the good governance, accountability and transparency of the OC. The costs for the Council nominee to attend meetings, including lowest economy class air travel, shall be borne by the OC. All appointments should be made in full consultation with the Council. The Audit and Governance Authority shall be independent of the OC and shall meet regularly (quarterly) to receive reports from the OC and to brief the stakeholders of the Games, including the relevant Minister in the Host Government and the Council.
- 2.3 For all technical arrangements of the sports in the Games, the OC must consult the national governing bodies within its own country duly recognised by the relevant International Federation (IF). Each sport shall be conducted in accordance with the technical rules of its IF current at the time of the staging of the Games unless the Council is of the opinion that it is impracticable or unreasonable to do so.

- 2.4 The Executive Board may visit the Host PGA of the Games before they take place to monitor preparation of the Games. The costs of two visits (separate to the visit outlined in Protocol 2.7), including airfares, accommodation and meals, shall be borne in full by the OC.
- 2.5 The OC shall be responsible for organising a visit before the start of the Games, of an official representative (from a Pacific country where feasible) of the IF of each sport in the programme of the Games, or of an international representative nominated by the Council.
- 2.6 The OC will be expected to carry out all reasonable recommendations of such representatives or to refer the matter to the Council.
- 2.7 The Executive Board of the PGC shall meet in the host PGA normally a year before the Games. The costs of airfares and accommodation (including meals) of the Executive Board and for up to three (3) members of the PGC support team shall be paid by the OC, which shall also provide all the necessary meeting facilities including transportation. In addition, the OC shall make available at no charge to the Council a suitable conference hall (for up to 100 delegates) for the meeting of the Council in annual general meeting one year prior to the Games, and provide microphones (fixed and travelling) and assistants, and arrange for the proceedings to be simultaneously translated and tape-recorded. The OC will also be responsible for the on-ground transportation of all delegates to this meeting.
- 2.8 The OC, once its financial accounts are finalised, shall transfer all its remaining assets and rights to its PGA after discharging all financial commitments and other obligations to the Council as may be provided in the contract between the Council, the PGA and the host Government.

### **Protocol 3**

#### **Sports in the Programme**

The sports in the programme of the Pacific Games and the Pacific Mini Games are set out in Articles 22 and 23 of the Charter.

### **Protocol 4**

#### **Events in the Programme**

The events in each sport of the programme of the Pacific Games shall be as set out in accordance with the IF or as detailed in the Regulations.

### **Protocol 5**

#### **Maximum Number of Entries for each Country**

The maximum number of entries for the events in each sport from each PGA shall be as set out in the Regulations.

### **Protocol 6**

#### **Invitations and Forms**

- 6.1 Invitations to member PGAs to take part in the Games shall be sent out by the Council in conjunction with the OC.

- 6.2 All documents, invitations, entries, entrance tickets, programmes, etc printed for the Games, as well as the medals and badges distributed, must bear the number of the Games and name of the place where they are celebrated.

## **Protocol 7**

### **Entries**

- 7.1 Entries whether electronic or otherwise shall be accepted only by the OC and only from PGAs.
- 7.2 Each PGA shall receive from its national federations their nominations and shall forward these, if approved by it, to the OC, which shall acknowledge them.
- 7.3 PGAs shall ensure that the competitors are fully aware of and comply with the eligibility rules of the Council and its anti-doping control requirements set out under Article 25 of the Constitution and Regulation 10.

### **Sport Entries**

- 7.4 All member PGAs wishing to take part in the Games shall at least 24 months prior to the opening ceremony of the Games, indicate to the Games Organising Committee the sports in which the PGAs will participate.
- 7.5 The Games Organising Committee shall receive Sports Entries from PGAs only.

### **Numerical Entries**

- 7.6 21 months prior to the Opening Ceremony the Host OC shall confirm the sports and events on the program of sports for the Games after having deleted those sports where entries have not reached the required minimum entry requirements.
- 7.7 Each PGA shall forward to the OC its first round of numerical entries in duplicate, and on a special form, or electronically as provided by the Charter, listing the sports and events in which it intends to participate and the numbers of its expected participants, not less than 12 months before the date of the opening ceremony of the Games.
- 7.8 PGAs which do not finally participate in one or more of the sports on the Games final program despite having entered numerical entries at this stage, as submitted in accordance with Protocol 7.7 above in the said sports, will be liable to a financial penalty of US\$1,000.00 per men's sport not participated in and US\$1,000 per women's sport not participated in. The penalty is payable to the Pacific Games Council and transferred to the Organising Committee if it can prove a financial loss arising from the withdrawal of PGAs from particular sports.
- 7.9 Each PGA shall forward to the OC its second round of numerical entries in duplicate, and on a special form, or electronically as provided by the Charter, listing the sports and events in which it intends to participate and the numbers of its expected participants, not less than 6 months before the date of the opening ceremony of the Games. A PGA's numerical entries may include sports which were not included in their first indication of participating sports under Protocol 7.4 above. Late numerical entries after this stage will not be accepted unless authorised by the Executive Board.

7.10 PGAs which do not finally participate in one or more of the sports on the Games final program despite having entered numerical entries at this stage, as submitted in accordance with Protocol 7.9 above in the said sports, will be liable to a financial penalty of US\$2,000.00 per men's sport not participated in and US\$2,000 per women's sport not participated in. The penalty is payable to the Pacific Games Council and transferred to the Organising Committee if it can prove a financial loss arising from the withdrawal of PGAs from particular sports.

### **Entry By Name**

7.11 Entries by name containing the names of competitors and the events in which they wish to compete, shall be forwarded electronically, to reach the OC at least forty-five (45) days before the date of the opening of the Games. 30% of the PGA's estimated per diem obligation shall be payable at this time. A further confirmation of entries by name shall be required from PGAs no later than 30 days before the opening of the Games, from which the official and final per diem obligation will be calculated. A further 30% of this official per diem obligation shall be payable at this time. PGAs shall pay the remaining per diem obligation no later than the Delegation Registration Meeting (DRM) upon arrival and no Games Accreditations shall be issued to PGAs until the full per diem obligation is discharged.

7.12 Each PGA shall pay at the DRM such sum as the Executive Board may prescribe for each competitor and official entered, which shall be paid into a separate account in the name of the Council

7.13 Entries shall be completed electronically, and shall be forwarded to the OC via the Sporting Pulse provided Games Management System website. A PGA may also, simultaneously, submit a signed spreadsheet of athlete entries as an additional step to confirm its entries. The OC shall forward the entries to the Council and the relevant International Federations.

7.14 The OC shall send to PGAs copies of "Entry and Eligibility Conditions form" in English and French to be signed by each competitor and to be countersigned by the appropriate PGA and duly affiliated National Federation (NF). Completed forms for each athlete must be returned to the OC no later than the DRM. The Council shall approve the text to this form based upon the guidelines contained in Regulation 22.

7.15 As per Article 25 (5), late entries by name will not be accepted.

### **FINAL ENTRIES**

7.16 The names of those competitors finally entered for each event shall be confirmed to the OC at the DRM at least forty-eight (48) hours prior to the official opening of the Games. With the exception of the provisions of Protocol 7.18, no amendments to a PGA's delegation of athletes may be made after the DRM.

7.17 Only those competitors whose names appear on the individual entry Forms shall be eligible for final confirmation for participation.

7.18 When a competitor is injured after being included in the final entries forms, a substitute may be nominated on production of a medical certificate from the doctor designated by the OC provided this nomination is made before midnight

preceding the opening event of the tournament in which the injured competitor would have taken part. The substitute's name must have been entered in the Individual Entries forms of that sport.

- 7.19 Each PGA shall be required to ensure that Article 8 is observed with regard to the selection and management of its team.
- 7.20 The Executive Board may require the OC to reject an entry, which does not comply with the requirements of the Charter, or for any other good or sufficient reason.
- 7.21 Penalties shall be imposed on the PGA for entries submitted that do not comply with the Council Charter. These penalties shall be payable to the PGC and shall include a minimum monetary fine of US\$1,000 or removal of the PGA's voting rights at the next Council annual meeting, or both.

## **Protocol 8 Cultural Programme**

The OC may either itself organise a cultural programme of national and/or international items, or give its patronage for such a programme to take place in the Host PGA during the Games.

## **Protocol 9 The Pacific Games Village**

- 9.1 The OC shall with best endeavours provide a Games village, as per the Council's guidelines (Regulation 12) for the housing of competitors and team officials of all participating PGAs. All team members are expected to live in the Games village and pay the full per diem.

Accredited team members living outside the village but who pay the full per diem shall have full access to the village as well as meals. Accredited members living outside the village who do not wish to pay full per diems will not have village access and their per diem shall be reduced by 50% and payable to the OC, and access to the village will only be available by day pass.

- 9.2 Media and Officials acting solely as technical officials (referees, judges, etc) are not permitted to live in the Games athletes village.
- 9.3 The Games village shall be open for at least twenty five (25) days, including at least three (3) days before the opening Ceremony and two (2) days after the close of the Games.
  - (a) The OC shall provide board and lodging facilities in the village for all accredited competitors and *team* officials.
  - (b) Opening/closing hours of the dining room shall meet the needs of the athletes.
  - (c) The OC shall be responsible for the Safety and Security of all the residents of the Games Village.
  - (d) Facilities for athletes in the Village will be in accordance with Regulation 3.

## **Protocol 10 Satellite Villages**

### 10.1 Technical Officials Village.

The OC shall provide a separate village for accredited Technical Officials with facilities similar to those provided in the Athletes Village.

### 10.2 Media

The OC may provide a separate Village for accredited media representatives. The cost of accommodation, meals and other services provided shall be at the expense of the media representatives.

## **Protocol 11 Transport**

11.1 Dedicated cars with drivers shall be supplied to members of the Executive Board; for the President/Secretary General of each PGA including the host country; for IF delegates/observers and for Chef de Missions. Each team in the Games village shall be given a minimum allocation of cars and mini-buses based on its total team strength as prescribed by the Council in the Regulation 12 - Games Village Guidelines.

11.2 In addition a system of free bus transport must be made available for team members, technical officials (referees, judges, etc) and news media personnel going to the competition and other necessary venues. Accreditation cards or passes should if possible give the right of free use of the host country's public transport.

## **Protocol 12 Attaches**

To facilitate co-operation between the OC and the PGAs, each PGA may appoint an attaché for its country, subject to acceptance by the OC as a suitable nomination. The attaché will assist the PGA in travelling, housing and logistic arrangements for its team, and in general help both the OC and his PGA in matters affecting both bodies.

Additionally, each PGA will be entitled to have aides to attaches on the following scale:

(a)	1	to	50	Nil
	51	to	100	1
	101	to	200	2
	Over 200			3

(b) Teams mean competitors only.

(c) All attaches and aides will be duly accredited and have access to venues as per the Councils Accreditation Guidelines.

## **Protocol 13**

### **Arrangements for the Council in the Host PGA**

- 13.1 When assembling for and during the Games, the OC shall meet the airfare and accommodation (including meals) costs of the Executive Board, and of the Council staff as may be nominated by the Executive Board
- 13.2 The Executive Board and PGC staff shall all be accommodated in the Games Headquarters Hotel.
- 13.3 The OC shall supply at no charge a fully equipped office in this hotel (to include computers, copying machine, telephone, e-mail, fax and up to five (5) mobile telephones), and up to two (2) full-time secretaries. The offices shall be connected with the telephone, e-mail, Internet, results centre and fax system of the OC.
- 13.4 The OC shall also provide at no charge a Council office/lounge in the Games Village, and an office and staff for the Council Medical Commission.
- 13.5 The OC shall supply at no charge conference rooms for the meetings of the Council and committees.
- 13.6 The OC shall make available at no charge to the Council a suitable conference hall (for up to 100 delegates) for the meeting of the Council in annual general meeting and provide microphones (fixed and travelling) and assistants, and arrange for the proceedings to be simultaneously translated and tape-recorded.
- 13.7 The OC shall provide at no charge a room with the necessary facilities and all supporting services for the Council Disputes Tribunal or for any meeting of the Court of Arbitration for Sport.
- 13.8 The OC shall provide an accreditation centre for VIPs in the Games Headquarters Hotel and maintain an up-to-date list of VIPs attending the Games, whether accompanied by a guest, and their addresses and periods of stay in the Host PGA.
- 13.9 The OC shall organise the seating arrangements in the Official stand in consultation with the Executive Board. The OC shall in consultation with the President of the Council and the Chairman of the Host PGA issue invitations to medal presenters.
- 13.10 Dedicated cars, with drivers will be supplied as set out in Protocol 11.
- 13.11 Official Stand Accreditation cards will be issued to the members of the Executive Board and Life Members (each with one accompanying guest) and to the Council staff.

