



SOUTH AUSTRALIAN WOMEN'S FOOTBALL LEAGUE

POSITION DESCRIPTION:

DIRECTOR

as at 1 October 2014

Appointment

The Director role is elected by the South Australian Women's Football League (SAWFL) members for a one-year term.

Objectives

- To ensure that appropriate administrative support is provided to the Chairman, SAWFL Board and Sub-Committees (if applicable).
- To provide a "whole of League" planning focus to ensure the overall efficient management of the League and its functions.
- To manage business considered by the SAWFL Board.
- To provide support to the SAWFL Board members to ensure the efficient operation of the League.

Responsibilities & Duties

The General Member is responsible for the following duties:

- Attend all Board meetings, Delegates meetings, Forums, Special General Meetings and Annual General Meetings
- Be able to identify issues of significance to the Board
- Act at all times in the best interests of the League and within the SAWFL rules and policies, including those of the State and National bodies and any other bodies in which the League is affiliated with
- Strive to ensure that the SAWFL develops to its full potential
- Always work in an ethical and transparent way

Ideally a Director is someone who:

- Can communicate effectively
- Is well informed of all SAWFL activities
- Is not actively involved in a SAWFL club
- Is aware of the future directions and plans of the League
- Has a good working knowledge of Constitutions, Rules, Policies and the duties of all Board members, sub-committees (if applicable) and members of staff employed with the organisation/s in which the League is affiliated with
- Is a supportive leader for all SAWFL members
- Possesses one or more of the following attributes:
 - Knowledge of the sport
 - Networks and contacts
 - Experience in strategic planning
 - Experience in business management
 - Experience in marketing and public relations
 - Experience in government relations
 - Experience in finance and budgets

Relationships

- Reports to the SAWFL Board.

Accountability

- A Director is accountable to the Chairman and SAWFL Board.
- Seek ratification from the appropriate Board member/s prior to committing the League to any financial expenditure or action.