## **Protocol 14**

### **Medical**

- 14.1 At the Games the OC shall provide the following facilities and services:
  - (a) A medical Centre in the in the Games village, staffed appropriately to provide physician and nursing services.



- (b) The centre shall in addition to out patient services provide an infirmary for athletes requiring temporary isolation.
  - (c) Other services to be provided should include: physiotherapy, massage therapy, emergency dental treatment, pharmacy and other necessary services.
  - (d) Specialist medical services, laboratory and radiological facilities should also be readily available when required.
- 14.2 The OC shall be responsible for all necessary medical care and hospitalisation for all accredited persons in attendance at the Games save to the extent that teams are required to arrange their own travel and medical insurances, thus they should have their own insurance or other arrangements for such care
- 14.3 The OC may in consultation with the Executive Board set up a Medical Commission for the Games. The Commission shall comprise between one and four persons suitably qualified and registered and if considered desirable of international qualification. No PGA country/territory shall have more than fifty percent (50%) of the total number appointed.
- 14.4 The Medical Commission shall undertake an overview of the work of the Regional Anti-Doping Agency with which the OC shall have contracted to provide all doping control in accordance with the WADA Code.

## **Protocol 15**

### **Organisation of the Different Sports Competition Committees**

- 15.1 The Council has complete control of the policy of the Games.
- 15.2 The OC shall set up its own sports division and also one such sports competition committee for each sport. Each National Federation of the Host PGA affiliated to the relevant International Federation whose sport is included in the programme of the Games shall appoint one of its representatives to serve on the sports competition committee. Each representative shall keep his /her governing body informed on progress made. The governing body shall maintain close liaison with the sports competition committee of its sport and be initially responsible, within the overall policy of the OC, for the arrangements of its sport.
- 15.3 Under the direction of the Council, the Organising Committee shall convene meetings of a PGC Technical Committee for each sport. The PGC Technical Committee will supervise and assume complete control of the technical arrangements for the sport, and ensure that the sport is conducted in accordance with the relevant International Federation's regulations unless as varied by the PGC Executive Board.
- 15.4 Membership of each PGC Technical Committee shall consist of two representatives from the Host country/territory, one representative from each of the other competing countries/territories and the International Federation representative (or their nominee), all with voting rights. Other members may be co-opted, but without voting rights.

- 15.5 The date, time and place of the meeting of a PGC Technical Committee for each sport will be communicated to all PGAs at least one month prior to the opening of the Games. The meeting itself will be held not more than 48 hours prior to the commencement of the sport.
- 15.6 Each PGC Technical Committee shall elect its own chairman and have an officer of the Council as an ex-officio member.
- 15.7 No PGC Technical Committee can validly meet without at least 50% of participating PGAs (excluding the Host) in that sport being present.
- 15.8 The PGC Technical Committee may alter the order and timing of events during and between each day of competition on the programme, but it may not alter the detailed programme and/or dates of sport competition without the approval of the PGC Executive Board.

## **Protocol 16**

### **Technical Officials and Technical Aides**

- 16.1 The conduct and organisation of the sports competitions in the programme of the Games is in accordance with IF rules and under the authority of the Organising Committee Sports Committee or Division. The following types of officials are required to officiate in the competition sports areas:

- (a) International Federation Delegates**

- The official delegate of the International Federations and any other International Federation officials obligatory under their rules

- (b) International Panels**

- Panels of internationally qualified technical officials as listed in and subject to the Regulations.

- (c) Technical Officials**

- (1) Officials who directly control and/or evaluate the results of competitors by assessing times, distances or placing competitors or who adjudicate on the technical rules of competition shall be termed "technical officials".

- (2) The OC in conjunction with its PGA shall make what arrangements it considers most suitable for all Technical Officials from the host country.

- (3) The OC shall at least six (6) months before the Games request International Federations to nominate candidates for Technical Officials to fill those vacancies that cannot be supplied by the host county and Technical Officials from member countries & territories will be given a preference.

- (4) Following receipt of nominations from International Federations, the OC shall, at least four (4) months before the Games, subject to the approval of the PGC, select Officials from outside the host country on the following terms:
  - (a) The Officials shall be entitled to free board and budget standard lodging for 3 days before competition commences and three days after providing that those acting solely as Technical Officials shall not live in the Athletes Village.
  - (b) Free volunteer uniforms and reasonable transport will be provided.
  - (c) Technical Officials/aides shall be accommodated and fed and shall not be entitled to per diems. Technical Officials/Aides will be entitled to Opening/Closing Ceremony tickets.

16.2 The OC shall after consultation with its PGA submit a list of Technical Officials from the host country and from International Federations for the approval of each Sport Technical Committee.

### **Protocol 17**

#### **Advertising in connection with the competition**

Advertising in connection with the competition and relating to commercial identification on personal competition clothing and personal equipment shall be as approved by the Executive Board in consultation with the OC. (See Regulation 19)

### **Protocol 18**

#### **International Delegates**

- 18.1 The OC through the PGA of the host country shall contact each International Federation (IF) and obtain permission for its sport to be included in the programme of the Games. The Executive Board is empowered to conclude relevant sport delivery agreements with individual International Federations and/or the Olympic Sports Federation of Oceania (OSFO).
- 18.2 At least 18 months prior to the Games, the PGC will arrange with each IF the appointment of an official delegate for the Games, who preferably will be from a Pacific country in Oceania but not from the host country.
- 18.3 The IF delegate should be consulted for approval regarding the sports equipment to be used at training and competition venues and concerning all other technical arrangements for their sport, including the appointment of all Technical Officials and the development of the competition format (draws, start lists, seedings and schedules).
- 18.4 The OC shall be responsible for the lowest economy travel and single room board and lodging expenses of the official delegates for the International Federations of the sports in the programme of the games. This includes one pre-Games visit per IF delegate as well as their Games time visit. These delegates shall be accommodated at the expense of the OC for three (3) days before the date of the Technical committee meeting of their sports until three (3) days after competition.

- 18.5 Each delegate is entitled to a complimentary Opening & Closing ceremony ticket and access to the competition venue of the sport of the delegate.

## **Protocol 19**

### **Accreditation and Protocol**

- 19.1 The OC shall provide guaranteed seats and access (including Opening and Closing ceremonies) to all competitors and officials accredited in accordance with the Council's Accreditation guidelines in force at the time of the Games (Regulation 11 refers).
- 19.2 All matters of protocol pertaining to and during the Games shall be the exclusive prerogative of the Council.

## **Protocol 20**

### **Accreditation Cards**

- 20.1 Accreditation cards will be issued in accordance with the categories set out in the Accreditation Guidelines, Regulation 11.
- 20.2 The accreditation cards for team officials and competitors will give right of entry to the main stadium, and also to the holder's sport.
- 20.3 Subject to availability a supply of tickets or passes to all competition venues must be distributed daily on an equitable basis through the village director to the Chef de Missions or General Team Managers in the Pacific Games Village for the use of their team members.
- 20.4 The Accreditation card gives right of entry into authorised venues and stands, and should if possible give right of entry into the host country and permit free travel on host country's public transport.

## **Protocol 21**

### **Use of the Symbol, Flag and Emblem at the Games**

- 21.1 A flagpole shall be provided within the main stadium for the ceremonial flag of the Pacific Games, which shall fly continuously all day and night, from the opening until the closing of the Games.
- 21.2 The flags of the participating nations and of the Pacific Games must be flown in the main stadium and Pacific Games Village. At other competitive venues the flags of countries & territories of PGAs taking part in that particular sport and of the Pacific Games shall be flown.

## **Protocol 22**

### **The Opening Ceremony**

- 22.1 The Host PGA shall in consultation with the Executive Board decide who opens the Games. The arrival of the officials and the order of events shall be stipulated.
- 22.2 An official dais in front of the main stand shall be provided and may be occupied by the President of the PGC, the President of the host PGA, the Head of State or whoever is opening the Games and the Chairman of the OC

- 22.3 Each PGA National team shall then in alphabetical order march on the track past the official dais. The country last to stage the Games of the same type shall however lead the parade and the Host country will close up the parade.
- 22.4 Each National contingent dressed in its official uniform shall march past on the track headed by a placard bearer with the name of its country, its flag bearer and led by officials. Team members when passing the saluting dais shall turn their heads to the saluting dais and flag bearers shall dip their flags.
- 22.5. Flags of the participating countries shall be supplied by the Organizing Committee from details given by the various countries, and they shall all be of equal size. Placards shall also be provided by the Organizing Committee.
- 22.6 The ceremonial Flag shall then be paraded and slowly raised at the ceremonial flag pole to remain for the duration of the Games.
- 22.7 Immediately afterwards, the oath shall be taken on behalf of the competitors. A competitor from the Host country surrounded by the flag bearers of all participating countries / Territories shall pronounce the following oath on behalf of all competitors  
*“We declare that we will take part in the Pacific Games of (year) in the spirit of true sportsmanship, recognizing the rules that govern them and desirous of participating in them for the honour of our Countries and the glory of Sport.”*
- Followed by the Officials oath to be taken by a technical official of the host country  
*“We declare that we will officiate in the Pacific Games of (year) in the spirit of true sportsmanship, recognizing the rules that govern them and desirous of participating in them for the honour of our Countries and the glory of Sport.”*
- 22.8 The Official speeches occur. The President of the OC, The President of the Games Council followed by the Chief Guest
- 22.9 The Torch relay arrives. The cauldron is lit and remains for the duration of the Games
- 22.10 A suitable entertainment display of not more than forty five (45) minutes duration, as approved by the Executive Board, may take place at the completion of all other opening ceremony formalities.
- 22.11 The Organizing Committee shall reduce to a minimum the time that competitors are on their feet, i.e. from Village departure to return. A seating area should be reserved for the athletes and officials participating in the Games to view the ceremonies.

### **Protocol 23 Victory Ceremonies**

- 23.1 Medals shall be presented by such dignitaries as selected by the OC in consultation with the PGA and the Executive Board
- 23.2 The Ceremony shall take place as soon as possible after each event, preferably at the venue where the competition took place in the following manner:

- a) Only the winning athletes (no officials) shall be allowed on to the podium and shall be the only ones presented with medals
- b) The victory ceremony is announced. When competitors' names are called they mount the podium provided, with the winner slightly higher than the second (to the winner's right) and the third place getter slightly lower than second to the winner's left.
- c) The order for the presentation of medals shall be third, second and first. Facing the podium the person presenting the medals should have the first prize (gold medal) winner on the highest point of the podium, second prize (silver medal) on the Presenter's left and the third prize (bronze medal) on the Presenter's right.
- d) After presentation of medals, all competitors and presenters shall face the victory flagpoles. The victory anthem of the winner's country shall be played while the national flags of the three medal winners are raised. The winner's flag shall be in the centre with second on the left and third on the right as viewed from the winner's podium.

23.3 Each country shall provide the Organizing Committee in good time of its victory anthem (which need not be the National anthem). The PGC may supply the country flags to the OC on hire (at the OC's cost). CD's of anthems plus sheet music *shall* be submitted to the Organizing Committee by the PGAs *at least 12 months before the opening of the Games*.

## **Protocol 24**

### **The Closing Ceremony**

- 24.1 The closing Ceremony shall take place shortly after the conclusion of the last event
- 24.2 Before the Closing Ceremony proper begins, the President of the Council, the Chairman of the OC, the President of the Host PGA and the dignitary invited to close the Games shall take their seats in the Official Stand
- 24.3 Athletes and officials may march past into the stadium informally or by sport but intermingled rather than by country. An area for viewing shall be arranged for the participating athletes and officials
- 24.4 A short cultural display of twenty (20) minutes duration may be staged.
- 24.5 Athletes, officials, volunteers (host, hostesses, etc.) and technical officials if so desired should all assemble on the centre of the arena. The President of the PGC will distribute the Pacific Games Sports Awards to the Outstanding Male Athlete and the Outstanding Female Athlete.
- 24.6 The President of the PGC asks for the Ceremonial Games Flag to be struck.
- 24.7 The flag party lowers the flag, folds it and marches to the dais where it is given to the President of the Host PGA who in turn gives it to the *President of the Pacific Games Council*.
- 24.8 The President of the PGC gives the flag to the next Host Country of the same games and says words to the effect "*I entrust this ceremonial flag to your care until we gather for the (number) Pacific (Mini) Games in (year) in (country)*".

24.9 The Host of the next games provides a cultural presentation of no more than ten (10) minutes

24.10 The President of the PGC then says :

*“In the name of the PGC I proclaim the (number) Pacific (Mini) Games of place (year) closed. I call upon the sportsmen and women of the Pacific to assemble in two (or four) years time in (place) to celebrate the (number) Pacific (Mini) Games. May you display cheerfulness and harmony so that the spirit of our Pacific family of nations may be carried on with ever greater eagerness, courage and honour for the good of humanity and the peace of the world.”*

24.11 Suitable music and farewell songs is played and the Games flame will be extinguished and the athletes and officials leave the stadium

## **Protocol 25**

### **The Pacific Games Relay**

25.1 A Pacific Games Relay may form an integral part of the Opening Ceremony of the Games and the arrangements therefore shall be subject to the authority of the Executive Board in conjunction with the OC.

25.2 The Executive Board may appoint a relay organiser or make such other arrangements, as it shall think fit to co-ordinate the Pacific Games Relay.

25.3 All arrangements for the Pacific Games Relay will be subject to the approval of the Executive Board.

## **Protocol 26**

### **Medals**

26.1 Prize Medals

- (a) Medals shall be awarded to the athletes only.
- (b) The prizes of the Pacific Games shall be provided by the OC and shall consist of medals only.
- (c) In individual and team events the first prize shall be a Gold medal, the second a silver medal and the third a bronze medal.
- (d) Prize medals will be awarded on the following scale for individual and team events:

#### **All sports**

Four (4) or more contestants: gold, silver and bronze

Three (3) contestants: gold and silver only

Two (2) contestants: gold only

One (1) contestant, no event, no medal

With the exception of Boxing, Judo, Karate, Taekwondo and Weightlifting.

For Boxing, Judo, Karate and Taekwondo, there will be bronze medals awarded for both losing semi finalists; and for Weightlifting in each weight category there shall be medals for each of the snatch, clean and jerk and the total.

- (e) Each member who has competed in a prize-winning team event shall receive a medal.
- (f) The OC may choose its own design of the prize medals and the Executive Board shall approve its design.
- (g) Each medal shall be attached to a chain or ribbon of suitable length for presentation purposes.

## 26.2 Commemorative Medals

- (a) All Council officials, competitors, team and technical officials and members of the OC shall each receive a commemorative medal.
- (b) The OC may choose its own design for both sides of the commemorative medal – except that the front face shall contain the symbol and title of the Games and clearly indicate that it is a commemorative medal, and the Executive Board shall approve its design.

## **Protocol 27 Classification**

In the Pacific Games there is no scoring by countries & territories. A roll of honour of the names of the first 6 competitors (and not less than 4) in each event shall be compiled by the OC within the Sporting-pulse system, and shall be delivered to the Council.

## **Protocol 28 Booklet Programmes and Official Report**

28.1 The OC is responsible for the printing and production of:

- (a) Programmes of each sport.
- (b) A Sports Manual containing the general rules and details of all sports included in the programme of the Games along with administrative details regarding housing, transport, documentation, etc. Copies of the manual shall be distributed at least 6 months before the opening of the Games to PGAs.
- (c) Official results must be ratified by the Sports committee at the completion of the Games.
- (d) A complete printed report of the Games including all official results within twelve (12) months of the close of the Games.

28.2 Programmes shall only contain advertising matter as approved by the Executive Board. No advertisements may be included in the Sports Manual or in the official report of the Games without the approval of the Executive Board.



28.3 Free copies of the official report shall be sent to each member of the Executive Board, each Past President, each PGA, each IF delegate and to each International Federation the sport of which was in the programme of the Games - in addition to other copies distributed by the OC.

### **Protocol 29 Media Guide**

The OC shall take all necessary steps to facilitate the work of the mass media in covering the Pacific Games in accordance with the Council's Media Guide.

### **Protocol 30 Official Film and/or Video**

The OC shall make the necessary arrangements for the production of a documentary film and/or video and/or CD of its Games, including the Opening and Closing ceremonies, and the finals in all the sports, where possible in the programme of both Games. It must organise and limit these services in such a way that they do not interfere with the conduct of the Games. Six copy of the film and/or video and/or CD shall be given to the Council. Arrangements shall be made so that PGAs can purchase copies of the film and/or video and/or CD at a reasonable price, with the right to show them to their members.

### **Protocol 31 Recognised International Federations**

The rules of competition of the following International Sports Federations shall be those used at the Pacific Games:

Archery - International Archery Federation (FITA)  
Athletics - International Association of Athletics Federations (IAAF)  
Boxing - International Boxing Association (AIBA)  
Badminton - Badminton World Federation (BWF)  
Baseball - International Baseball Federation (IBAF)  
Basketball - International Basketball Federation (FIBA)  
Billiards & Snooker - World Council of Billiard Sports (WCBS)  
Bodybuilding - World Bodybuilding and Physique Sports Federation (WBPF)  
Lawn Bowls - World Bowls (WB)  
Cricket - International Cricket Council (ICC)  
Cycling - International Cycling Union (UCI)  
Football – Federation Internationale de Football Association (FIFA)  
Golf – International Golf Federation (IGF)  
Handball – International Handball Federation (IHF)  
Hockey - International Hockey Federation (FIH)  
Judo - International Judo Federation (IJF)  
Karate - World Karate Federation (WKF)  
Netball - International Federation of Netball Associations (IFNA)  
Powerlifting - International Powerlifting Federation (IPF)  
Rugby - International Rugby Board (IRB)  
Rugby League – Rugby League International Federation (RLIF)  
Softball – International Softball Federation (ISF)  
Sailing – International Sailing Federation (ISAF)  
Shooting - International Shooting Sport Federation (ISSF)

Squash - World Squash Federation (WSF)  
Surfing – International Surfing Association (ISA)  
Swimming - Federation Internationale de Natation (FINA)  
Table Tennis - International Table Tennis Federation (ITTF)  
Tennis - International Tennis Federation (ITF)  
Touch – Federation International Touch (FIT)  
Taekwondo – World Taekwondo Federation (WTF)  
Triathlon - International Triathlon Union (ITU)  
Vaa - International Va'a Federation (IVF)  
Volleyball – International Volleyball Federation (FIVB)  
Weightlifting - International Weightlifting Federation (IWF)  
Wrestling – International Federation of Associated Wrestling Styles (FILA)

## **Protocol 32**

### **Recommended Order of Precedence**

During the Pacific Games the recommended order of precedence shall be as follows:

The Head of State and the Head's of Government of the host Country  
Prime Minister of the host Country  
The President of the Council  
Visiting Heads of States and Heads of Governments  
President of the IOC  
The Executive Board Members of the Council  
Chairmen of PGC Commissions  
Past Presidents of the Council  
The President and/or Chairman of the PGA of the host country  
The President and/or Chairman of the OC  
Government Ministers of host country.  
Members of the Diplomatic Corp  
The Chief Citizen (Lord Mayor) of the host PGA's  
President of ANOC, CGF & ONOC  
The Executive Board of ONOC and CGF  
The other Officers of the PGA of the host country  
The other Officers of the OC  
The Officers of the PGAs

## **PART 4 - REGULATIONS**

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## **REGULATION 1**

### **Elections**

The Council may from time to time by resolution introduce regulations for the conduct of elections in accordance with the Charter, Part 1 Article 15.

## **REGULATION 2**

### **Procedures for the co-option of Board members or Commissions of the Council**

1. Appointments shall be by the Executive Board
2. All PGAs shall be encouraged to make nominations and submit CVs direct to the Council Secretariat.
3. Appointments shall be made on merit but the need for Gender Equity and the desirability of regional representation and athletes' representation when appropriate shall be recognised

## **REGULATION 3**

### **Factors and Criteria for New Sports in the Programme of the Pacific Games**

1. The number of NF's affiliated to their PGA in the region
2. The number of NF's affiliated to an Oceania Federation.
3. The number of NF's affiliated to an International Federation.
4. The number of teams of countries & territories entered in the sports in regional competition.
5. The criteria for sports and events are as follows:

#### **3.5.1 SPORTS SHALL**

- (a) Have sufficient potential entries, numerically and by geographical groups from Pacific countries & territories, to meet the minimum requirements as specified in the Charter and justify their inclusion as a recognised sport on the list of optional sports.
- (b) Be controlled by one International Federation only. If separate International Federations exist for men and women, only an official joint committee of these two Federations shall be recognised by the Council;

#### **3.5.2 SPORTS SHALL NOT**

- (a) Require mechanical propulsion;
- (b) Involve excessive expenses and major organisational difficulties for OCs or PGAs, regarding transport costs, equipment, venues or technical officials;
- (c) Be such that results are assessed only on the opinion of the judges;
- (d) Be such that the quality and cost of the equipment tends to give a special advantage only to some competitors.

### **3.5.3 EVENTS SHALL**

- (a) Have well-established international standing;
- (b) Be such that have shown their worth as regards the number of entries in previous world, continental, regional or area games or championships;
- (c) Have satisfied the Executive Board that there is a reasonable expectation that a minimum of 6 competing countries & territories will be achieved at the forthcoming Games

### **3.5.4 EVENTS SHALL NOT**

- (a) Entail excessive expenses or difficulties for OCs or PGAs for their staging;
- (b) Be such that the same abilities and similar preparation and training are involved as for other events already in the programme of that sport.

## **REGULATION 4**

### **Technical Organisation of Events**

Events in the Sports Program for the Pacific and the Pacific Mini Games shall be in accordance with the respective IF approved events.

In the case of there being no International Federation the events for those sports shall be as approved by the Executive Board. Preference shall always be given to Olympic Sports and events.

4.1 Six months prior to the date of the Opening Ceremony, the Games Organising Committee shall publish Sports Manuals for each of the sports on its programme. Each Sports Manual shall list all events; include all technical details and rules and regulations for the conduct of the sports competitions.

4.2 All Sports Manuals shall be subject to the approval of the Executive Board.

4.3 The minimum and maximum number of athletes for individual events, team numbers and officials shall be as specified in Regulations 5, 6 and 7.

4.4 Unless otherwise specified in these Regulations, all events, pool play, and rankings and competition Rules shall be in accordance with IF rules and regulations.

## **REGULATION 5**

### **Individual Sports Events**

#### **1. ARCHERY**

##### **Men**

One individual event determined by the FITA round. A FITA round consists of 3 dozen arrows per competitor at each of the following distances 90m, 70m, 50m and 30m

##### **Women**

One individual event determined by the FITA round. A FITA round consists of 3 dozen arrows per competitor at each of the following distances 70m, 60m, 50m and 30m

##### **MEN**

Full FITA Compound  
Full FITA Recurve  
Match Play Compound  
Match Play Recurve

##### **WOMEN**

Full FITA Compound  
Full FITA Recurve  
Match Play Compound  
Match Play Recurve

##### **Team Events:**

Men's Compound  
Men's Recurve  
Mixed Team Recurve

Women's Compound  
Women's Recurve  
Mixed Team Compound

There may be Gender Neutral Compound Teams and/or Gender Neutral Recurve Teams – 3 archers of whom there will be at least one archer per gender.  
The match play distances and target face sizes will be those set from time to time by FITA.

#### **2. ATHLETICS**

All the events as listed shall be on the Games program. The final program shall be announced by the OC at least 18 months prior to the date of the Opening Ceremony of the Games. Organisers of the Mini Games shall do their best to organise this program.

##### **a) Men:**

100m,200m,400m,800m,1500m,5000m,10000m  
3000m steeplechase  
Marathon or Half marathon  
20km walk  
110m hurdles and 400m hurdles  
Relay: 4 X 100m and 4 X 400  
Pole Vault High Jump, Long Jump and Triple Jump  
Shot-put, Hammer, Discus and Javelin  
Decathlon or Octathlon

##### **b) Women:**

100m,200m,400m,800m,1500m, 5000m, 10000m,  
Marathon or half marathon  
3,000m Steeplechase  
20km walk  
100 m and 400m hurdles  
Relay: 4 X 100m and 4 X 400m  
High Jump, Long Jump Triple Jump and Pole Vault  
Shot-put, Discus Javelin and hammer  
Heptathlon

##### **c) Para Sport:**

Men's Shot Put (Seated)  
Women' Shot Put (Ambulant)  
Men's Javelin (Ambulant)  
Men's 100 Metres (Ambulant)

### 3. BADMINTON

#### MEN

Singles  
Doubles  
Mixed Doubles  
Mixed Team Event

#### WOMEN

Singles  
Doubles

### 4. BILLIARDS

As per International Federation rules

### 5. BODYBUILDING

#### MEN

65 kg  
70 kg  
75 kg  
80 kg  
85 kg  
90 kg  
100kg  
+ 100kg  
Overall

#### WOMEN

55 kg  
+55 kg  
Overall

### 6. BOXING

#### MEN

Light flyweight	Over 46kg but not exceeding 49 kg
Flyweight	Not exceeding 52 kg
Bantam-weight	Not exceeding 56 kg
Light-weight	Not exceeding 60 kg
Light-welterweight	Not exceeding 64 kg
Welter-weight	Not exceeding 69 kg
Middle-weight	Not exceeding 75 kg
Light heavyweight	Not exceeding 81 kg
Heavy-weight	Not exceeding 91 kg
Super Heavyweight	Over 91 kg

#### WOMEN

Flyweight	49-51 kgs
Light-weight	57-60 kgs
Middle-weight	69-75 kgs

### 7. CYCLING

The disciplines and their events to be run are as follows:

#### TRACK

##### MEN

1,000m Sprint  
1,000m Time Trial  
4,000m Individual Pursuit  
50km Points Race  
4,000m Team Pursuit  
20km Scratch Race  
Olympic Sprint

##### ROAD

160-180km Road Race  
30-40km Time Trial

##### MOUNTAIN BIKE

Down Hill  
Cross Country

##### WOMEN

1,000m Sprint  
500m Time Trial  
3,000m Individual Pursuit  
30km Points Race

100-120km Road Race  
25-30km Individual Time Trial

Down Hill  
Cross Country

Maximum 3 competitors per event, except for 6 competitors in the Road Race and 4 competitors in the Team Pursuit and Road Race Time Trial.

However an OC may select to host only one or two of the above disciplines providing they hold the complete program of events under the chosen Track, Road or Mountain Bike disciplines.

## **8. GOLF**

### **MEN**

Singles

Team Event

Team events run concurrently with individual events

### **WOMEN**

Singles

Team Event

## **9. JUDO**

### **MEN**

Extra Light-weight Under 60kg

Half Light-weight Under 66 kg

Light weight Under 73 kg

Half Middle-weight Under 81 kg

Middle-weight Under 90 kg

Half Heavy-weight Under 100 kg

Heavy-weight Over 100 kg

Open

Team Event

### **WOMEN**

Under 48kg

Under 52 kg

Under 57 kg

Under 63 kg

Under 70 kg

Under 78 kg

Over 78 kg

Open

Team Event

## **10. KARATE**

### **MEN**

60 kg

67 kg

75 kg

84 kg

+84 kg

Open

Men's Kumite Team

Men's Individual Kata

Men's Team Kata

### **WOMEN**

50 kg

55 kg

61kg

68kg

+68kg

Open

Women's Kumite Team

Women's Individual Kata

Women's Team Kata

## **11. LAWN BOWLS**

### **MEN**

Singles

Pairs

Triples

Fours

### **WOMEN**

Singles

Pairs

Triples

Fours

## **12. POWERLIFTING**

### **MEN**

Up to 59kg

Up to 66kg

Up to 74 kg

Up to 83 kg

Up to 93kg

Up to 105 kg

Up to 120 kg

+ 120 kg

### **WOMEN**

Up to 47 kg

Up to 52 kg

Up to 57 kg

Up to 63kg

Up to 72 kg

Up to 84 kg

+ 84 kg

## **13. SAILING**

The class (type) of vessels to be used shall be announced by the Organising Committee at least two (2) years prior to the date of the Opening Ceremony of the Games.



No less than two classes of vessels shall be included in the Games competition which shall be chosen from the following:

- Hobie Cat - Mixed Gender Neutral Individual and Team Events
- Laser – Men Individual and Team Events
- Laser Radial – Women Individual and Team Events
- Sailboard – Men and Women Individual Events
- Sailboard – Men and Women Team Events

Maximum 2 entries per Individual Event

Team Event is run concurrently.

## **14. SHOOTING**

### **INTERNATIONAL SHOOTING SPORT FEDERATION EVENTS**

A maximum of six events from the following list of ISSF Shooting Events offered by the Oceania Shooting Federation in its Championships may be offered by the Organising Committee as per below or as gender neutral events:

#### **RIFLE**

ISSF 50 metre Rifle Men Prone Men 60 shots + Finals M

ISSF 50 metre Rifle 3 Position Men 3 x 40 shots + Finals M

ISSF 50 metre Rifle 3 Position Women 3 x 20 shots + Finals W

ISSF 10 metre Air Rifle Men 60 shots + Finals M

ISSF 10 metre Air Rifle Women 40 shots + Finals W

#### **PISTOL**

ISSF 50 metre Pistol Men 60 shots + Finals M

ISSF 10 metre Air Pistol Men 60 shots + Finals M

ISSF 25 metre Rapid Fire Pistol Men 30+30 shots + Finals M

ISSF 10 metre Air Pistol Women 40 shots + Finals W

ISSF 25 metre Pistol Women 30+30 + Finals W

OSF 25m Sport Pistol 30+30+Finals - Gender Neutral

OSF 25m Standard Pistol 60 shots - Gender Neutral

#### **SHOTGUN**

ISSF Skeet Men 125 Targets + Finals M

ISSF Skeet Women 75 Targets + Finals W

ISSF Trap Men 125 Targets + Finals M

ISSF Trap Women 75 Targets + Finals W

ISSF Double Trap Men 150 Targets + Finals M

### **CLAY PIGEON SHOOTING EVENTS**

#### **GENDER NEUTRAL**

DTL – Single Barrel (Individual & Team Events)

DTL – Double Barrel (Individual & Team Events)

DTL – Points Score (Individual & Team Events)

## **15. SNOOKER**

As per International Federation rules

## **16. SQUASH**

### **MEN**

Singles

Doubles

Men's Team

Mixed Doubles

### **WOMEN**

Singles

Doubles

Women's Team

## 17. SURFING

Open Men

Open Women

Gender Neutral Long Board

## 18. SWIMMING

All the following events shall be on the Games program (50m Pool)

a) Men:

50m, 100m,200m,400m and 1500m freestyle

50m, 100m and 200m backstroke

50m, 100m and 200m breaststroke

50m, 100m and 200m butterfly

200m and 400m individual medley

Relays: 4 X 100m freestyle, 4 X 100m medley and 4 X 200m freestyle

5Km Open water

b) Women:

50m, 100m,200m,400m and 800m freestyle

50m, 100m and 200m backstroke

50m, 100m and 200m breaststroke

50m, 100m and 200m butterfly

200m and 400m individual medley

Relays: 4 X 100m and 4 X 200m freestyle and 4 X 100m medley

5Km Open water

c) Mixed Gender Relays: 4 x 50m freestyle and 4 x 50m medley

Games Program (25m Pool)

All of the above, plus

100m Individual Medley, men and women

## 19. TABLE TENNIS

### MEN

Singles

Doubles

Men's Team

Mixed Doubles

### Para Sport

Men's Ambulant

Men's Seated

### WOMEN

Singles

Doubles

Women's Team

Women's Ambulant

Women's Seated

## 20. TAEKWONDO

### MEN (Individual)

- 54 kg

- 58 kg

- 63 kg

- 68 kg

- 74 kg

- 80 kg

- 87 kg

+ 87 kg

### WOMEN (Individual)

- 46 kg

- 49 kg

- 53 kg

- 57 kg

- 62kg

- 67kg

- 73kg

+73kg

**MEN's Team (5 Competitors)**

- 54 kg  
 - 63 kg  
 - 72 kg  
 - 82 kg  
 + 82 kg

**WOMEN's Team (5 Competitors)**

-47kg  
 -54kg  
 -61kg  
 -68kg  
 +68kg

**21. TENNIS****MEN**

Singles  
 Doubles  
 Team Event  
 Mixed Doubles

**WOMEN**

Singles  
 Doubles  
 Team Event

**22. TRIATHLON**

Men and Women Individual, Olympic Distance: 1,500m Swim, 40 km Cycle, 10km Run or Short Course: 750m Swim, 20km Cycle, 5km Run. One event only.

Short Course Aquathlon: 750m Swim/5km Run

Mixed Team Event, run concurrently: Three competitors with at least one member a woman

**23. VAA****MEN**

V6 – Marathon  
 V1 – Marathon  
 V1 - 500m  
 V6 – 500m  
 V6 – 1,500m  
 V12 – 500m

**WOMEN**

V6 – Marathon  
 V1 – Marathon  
 V1 - 500m  
 V6 - 500m  
 V6 - 1,500m  
 V12 – 500m

**KAYAK EVENTS****MEN**

K1 – 500m  
 K2 – 500m  
 K1 – Marathon  
 K2 – Marathon

**WOMEN**

K1 – 500m  
 K2 – 500m  
 K1 – Marathon  
 K2 – Marathon

**24. WEIGHTLIFTING****MEN**

Up to 56 kg  
 Up to 62 kg  
 Up to 69 kg  
 Up to 77kg  
 Up to 85 kg  
 Up to 94 kg  
 Up to 105 kg  
 Over 105kg

**WOMEN**

Up to 48 kg  
 Up to 53 kg  
 Up to 58 kg  
 Up to 63 kg  
 Up to 69 kg  
 Up to 75 kg  
 Over 75 kg

**25. WRESTLING****MEN****Freestyle and Greco Roman**

50 – 55 kg  
 60 kg  
 66 kg  
 74 kg  
 84 kg  
 96 kg  
 96-120 kg

**WOMEN****Freestyle**

44-48kg  
 51kg  
 55kg  
 59kg  
 63kg  
 67kg  
 67-72kg

## **REGULATION 6**

### **Maximum Number Of Entries For Individual Sports For Each PGA**

#### **1. ARCHERY**

Individual events: 3 competitors per event. Maximum 6 men, 6 women.

#### **2. ATHLETICS**

Individual events: 3 competitors per event; Relays: 1 Team per Relay

#### **3. BADMINTON**

Men's Singles: 6 competitors

Women's Singles: 6 competitors

Men's Doubles: 3 pairs

Women's Doubles: 3 pairs

Mixed Doubles: 4 pairs

Team Event: 1 team

Maximum of 9 no more than 6 of the same sex

#### **4. BILLIARDS**

Maximum of 3 players Gender Neutral

#### **5. BODYBUILDING**

One entry per weight category

#### **6. BOXING**

One entry per weight division

#### **7. CYCLING**

Maximum 3 competitors per event, except for 6 competitors in Road Race and 4 competitors in Team Pursuit and Road Team Time Trial

#### **8. GOLF**

Maximum of 8 competitors: 4 Men, 4 Women

#### **9. JUDO**

Men: 2 competitors in each weight category

Men: 1 team in each team event

Women: 2 competitors in each weight category

Women: 1 team in each team event

#### **10. KARATE**

Men: 1 entry per weight category

Men: 1 team in each team event

Women: 1 entry per weight category

Women: 1 team in each team event

#### **11. LAWN BOWLS**

Singles: 1 competitor in each event

Pairs: 2 competitors

Triples: 3 competitors

Fours: 4 competitors

Maximum 5 Men and 5 Women

#### **12. POWERLIFTING**

A maximum of eight competitors spread throughout the range of the eight bodyweight categories for men and a maximum of seven competitors throughout the range of seven bodyweight categories for women. There must not be more than two competitors from any one nation in any particular bodyweight category.

- 13. SAILING**  
Maximum 2 entries per class
- 14. SHOOTING**  
3 entries for each ISSF event; maximum of 9 in total  
4 entries for each individual CPISA event with the team's event comprising 3 pre-nominated entries in individual events
- 15. SNOOKER**  
Maximum 3 players Gender Neutral
- 16. SQUASH**  
Men's Singles: 5 competitors  
Men's Doubles: 2 pairs  
Women's Singles: 5 competitors  
Women's Doubles 2 pairs  
Men's Team: 1 team  
Women's Team: 1 team  
Mixed Doubles: 2 pairs  
Maximum of 10, with no more than 5 of the same sex
- 17. SURFING**  
2 entries per event
- 18. SWIMMING**  
Individual events: Maximum 3 competitors per event, and a maximum of 2 competitors per PGA proceeding to finals.  
Relays: 1 Team per event
- 19. TABLE TENNIS**  
Men's Singles: 5 competitors  
Women's Singles: 5 competitors  
Men's Doubles: 2 pairs  
Women's Doubles: 2 pairs  
Mixed Doubles: 5 pairs  
Men's Team: 1 team  
Women's Team: 1 team  
Maximum of 10, with no more than 5 of the same sex  
**Para Sport Events**  
1 entry per event
- 20. TAEKWONDO**  
Men: 1 competitor for each weight class and 1 team in the team event - maximum of 8 entries in total  
Women: 1 competitor for each weight class and 1 team in the team event – maximum of 8 entries in total
- 21. TENNIS**  
Maximum of 8 players, with no more than 5 of the same sex
- 22. TRIATHLON**  
Men: 3 competitors per event  
Women: 3 competitors per event  
Team Event: Run concurrently. 3 competitors with at least one member a woman
- 23. VAA**  
1 entry per event

## **24. WEIGHTLIFTING**

Men: Maximum 8 competitors

Women: Maximum 7 competitors

Maximum 2 competitors in any 1 weight category

## **25. WRESTLING**

1 competitor per weight division

## **REGULATION 7**

### **Maximum Number Of Entries For Team Sports For Each PGA**

Baseball (Men and Women)	20 men, 20 women
Basketball (Men and Women)	12 men, 12 women
Beach Volleyball (Men and Women)	2 men, 2 women
Indoor Volleyball (Men and Women)	12 men, 12 women
Cricket (Men and Women)	15 men, 15 women
Football (Men and Women)	23 men, 23 women
Handball (Men and Women)	12 men, 12 women
Hockey 11-a side (Men and Women)	18 men, 18 women
Hockey 5-a-side (Men and Women)	9 men, 9 women
Netball (Women)	12 women
Rugby League 9's (Men)	15 men
Rugby 7's (Men and Women)	12 men, 12 women
Softball (Men and Women)	14 men, 14 women
Touch Rugby (Men, Women and Mixed)	14 men, 14 women

(No more than 28 players for the 3 events)

## **REGULATION 8**

### **Regulations Relating To Individual Sports**

1. Regulations for individual sports shall be the prevailing IF regulations.
2. The Individual Sports manuals will be available on the website.

## **REGULATION 9**

### **Regulations Relating To Team Sports**

1. Regulations for Team Sports shall be the prevailing IF regulations
2. The Team Sports manuals will be available on the website.

## **A. ENTRIES**

1. PGAs shall forward their entries for the sports competitions to the OC no later than 21 months before the opening of the Games
2. Sports attracting less than six entries (in the male, female, and mixed categories respectively) from member PGAs shall be eliminated from the Games Program.
3. The OC will advise PGAs of the Sports eliminated from its Sports Competition Program as a result of not meeting the minimum 6 entry requirement, no later than 18 months before the opening of the Games.
4. Competition in the compulsory sports shall be organised irrespective of the number of entries received.

5. Entry by Name (Individual entries) shall be forwarded to the OC no later than 60 days before the opening of the Games.

## **B. NUMBER OF ENTRIES**

1. Teams per country, for all Team sports, PGAs may enter one team only.
2. The maximum number of teams in each competition is as stated in Regulation 7 above.
3. The number of accompanying officials per Team sport is as follows:

Basketball:	three (3) per team (per Men's team and per Women's team)
Baseball:	four (4) per team (per Men's team and per Women's team)
Beach Volleyball:	one (1) per team (per Men's team and per Women's team)
Indoor Volleyball:	five (5) per team (per Men's team and per Women's team)
Cricket:	two (2) per team (per Men's team and per Women's team)
Football:	six (6) per team (per Men's team and per Women's team)
Handball:	to be advised
Hockey:	six (6) per 11s team (per Men's team and per Women's team) or four (4) per 5s team (per Men's team and per Women's team)
League 9s:	three (3) per team
Netball:	five (5) per team
Rugby 7s:	three (3) per team (per Men's team and per Women's team)
Softball:	four (4) per team (per Men's team and per Women's team)
Touch:	three (3) per team (per Men's team and per Women's team; officials for the Mixed team to be drawn from these officials).

## **C. INVITATION TO PGAs.**

All PGAs shall be invited to participate and enter athletes in the Games. PGAs not affiliated with the IF will be required to affiliate with the IF or if not eligible will be required to obtain approval from the IF before their entries will be accepted.

## **D. COMPETITION FORMAT**

### **TEAM SPORTS –**

1. **POOL COMPETITION:**  
Unless otherwise stipulated in the IF Rules, Pools will be determined in the following manner:
  - (i) If there are 7 or fewer teams, all the teams play one another. Then the two top ranked teams play a final for gold. The teams ranked third and fourth play off for the bronze medal.
  - (ii) If there are 8 to 12 teams, there will be 2 pools with a minimum of 4 teams in each pool
  - (iii) If there are 13 to 15 teams, there will be 2, 3 or 4 pools with a minimum of 4 teams in each pool.
  - (iv) If there are 16 teams or more, there will be 4 pools with a minimum of 4 teams in each pool.
2. **Determination of seeds**
  - (i) Seedings will be determined in accordance with current Oceania Federation Rankings or IF rankings, in that order.

- (ii) If there are no Oceania or IF rankings available then seedings for each pool shall be determined in the following manner:
  - (a) Where there will be only 2 pools:
    - Pool A: Host PGA and the PGA which won the silver medal at the previous similar Games.
    - Pool B: The PGA which won the gold and bronze medals respectively at the previous similar Games.
  - (b) Where there will be 3 pools.
    - Pool A: Host PGA and the PGA which won the bronze medal at the previous similar games.
    - Pool B: the PGA which won the gold medal at the previous similar games.
    - Pool C: The PGA which won the silver medal at the previous similar games.
  - (c) Where there will be 4 pools
    - Pool A: The Host PGA
    - Pool B: The PGA which won the gold medal at the previous similar games
    - Pool C: The PGA which won the silver medal at the previous similar games
    - Pool D: The PGA which won the bronze medal at the previous similar games
  - d) Draw:
 

Other participating teams will be placed in the different pools in order by drawing names from a hat, in public, 25 days before the opening of the Games. PGAs involved will be invited to attend the draw.
  - (e) Final phase:
    - (i) If there is more than one pool: The Play-off will be in accordance with the IF Rules; or
    - (ii) The top two teams in each pool will qualify for the final play-off except if there are 4 pools, only the top teams in each pool will qualify for the play-off. The draw for semi-finals will be done at a meeting of the Technical Committee with the top team in one pool meeting the second team in another pool.

**E. TECHNICAL OFFICIALS**

All technical officials' appointments shall comply with IF Rules and Regulations

**F. MEDALS**

Medals shall be awarded to all accredited players in the winning teams.



## **REGULATION 10**

### **Accreditation Guidelines**

#### 1. Reserved Seats

Wherever possible seating provisions may be made to accommodate eligible accredited competitors and officials (Regulation 11 refers). The OC shall wherever possible ensure that designated areas or stands are reserved for them at each venue before the available tickets are offered for sale.

#### 2. Accreditation

- (a) Only available to PGAs with an Athlete delegation attending the Games.
- (b) An Individual is entitled to only one accreditation.
- (c) An accompanying guest is only entitled to accreditation if the person who has the right to invite actually attends the Games, and only for the period during which that person is present at the Games. The rights and other privileges granted to the person who has the right to invite do not necessarily extend to the accompanying guest.
- (d) Where the President and/or Secretary General of a PGA is a member of the Executive Board and accredited as such, or is not present at the Games or is present as a Team Official, the responsible PGA may request accreditation for a member of the organisation's Executive Board, in the appropriate accreditation category and with the same rights and privileges.

#### 3. Access requiring a ticket

In circumstances when it is anticipated that demand will significantly exceed available space, access to the venues and to their reserved stands may require presentation of a complimentary ticket for some categories in addition to the accreditation card.

#### 4. Opening and Closing Ceremonies

All persons accredited as set out in Regulation 11 are eligible to attend the Opening and Closing Ceremonies and may be required to obtain a complimentary ticket, in addition to the accreditation, to gain access to the main stadium.

#### 5. Number of Officials at the Games (excluding Team Sports, see Regulation 9)

- (a) Administrative and Technical Personnel
  - i) One (1) Chef de Mission
  - ii) One (1) General Team Manager for teams of more than 15 competitors.
  - iii) One (1) Assistant General Team Manager for teams of more than 50 competitors
  - iv) One (1) accompanying Official for every 4 competitors for teams of up to 32 competitors or less
  - v) For the next 70 competitors (32 – 102); One (1) accompanying Official for every 5 competitors.

- vi) For the next 102 competitors; One (1) accompanying Official for every 6 competitors.
  - vii) For delegations above 204 individual sport athletes; One (1) accompanying Official for every 7 additional competitors.
  - viii) One (1) additional Team Official for each sport in which female competitors are entered.
- (b) Medical personnel (Doctors, Physiotherapists)
    - i) For the first 25 Athletes, one Doctor/Physiotherapist for every 5 Athletes
    - ii) One extra Medical person for each additional 25 Athletes.

## REGULATION 11

### Venue and Zone Access, Dining and Transportation Privileges

#### PGC Categories

CAT.	DISTINGUISHED GUESTS	VENUE ACCESS	ZONE ACCESS	SEATING	TRANSPORT	DINING
G	Head of State/Government	Infinity, IBC.PGV	Blue, 1, 2, 3,	Officials Stand	T1	YES
G*	1 Guest each	Infinity. IBC.PGV	Blue 1, 2, 3,	Officials Stand	T1	YES
Gi	Entourage (1 each)	Infinity. IBC.PGV	Blue 1, 2, 3,	Officials Stand	T1	YES
PGC PGC*	PGC EB MEMBERS & 1 Guest Each	Infinity, IBC.PGV	Blue 1, 2, 3, R	Officials Stand	T1	YES
PGC	PGC Committees *  PGC Staff	Infinity IBC.PGV	Blue, 1, 2, 3, R	Officials Stand	T2	YES
PGC PGC*	PAST PRESIDENTS & 1 Guest each	Infinity, IBC.PGV	Blue, 1, 2, 3, R	Officials Stand	T2	YES
PGC	CAS	Infinity, IBC.PGV	Blue, 1, 2, 3, R	Officials Stand	T2	YES
G G*	PRESIDENT: IOC, CGF ANOC, ONOC & 1 Guest each	Infinity, IBC.PGV	Blue, 1, 2, 3,	Officials Stand	T1	YES
Gi	PGC Guests	Infinity, IBC.PGV	Blue, 1, 2, 3	Officials Stand	T2	No

#### PGA Categories

CAT.	DISTINGUISHED GUESTS	VENUE ACCESS	ZONE ACCESS	SEATING	TRANSPORT	DINING
PGA PGA*	Presidents/Secretaries & 1 Guest Each	Infinity, IBC.PGV	Blue 1, 2, 3, R	Officials Stand	T1 T2	YES
Gi	Sports Ministers & 1 Guest each	Infinity. IBC.PGV	Blue, 1, 2, 3,	Officials Stand	T2	No
GT	Transferable Guest (One for each 20 athletes; transferable once)	Infinity. IBC.PGV	Blue, 1, 2, 3,	Officials Stand	T2	No
Ac	Chef de Mission General Team Manager	Infinity, IBC.PGV	Blue, 1, 2, R	Officials Stand	T1 T2	YES
Ac	Team Attache	Infinity. IBC.PGV	Red. 1, 2, R	Officials Stand	T2	Yes
Aa	Athletes	Own Sport. PGV	Blue. 2. R,	Athletes Stand	T3	YES
Ao	Team Officials	Own Sport. PGV	Blue. 2. R	Athletes Stand	T3	Yes
Ao	HQ Admin Staff	Infinity. IBC.PGV	Yellow 2.R.	Athletes Stand	T3	Yes
Am	Medical Staff	Infinity. PGV	Blue 2. R	Athletes Stand	T3	Yes
Ao	Press Attache	Infinity. IBC.PGV	Red. 2. R	Athletes Stand	T3	Yes
As	Extra Official	Own Sport. PVG	Blue. 2.	Athletes Stand	T3	Yes

## ORGANISING COMMITTEE (OC) CATEGORIES:

CAT.	DISTINGUISHED GUESTS	VENUE ACCESS	ZONE ACCESS	SEATING	TRANSPORT	DINING
OC	OC/Board Members & 1 Guest each	Infinity. IBC.PGV Infinity. IBC.PGV	Blue. 1, 2, 3. R Red. 1, 2, 3. R	Officials Stand Officials Stand	T1 T2	Yes Yes
OC	OC Board Members & 1 Guest each	Infinity. IBC.PGV Infinity. IBC.PGV	Blue. 1, 2, 3. R Blue. 1, 2, 3. R	Officials Stand Officials Stand	T1 T2	Yes Yes
G	City Mayor & 1 Guest	Infinity. IBC.PGV Infinity. IBC.PGV	Blue. 1, 2, 3. R Blue. 1, 2, 3. R	Officials Stand Officials Stand	T1 T2	Yes Yes
OC	OC Staff	I Infinity. IBC.PGV	Blue. 1, 2, 3. R	Athletes Stand	T2	Yes
WKF	Workforce	As per Operations needs		No.	T4	No

## FUTURE BID & ORGANISING COMMITTEES CATEGORIES:

CAT.	DISTINGUISHED GUESTS	VENUE ACCESS	ZONE ACCESS	SEATING	TRANSPORT	DINING
I	Chairman Next OC	Infinity, IBC	Red, 1, 2, 3	Officials Stand	T2`	No
I	CEO Next OC	Infinity, IBC	Red, 1, 2, 3	Officials Stand	T2`	No
I	Bid Committee For Future Games (max. 5)	Infinity, IBC	Red, 1, 2, 3	Officials Stand	T2	No
OBS	Observers Next OC	As per need	As per need	No	T4	No

## INTERNATIONAL FEDERATION CATEGORIES:

CAT.	DISTINGUISHED GUESTS	VENUE ACCESS	ZONE ACCESS	SEATING	TRANSPORT	DINING
IF	IF President/Sec General	Infinity. IBC.PGV	Blue. 1, 2, 3. R	Officials Stand	T1	No
IF	1 Guest Each of Pres/Sec	Infinity. IBC.PGV	Red. 1, 2, 3. R	Officials Stand	T2	No
B B	IF Technical Delegate 1 Guest each	Infinity. Infinity.	Blue. 1, 2, Yellow 1,	Officials Stand Officials Stand	T2 T2	Yes Yes
B	IF Staff	Own Sport venue	Blue. 1. 2	Athletes Stand	T4	No
J	Technical Officials	Own Sport venues	Blue	Athletes Stand	T4	Yes

## BROADCASTERS CATEGORIES:

CAT.	DISTINGUISHED GUESTS	VENUE ACCESS	ZONE ACCESS	SEATING	TRANSPORT	DINING
RTa	Rights holders Top Executives	Infinity. IBC.MPC	Red 1, 2, 3. R	Officials Stand	T4	No
RTb	Rights holder production & Tech. staff	Infinity. IBC.MPC	Yellow 2, 3.	Officials Stand	T4	No
RTC	Rights holders support staff	IBC only	N/a	No	T4	No.
HBa	Host broadcasters top Executives	Infinity IBC. MPC	Red 1, 2, 3`	n/a	T4	No
HBb	Host broadcasters Production & Tech staff	Infinity, IBC, MPC	Yellow 2, 3	N/a	T4	No
HBc	Host broadcasters Support staff	IBC only	n/a	n/a	T4	No

## SPONSORS CATEGORIES:

CAT.	DISTINGUISHED GUESTS	VENUE ACCESS	ZONE ACCESS	SEATING	TRANSPORT	DINING
SPV	Chairman & CEO Major Sponsors	Infinity. IBC.PGV	Red 1, 2, 3.	Officials Stand	T2	No
SPV**	1 Guest each	Infinity. IBC.PGV	Red 1, 2, 3.	Officials Stand	T2	No

SPO	Project Managers Limited by contract	Infinity. IBC.PGV	Red 1,	Officials Stand	T2	No
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## PRESS AND PHOTOGRAPHERS CATEGORIES:

CAT.	DISTINGUISHED GUESTS	VENUE ACCESS	ZONE ACCESS	SEATING	TRANSPORT	DINING
E	Journalists	Infinity, MPC	Yellow 2	E Stand	T4	No
EP	Photographers	Infinity. MPC	Yellow 2	E Stand	T4	No
ET	Computer, electricians, Lab & Tech staff	Infinity MPC	Yellow 2	E Stand	T4	No
ENR	Electronic press staff of non-rights holding media	Infinity MPC	Yellow 2	E Stand	T4	No
EC	Support staff for MPC	MPC Only	n/a	n/a	T4	No.

## DEFINITIONS: Venue and Zone Access, Dinning and Transportation Privileges.

### VENUES:

Infinity:	All competition and training venues
IBC:	International Broadcast Centre
MPC:	Main Press Centre
PGV:	Athletes' Village

Note: For individual venues a three letter code will be printed on pass.

### ZONES:

Yellow:	General Circulation areas / Front of House
Red:	Operations areas / Back of House.
Blue:	Field of Play / Athletes preparation areas.
R:	Residential zone of the Athlete's village
1:	Hospitality Lounge
2:	Press Areas
3:	Rights Holding areas

### TRANSPORT:

T1:	Personal Car with Driver
T2:	On call cars
T3:	Team Buses
T4:	Shuttle Buses

## REGULATION 12 Games Village Guidelines

### 1. Games Village

1. The OC shall provide a Games Village, which shall be entirely a non-smoking zone, for a maximum of 25 days including 3 days before the opening ceremony and two days after the closing ceremony of the Games. The Games Village shall, with best endeavours, meet the minimum requirements of the "PGC Games Village Guide Lines".

2. The quotas for team officials and other team personnel accommodated in the Games Village are detailed within the Regulations, the Games Management Guidelines and Charter.
3. Should the PGC authorise the OC to hold events in a location other than in the host city the PGC may require that the OC provide, under the same conditions as above, official accommodation available at or near such location for the competitors, team officials and other team personnel.
4. The Games Village shall be large enough to accommodate all competitors and officials, accredited as being entitled to village accommodation in accordance with the Regulations.
5. The village shall be divided into two distinct parts:
  - RESIDENTIAL ZONE, for competitors and officials.
  - INTERNATIONAL ZONE, which shall contain services, shops and cultural facilities.

## **2. Team Units**

1. The OC shall provide each participating PGA with quarters of its own, i.e. sleeping accommodation and living rooms for the athletes and officials, General Team Management offices as well as medical, massage and storage rooms. Chef de Missions should have their own offices, as distinct from their own bedrooms.
2. Sufficient bathroom and sanitation facilities must be provided for each living area. The minimum guidelines shall be 3 washbasins, lavatories and showers per 15 persons plus adequate cold and hot water supply and filtered or bottled water for drinking. .
3. The facilities should conform to the needs of the athletes. 20% of the beds must be at least 2.20m in length and set up as team desires.
4. Beds, mirrors cupboards, clothes hangers and dark curtains or shades are considered standard equipment for the rooms. A sufficient number of wardrobes or chests, some of which can be locked, should be provided.
5. The rooms should be cleaned by OC staff daily, and laundry should be changed regularly (bed 2 times a week, 2 towels per person every 2 days)
6. Large, secure storerooms (with lock and key) will be required for the teams' baggage and equipment. The storerooms should be accessible (also for transport barrows) and should also be suitable for storing additional food and beverages.

## **3. Chef de Mission/General Team Manager's Room**

The Chef de Mission and Team Office shall contain at the minimum the following:

- Desk and chair

- Table and 4 chairs
- Waste paper basket
- Telephone (international line)

Computers, Office equipment, refrigerators and TV's etc should be available as rate card items.

#### **4. Type of Accommodation**

1. Accommodation should be suitable to serve as a home for the athletes for the period specified in the Charter and should include a common area equipped with T.V, radio, telephones and other amenities.
2. Classroom accommodation should not exceed a ratio of 25 persons per room, and overlays should minimise noise and guarantee undisturbed conditions to athletes. Bedrooms should not exceed 4 persons (2 bunk beds) per room.
3. Provision should be made so that men and women may be accommodated separately. Similarly, athletes of different countries & territories should not be required to share rooms or apartments.
4. To ensure proper control of the PGA units the Chef de Mission or another designated team official together with authorised staff of the Games Village management should make an inspection of its team quarters prior to its arrival and another one at the time of departure. All registered damage or loss shall be the liability of the PGA. The PGA concerned will make no restitution exceeding the damage agreed by the joint inspection on departure.

#### **5. Extra Officials**

The OC should anticipate having to provide PGAs with accommodation for extra officials in or in the immediate vicinity of the Games Village. The expense would be charged to the respective PGAs.

#### **6. Press**

1. The OC should provide, in the international zone or in its immediate vicinity, interview rooms for use by Teams on request.
2. The meeting and conference rooms in the international zone can also be used by teams for press conferences, either with the press of their own countries & territories or with the international press.

#### **7. Services - Catering**

1. The dining areas for team members should be located in the Residential Zone to allow athletes to eat and relax away from those who would normally have access to the International Zone (e.g. press).

2. Food in the Games Village should take into consideration the special needs of high performance athlete's as well as national and religious habits and traditions of the competitors
3. Bottled water (filtered) shall be provided in the village, at venues and field of play for all accredited persons.
4. The highest standards of hygiene shall be ensured.
5. A variety of meals should be available to all athletes at times, recognising competition program of events. Opening hours of the dining room for a minimum of 3 hours each for breakfast lunch and dinner per day is recommended
  1. All efforts shall be made to minimise queuing in the restaurants. To facilitate this hot and cold food may be served separately.
  2. Packed lunches should be provided upon prior request by the Chef de Mission or General Team Manager.
  3. Drinks machines, including bottled water and ice machines should be provided at strategic points of the Games Village.
  4. The Chef de Mission/General Team Manager should have the possibility of buying meal tickets for extra officials and guests.

## **8. Communication**

1. Each Games team should be provided with at least two lines for local calls.
2. Every team office shall have a results computer to provide access to the latest information on the administration of the Village, transport timetables, starting lists and electronic messages (fax, telex, etc), together with a printer.
3. Every team office shall have a TV to provide access to coverage of the Games and local TV stations.
4. Pagers, mobile telephones, additional computers and TV's should be available via rate card.

## **9. Training**

1. The OC shall provide sufficient training facilities of a high standard (as far as possible with same conditions and equipment as the Games venues).

Upon arrival of the team the training schedules, approved by the sports department of the OC, should be made available to the Chef de Mission, so that the athletes may begin their training without any delay.

2. The training facilities must include the specific equipment required for the preparation for high performance competition.
3. The transport of the athletes and officials should be arranged at the request of the Chef de Mission or his designee so that, as far as possible, waiting time and delay is avoided yet giving sufficient time to allow teams to change and adequate warm up and warm down and if appropriate, shower.

## **10. Training Areas**

In addition to the training areas provided for each sports discipline, it is recommended that the following facilities be provided, adjacent to the Games Village in secure surroundings, to enable the athletes to keep up their physical condition:-

Athletics track, swimming pool, weight-training room other training grounds and a room for weight control.

## **11. International Zone shall include**

### **1. Leisure Centre**

To provide for social contact, amusement, internet and email access, and relaxation including a games room, sitting rooms, TV, cinemas, theatre, library, meeting and conference rooms together with a Village Square (for Welcome Ceremony, etc).

### **2. Shopping Centre**

To include a shopping mall and stalls, Food outlets, secretarial service, photo laboratory, florist, hairdressing salon, beauty salon, launderette, post office, bank, travel agent and tourist office.

### **3. Logistics centre**

To provide accreditation control, transport centre, PGA services and guest passes, sports information centre, security centre, Games Village press centre, Telecommunications centre, Games Village Radio-TV centre, (VIP) protocol, parking.

## **12. Transport**

1. It is important to make satisfactory arrangements for transportation:
  - within the Village
  - to competition venues
  - to the PGA's housing
2. Vehicles used in the Games Village must be of a "non-polluting" type.
3. Particular care must be paid to avoid noise pollution such as traffic, deliveries, garbage collection, etc, particularly close to athletes' sleeping areas.



4. The Games Village should be easily accessible by means of public transport.
5. The arrival of the teams should be arranged in close co-operation between the OC and PGAs where possible with an advance party of the respective team in such a manner that the athletes and all accredited officials are transported to the Games Village or other lodgings as quickly as possible after their arrival. For that purpose customs control of the accompanying luggage and equipment should be handled separately from the entry procedure of individuals.
6. Transport costs for all equipment, including bicycles, etc, should be borne by the OC from the port of entry to the respective venue, whether those items are accompanied or not. Also the transport of athletes and their equipment from the Games Village to other venues outside of the city are the responsibility of the OC.
7. A special shuttle bus service shall be provided by the OC for all accredited people between the Games Village, the training and competition sites, press centres, sub-centres and press villages and all official lodgings (hotels, dormitories, recreational areas etc). The use of the shuttle bus service should not be restricted to designated sports, but available for all A, Ac, Ao, As or equivalent accredited people with preference given to athletes going to their competition.
8. The OC is recommended to provide free of charge the use of public transportation on presentation of Games accreditation/identification card.
9. Passenger cars and minibuses should be allocated to each delegation according to its respective size, as per the following guidelines.

Delegation Size	Passenger car	Minibus	Total
Up to 5	1	-	1
5-50	1	1	2
51-100	2	1	3
101-200	3	1	4
201-300	3	2	5
301-400	3	3	6
401-500	4	3	7
Above 500	5	3	8

10. The working hours of the drivers of dedicated vehicles should coincide with the needs of the Games Team concerned. It is suggested that two drivers be appointed for each dedicated car to work on a shift basis.
11. A car pool should be available where Games teams may apply for special transportation the night before (in emergency without prior application).
12. PGAs shall be assisted in the hiring of cars (at their own expense) and be provided with a reasonable number of parking permits for those cars, on request, for the official car parks or adjacent car parks.

### **13. Security Measures**

- . The Games Village must be able to provide the athletes with conditions of optimum security.

### **14. The Administration of the Games Village**

1. The administration of the Games Village is under the Village Mayor nominated by OC, with as many departments as is considered necessary.
2. The Games Village Administration shall be responsible for contact and liaison with the delegations living within the Village. The focal point of this liaison shall be at the Pacific Games Service Centre.
3. For sports training and technical matters relating to the delegations there must also be a Sports Information Centre, where the daily programmes, starting lists, results and other useful information are made available to officials and athletes.

### **15. Medical Care**

1. Medical care for athletes and the PGC Family should be provided as per the Charter, Games Management Protocols, the Regulations and the PGC bid Document.
2. Each PGA delegation, particularly those with their own medical team, will require in addition an area where their athletes can be treated. This space must be provided with sufficient electric power points and hot and cold running water.
3. The Village Medical Centre shall be located in the Residential Zone.

### **16. Services inside the Games Village**

1. Each Games Village should ideally have service and entertainment facilities as follows:
  - PGA Service Centre (to assist the Games teams and to co-ordinate their different requests).
  - PGA Sports Information Centre (to provide starting lists, results, time-tables and logistic information)
  - Shopping Centre
  - Laundry, dry cleaning service
  - Service and/or repair shop for sports equipment
  - TV room with video recorders to replay Games events on request
  - Games rooms, disco and other installations for leisure time

- Relaxation activities
  - Cafeterias and snack bars.
  - Photo-laboratories, florist shop, hairdresser, beauty shop.
  - Post Office and telecommunications centre
  - Bank Travel agency and tourist office
  - Different religious centres and meditation rooms
  - Meeting and conference rooms for the use by teams on request.
2. An entertainment centre with sufficient seating capacity should contain a cinema (with films from various countries & territories and in different languages), theatre (also used for traditional events), and a library with reading room.

### **17. Official Village Newspaper**

It is highly recommended that a daily newspaper be published while the Games Village is open, giving details of the activities taking place in the Village, news about athletes and teams etc.

### **18. Access to the Games Village**

1. To protect the Games participants from annoyance and disturbance and for security reasons, the village should be separated from the general public.
2. The Games Village should be open 24 hours a day for authorised people.
3. Media representatives should be allowed into the International Zone of the Games Village on a strict quota with the official athletes' restaurants being excluded. Entry to the Residential Zone must require a special invitation from the respective Chef de Mission.
4. Maximum guest passes (invitations) by each PGA at any one time should be limited to 1 per 10 competitors.
5. All requests to the OC should be signed by the Chef de Mission (or General Team Manager) such as ticket requests, transportation applications, meals boxes, visitors' permits etc, to give them formal status and to guarantee payment if appropriate.
6. Visits, by non-accredited persons, to the residential area of the team require the explicit confirmation of the Chef de Mission (or his/her designee).

## **19. Chef de Missions/General Team Manager's Meetings**

1. The Chef de Mission shall supervise all co-ordination with the OC and its various services such as the administration of the Village, sports, transport, accreditation and other services concerned with the teams.
2. Regular meetings of the Chef de Missions with representatives of the PGC and the OC meetings should begin at least 3 days prior to the Games and continue on a daily basis thereafter until the conclusion of the Games.

## **REGULATION 13**

### **Minimum Broadcast Standards and Guidelines**

#### **1. Basic Feed**

- 1.1 The OC in consultation with the Council may cause the Host Broadcaster to produce a Basic Feed of the events of the Games
- 1.2 The Basic Feed (international video and audio signals) of the Games must consist of a live television picture in a digital production format prescribed by the PGC not later than six months prior to the Games together with international sound, and must include titling, timing, results, virtual signage, slow motion replays, special effects, On Screen Credits, and international commentary on a separate audio track.
- 1.3 Coverage of the events in the Basic Feed must be at least as good in overall technical quality as that provided at previous Pacific Games and shall be produced to an international standard in accordance with the then applicable international broadcasting standards for events equivalent to the Games.
- 1.4. The Basic Feed must be produced in a balanced and objective manner befitting an international event.
- 1.5. The Basic Feed produced by the Host Broadcaster must contain coverage of all events at the Games. In that respect the Basic Feed coverage must include at least the following:
  - (a) all preliminary qualifying rounds, heats, semi-finals and final competitions of the following events:
    - (i) swimming
    - (ii) athletics, including track and field, marathons and walks;
  - (b) all preliminary qualifying rounds, heats, semi-finals and final competitions of at least eight other events required by the Council Charter as well as all other Events as may be included in the schedule of the Games by the Organiser;
  - (c) all medal presentations at Games Venues; and
  - (d) the Opening and Closing ceremonies.

- 1.6 The OC will ensure that the Host Broadcaster makes the Basic Feed available at the Host Broadcaster's master control located at the IBC at no cost to the Rights Holders. Without limiting the generality of the foregoing, the Basic Feed, and any other Host Broadcaster facility or service traditionally available at an IBC, must not be made available at a location other than the IBC.

In conjunction with the Basic Feed, the Host Broadcaster must make available delivery of direct digital information from a computerised results system to the IBC such direct digital information must feed the video character generator of the Rights Holders in the IBC providing a synchronous video feed of computerised official results.

- 1.7 The OC is required to facilitate the distribution of the Games Broadcast by providing a daily 2-hour highlights package with English and French commentary.

This package will be distributed at the OC's cost by satellite in encoded format over appropriate systems so that it can be accessed at no additional cost by terrestrial stations in each member PGA Countries & territories.

## **REGULATION 14**

### **Technology Guidelines**

1. Technology Standards:

The PGC owns and will provide the Sportingpulse Games Management System (GMS) to the OC in accordance with the contractual arrangements contained in the Host Contract. These systems are to be supported, enhanced and passed on to future OC's for the benefit of member PGAs and the PGC

The OC shall provide an integrated information technology system, which shall include the Sportingpulse Games Management Systems and be subject to the approval of the Executive Board. The plans for the said systems shall be submitted for approval, at the latest two years before the Games.

2. Electronic Communications:

Within 1 year from the signing of the Contract the OC shall install, at its cost, a fax and e-mail linking it with the PGC and member PGAs.

3. Future Organising Committee:

As part of its obligation to assist the PGC and future OC's, the OC shall permit PGC and nominated officials of the OC to familiarise with the design and operation of all information technology and applications used by the OC.

4. Technology Summary Report:

Within 3 months after the conclusion of the Games the OC shall submit to the PGC an information technology summary report in which all relevant data about resources used (equipment, people, etc) will be specified, together with analysis of performance, according to the structure, which the PGC will define.

5. Transfer of Information Technology:

Within 3 months after the conclusion of the Games, the Games information technology system, namely, complete systems design documentation including user requirements analysis, system analysis documentation source, object and executable copies of all programmes all user and operator manuals, which were used at the Games, including full and complete data relating to participants and results achieved which were publicly available during the Games, shall be formally assigned to the PGC free of charge, for use by the PGC's future OC's or by third parties authorised by the PGC. The PGA/OC shall execute all such documents and perform all such other acts as may be required by any applicable law, in order to carry out its respective obligations referred to herein.

## **REGULATION 15**

### **Flag and Official Emblem**

The Official Flag of the Council will comprise the Official Emblem of the Council "name it" set on a white background featuring "PGC" above "Name It".

## **REGULATION 16**

### **Proscribed Substances and Techniques**

Regulations concerning currently proscribed substances and proscribed techniques are to be found in the WADA Code

## **REGULATION 17**

### **Advertising**

#### **I. Advertising in connection with the competition**

1. Advertising boards in the competition areas may be permitted for official sponsors on such conditions as the Organising Committee may prescribe.

There is no objection to advertising material outside the competition areas but the Council may, in consultation with the OC, prescribe the minimum distance between the competition area and the advertising signs.

Advertisements may also be permitted in programmes and on notices or posters.

No advertisements of any kind to promote Tobacco or by companies who are principally engaged in the sale of tobacco or tobacco products will be permitted.

2. Technical Equipment

Manufacturers' names, labels or trade marks on equipment used within the competition arena must be limited to one mark on each piece of equipment and the height of the characters or trade mark must not exceed 20mm. Only manufacturers who produce the equipment may place their labels or trademarks on this equipment.

### 3. Electronic Equipment

Electronic equipment used for measuring, timekeeping or conveying information can be identified with one label, trademark, the characters or size of which shall not exceed 10cm. in height.

## II Rules Relating to Identification on Personal Competition Clothing and Personal Equipment

Clothing or equipment used officially at the Pacific Games and Pacific Mini Games shall not be marked conspicuously for advertising purposes unless otherwise approved by the Executive Board. Clothing regulations should follow the IF regulations.

There shall be no advertising or publicity on personal equipment and competition clothing used or worn at the Games. Subject to the International Federations rules identification of the manufacturer (name and/or logo) of the equipment and or clothing may appear, if not marked conspicuously for advertising purposes as follows:

1. **Manufacturer's Identification:** The identification of the manufacturer shall not appear more than once per item of clothing and equipment.
2. **Equipment:** Manufacturers identification shall not exceed 10 per cent of the surface area of the equipment that is exposed during competition and shall not be more than 60 square centimetres.
3. **Headgear (hats, helmets, sunglasses, goggles etc) and gloves:** Any identification of the manufacturer shall not exceed 6 square centimetres.
4. **Clothing:** One identification of the manufacturer (logo, name or combination) may appear on each article of clothing worn by athletes, officials or judges (vest, shorts, track-suits etc), the maximum area of which shall be 15 square centimetres with a maximum height of 4 centimetres. No other form of advertising or sponsorship on clothing shall be permitted.
5. **Shoes:** The normal distinctive design pattern of the manufacturer is permitted. The manufacturer's name and/or logo may also appear, up to a maximum of 6 square centimetres, either as part of the normal distinctive design pattern or independent of the normal distinctive design pattern.
6. Variation of the above rules shall be subject to approval of the Executive Board.

## **REGULATION 18**

### **Bid Document Guidelines**

#### **I. GENERAL BACKGROUND**

Country/Territory

Population as at 1<sup>st</sup> January 20...

Please attach a Map of the PGA's (Scale of 1: 100 000 is suggested) showing in particular the following, and stating whether complete, under construction or proposed:

- i. Games Village for Athletes
- ii. Games Headquarters
- iii. Accreditation centre
- iv. Press Centre
- v. Telecommunications centre
- vi. Lodging for the PGC Group
- vii. Lodging for Technical Officials
- viii. Lodging for News Media (not at OC's expense)
- ix. Competition Sites and facilities
- x. Training Areas
- xi. Airport
- xii. Hotel rooms

#### **II. DATA ON CLIMATE**

(for the period of the Games)

Temperature (24 Hrs) Average Max:

Average Min:

Rainfall

Relative humidity (Daily average)

Any other general information on climate

#### **III. SPORTS PROGRAMME**

1. Proposed dates for the Games
2. Sports in the programme:
  - i) List the balance of optional Sports selected in accordance with Article 22 of the Charter. The Bid shall contain a letter of support from each national federation confirming its affiliation status with both the Pacific Games Association and the relevant International Federation.

#### **IV. ORGANISING COMMITTEE**

1. Charter and Legal Status  
If not already formed, date of proposed establishment
2. Organisational chart including relationship with and representation of the PGC and the National PGA.



3. Proposed Committee structure including brief biographies of the key figures together with their previous experience in organising similar events.
4. Human resources plans
5. Volunteer programmes.

## **V PAST SPORTS EVENTS AND OTHER MAJOR EVENTS**

1. List major international Sports events organised in the last ten years in or near the PGA's and (where relevant) elsewhere in the country, indicating the numbers involved for the following:

Countries & territories  
 Athletes  
 Coaches/Judges/Technical Officials  
 Journalists and Media Representatives  
 Spectators

2. List other major events, with details as in 1 above (as appropriate)

## **VI TECHNICAL OFFICIALS**

1. List for each of the Sports referred to in III.2 above, the number of experienced technical officials (referees, judges etc) available locally and nationally
2. In each Sport, list the additional technical officials likely to be required under the rules of the relevant IF.

## **VII FACILITIES**

1. Sports and Related Facilities
  - i) Existing Facilities list designated facilities for the Sports together with site plans, indicating size, seating capacity and other relevant information, and if not complete anticipated date of completion.

Main Stadium  
 Other Arenas and venues  
 Pools  
 Practice venues for each of the Sports

- i) Proposed Facilities
- ii) List of other facilities e.g. International Broadcast Centre, Main press centre, Official hotels etc.
2. Games Village

Provide full information as to:

Total capacity  
 Number of Units  
 Number of Rooms  
 Room size  
 Number of persons per room  
 Air conditioning (if deemed necessary)  
 Shower and toilets and sanitary facilities per unit  
 Conference rooms and meeting facilities  
 Amenities within the residences  
 Amenities within the general area  
 Dining and recreation areas  
 Medical Centre  
 Press Centre  
 Banking Facilities  
 Postal, telephone, fax and other services  
 Travel Bureau  
 Dry-cleaning and laundry  
 Other facilities

3. Accommodation – Proposals for:
  - HQ Hotel for Council and PGA members
  - Technical officials
  - I.F. Delegates/Observers
  - News Media
  - VIPs
  - General Public
  - stating type, and where relevant costs
4. Table of distances (in KM) and approximate time to travel from village to the main Stadium and other venues in a) rush hours and b) non rush hours
5. Transportation arrangements proposed for:

	Coach	Minibus	Special Vehicle	Car on request	Car designated	Other
a) Council Group						
President						
Members of the Executive Board						
Life Members						
Others						
b) IF Delegates						
Observers						
c) VIPs						
d) Technical Officials						
e) Press						
f)						
g) General Managers Team						
h) PGA's						
i) Athletes						
j) Others						

## **VIII GENERAL ARRANGEMENTS**

Please supply details of proposals for the following:-

- a Village per diem
- b Travel grant to be offered
- c Hospitals and medical facilities offered
- d Drug Testing Procedure – indicate the name of the Laboratory and where situated and arrangements for transport of samples.
- e Transport
- f Village services

Any other information you consider relevant

## **IX FINANCE**

1. Proposed Budget, including:

Projected Expenditure  
Capital costs with details  
Operating costs with details

2. Sources of Income

What arrangements have been agreed to ensure that the Marketing efforts of the PGA and the OC will be co-ordinated to prevent conflict of Sponsorship in the market place?

What local laws are available to protect the market related rights from unauthorised usage?

## **X GUARANTEES**

1. Please confirm that on the award of the Games, you will execute forthwith, a contract as per draft Host contract , and your attention is drawn particularly to the commitments of an OC contained in Protocols 2, 9, 10, 11, 13, 14, & 18 inclusive of a host fee as set by Council.
2. Please confirm that you will invite to the Games participants of all countries & territories affiliated to the Council and ensure:
  - i that their entrance to your country shall be free, including exemption of all entry and departure airport taxes, visa permit fees, customs duties and levies.
  - ii that they will be allowed to take part in the Games without any discrimination on the grounds of race, colour, gender, religion or politics.
3. Please list any special laws, customs or regulations in your country that should be drawn to the attention of those attending and indicate whether and to what extent such laws, customs or regulations would limit, restrict, or interfere with the Games in anyway.

4. Your attention is drawn to the PGC Guides of minimum requirements included in the Draft Contract in particular as to Games Village, Media, Marketing and Accreditation, which should enable you to incorporate these parts in so far as they are relevant in the plan for the forthcoming Pacific Games.
5. All other commitments.
6. Shooting fire arm regulations: Please specify laws and handling arrangements for firearms
7. International TV and Broadcast Rights:

International broadcast rights including those for TV and Radio and those for television, radio archives, are reserved under the sole jurisdiction of the Council. Indicate if there are domestic issues which should be considered by the Council (e.g., political, economic or technical) in the negotiation of international broadcast rights.

8. Host Broadcast Signal:

- 1 Please indicate the nature of the TV and Radio arrangements, including:
  - i) What local facilities will be provided, by or for, the host Broadcaster?
  - ii) What cost is envisaged, and who will bear this?
2. What plans are envisaged for national TV and Radio coverage, and on what financial terms?
3. Indicate how the minimum standards prescribed by the Council to ensure that the quality of the Television and Radio signal, Internet content, and all Television and Radio archives created for the Games will be met.

9. Technology Guidelines

Describe the technology solution that will be employed to support all Games functions. At a minimum, the following aspects of the Games technology solution must be described.

- Network configuration (WAN and LAN)
- Major hardware components
- Registration/Accreditation Systems
- Timing / Judging / Scoring / Measuring Systems
- Results Systems (including integration with Host Broadcast signal)
- Internet
- Electronic Services and Infrastructure (closed circuit TV, scoreboards, video screens/walls, sound and acoustic, audio and video recording)
- Equipment requirements (phones / e-mail / fax / office equipment)
- Technology support to the media and to the Main Press Centre
- Technology support to the TV Rights and non-Rights holders and to the International Broadcast Centre

Include a high-level project plan describing the activities and timeframes planned to deliver the Games Technology solution.

Describe the technology (software, internet, etc.) and content (results, information, broadcast footage etc.) legacy that will be left to the PGC at the end of the Games.

## 10. Communications

Describe comprehensively the services to be provided to the Media and Broadcast Rights and non-rights holders. At a minimum, the following aspects of the solution must be described.

### Press and Main Press Centre

- MPC location / proximity to major venues
- MPC facilities and services
- Venue sub-press centres – locations and services
- Media transportation services
- Media accommodation and food / catering services
- Access and accreditation

### Broadcasters and International Broadcast Centre

- IBC location
- IBC facilities and services
- Venue broadcast locations and services
- Access and accreditation

### Photographers

- Overall plans for photographers
- Access and accreditation
- Photographic positions allocated within each venue

Describe the mixed-zone enforcement protocol that will be offered during the Games (media, rights-holders, non-rights holders, photographers etc.)

## XI. SUPPLEMENTARY FINANCIAL INFORMATION

Restricted to the Executive Board

Total projected income to be generated from the following sources, with estimated figures

National Government Finance	: )			
State Government Finance	: )	see a	below	
Local Government Finance	: )			
Foreign Government Finance	: )			
IOC/ONOC/ASP Programs	:			
IF Funding	:			
Lotteries	:	see	c	below
International Sponsorship	:	see	d	below
National Sponsorship	:	see	e	below
Licensing	:	see	f	below
Suppliers	:	see	g	below
Television Fees	:	see	h	below

Tickets	:	see	i	below
Donations	:	see	j	below
Others	:	see	k	below

- a Details of projected Government Finance
- b Details of projected IOC/ONOC/IF Finance
- c Details of projected lottery income either from existing or proposed schemes
- d International Sponsorship
- e National Sponsorship  
Please give details of national companies and their product categories from which you would expect sponsorship, and its scale. Would an agency be appointed?
- f Licensing  
What sources of licensing income are projected?
- g Suppliers  
What suppliers are expected to provide goods and services in kind and what value is projected for each area?
- i Ticket Income.

## **REGULATION 19**

### **Awards**

Meritorious service to the Council shall be defined by the following criteria:

- A period of service on the Pacific Games Council Executive Board or its Committees; and/or
- The nominee is of demonstrably good character and integrity; and
- The nominee's service can be demonstrated to have brought significant benefits to the work and future prosperity of the Pacific Games movement.

The Council shall also establish a set of Pacific Games Sports Awards at each edition of the Pacific Games and Pacific Mini Games. Nominations for these awards shall be submitted by PGAs only (one per category and submitted by midnight on the second last day of the Games) and will be presented at the Games or at the Closing Ceremony in the case of the Outstanding Male and Female Athletes.

The Pacific Games Sports Awards shall have a judging panel as appointed by the Executive Board. Judging will be based on the sole criteria of the 'most meritorious performance/contribution at the Games'.

The categories for the Pacific Games Sports Awards shall be as follows:

- Outstanding Sports Administrator
- Outstanding Coach
- Outstanding Technical Official
- Outstanding Male Junior Athlete of the Year (18 or under at the start of the Games)
- Outstanding Female Junior Athlete of the Year (18 or under at the start of the Games)
- Outstanding Female Athlete
- Outstanding Male Athlete
- Outstanding Team (may include pairs, triples, relays, team medal winners)

The Executive Board may, in a Games year, present a Lifetime Achievement Award to a person who has demonstrated a long term commitment to improving the development of Pacific sports by performing with excellence, honour and integrity.

## **REGULATION 20**

### **Entry and Eligibility Conditions Form**

**Formatted in English and French as per Article 10 of the Constitution.**

**A form to be signed by each athlete and countersigned by their affiliated national federation and their Pacific Games Association President or Secretary-General.**

**A form to be signed by each PGA Team Official and countersigned by their Pacific Games Association President or Secretary-General.**

#### **Competitors Declaration:**

I declare that I am eligible to compete in the Pacific (Mini) Games; in particular, that I represent a duly affiliated National Federation and Pacific Games Association, and that I hold a valid applicable passport and satisfy the residency requirements under Article 25 of the Pacific Games Council Charter. I also declare that my Pacific Games Association has provided me with a copy or an on-line reference to the World Anti-Doping Association's Prohibited List and I will abide by it.

#### **Participants Declaration:**

I declare that I will participate in the Pacific (Mini) Games in accordance with the Pacific Games Council Charter, its Protocols, its Regulations and its Code of Conduct. I agree that my name, image and likeness may be photographed, filmed, broadcast or otherwise recorded during competition or any other events incidental to my participation in the Games. I give my unconditional and irrevocable consent to the Organising Committee, the Council, or anyone authorised by them to record the Images during the Games and to copy, publish, broadcast, distribute and communicate the Images to the public by any means, in any format and on any media without payment to me. I agree that I participate in the Games at my own risk. I undertake to take all reasonable measures to protect myself from the risks of participation. I agree that I am responsible for all property I bring to the Games sites and that the Organising Committee, the Government of the Host Country and the Council accept no responsibility for any loss or damage to this property. I release those parties (and their respective executive members, directors, officers, employees, volunteers, contractors or agents) from any liability for any loss, damage, personal injury, death, economic loss or consequential loss whether in tort, in contract, under statute or otherwise, for any default, failure or negligence (to the extent permitted by law) in relation to my participation in the Games.