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1. Referee Course

Information can be found on the [FSC website](#) for person(s) interested in completing a referee's course. This is available for Junior and Senior's.

Please promote this through your clubs as officials are such an important part of our sport and FSC continues to focus on the recruitment, retention and development of our officials.

2. Update from the Department of Sport and Recreation (DSR)

- Assessment of the last round of facility and participation grants will commence in early January. It is hoped these can be completed quickly with the recommendations and advice provided to the Minister for sign off and announcement through the local members. The next round of these grants will open on 3 March 2014 and close on 2 April 2014. Information and grant guidelines are available on the Sport and Recreation website at www.dsr.nsw.gov.au
- A new toolkit website has been developed that should assist community clubs and organisations in being able to manage their operations. The website contains a host of templates, check lists and documents that clubs and associations can download and use to assist in conducting their activities and events. This website has six sections developed and written in a language that is easily understood and designed as a one stop shop and includes the following topics (1) Induction (2) Managing Activities (3) Managing Volunteers (4) Running the Organisation (5) Getting Young People Involved (6) Succession Planning
- Club and Volunteer Development Programs will still be a focus in 2014 as we assist community sport and recreation to operate as well managed and governed organisations.
Workshop topics in the Sport Development area include:
 - o Running Your Club.
 - o Sponsorship and Fundraising
 - o Club Planning.
 - o Volunteer Recruitment and Retention
 - o Managing Sports Teams
 - o Risk Management
 - o Workhealth and Safety

Please Call DSR on 4228 5355 or check out their website for more information.



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3. Wollongong City Council – Sports Planning Process

There were a number of applications submitted as part of the 2013 Sports Planning Process.

It has been confirmed with WCC that the timing for applications submitted in 2013 will be as follows:

- Decision on successful applications will be made in March 2014
- Communication on successful funding will occur in November 2014
- Funds will be received by successful applicants in early 2015

4. Update from the NSW Sports Federation

EDUCATION WEBINARS

In order for more people to be able to access our workshops we have developed some webinars. These last only 30 minutes and can be watched from the comfort of your own home.

The webinars we have so far are:

- Social Media in Your Club - Does your club use facebook? Is it being used properly? This short, informative webinar written by a former detective, who specialised in cyber safety, will give you clear guidelines and policies that your club should have when you use social media. This webinar is short, clear and very informative.
- How to Write a Winning Grant! - Do you want some money for your club? This short webinar will help you look for grants that can offer you that! Written by experienced grant writers, we'll share insider tips on how to write the best grant proposal that you can. Grants are often really hard to get and most people get put off because the process can be too difficult but this webinar will look at ways in which you can make it easier to apply for grants and greatly increase your chance of winning them!
- Volunteers? Where are they? - Are you fed up of having no one else to help? Are you or 'just a few' of you doing all the work in your club? Do you desperately need more people? In this short webinar we'll look at practical tips to attracting and retaining new people. This will give you some new ideas to get some new faces to help you around your club.

To find out more or to make a booking please click on the following link:

http://www.sportnsw.com.au/epages/shop.sf/?ObjectPath=/Shops/sportnsw/Categories/Education/For_Sports_Clubs/Webinars



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Refugee Youth Sports Sponsorship Program

The Refugee Youth Sports Program was established by the Community Relations Commission to enable young people of refugee background living in NSW to participate in sports where financial disadvantage may otherwise preclude them. Sponsorship of up to \$500 per player is available to cover costs associated with playing team sports, including registration and game fees, uniforms, and playing equipment.

For more information please click on the following link:

http://www.crc.nsw.gov.au/refugee_youth_sports_sponsorship_program

5. Finalisation of the 2013/2014 accounts

The audit of the FSC accounts has been completed and the auditors are finalising the report.

Upon finalisation of the audited accounts the financial details will be submitted to clubs.

6. Ideas to Help Your Club Raise Much Needed Funds



ILLAWARRA
Credit Union

FSC has entered into a unique profit-sharing partnership with Illawarra Credit Union, where all local clubs have the opportunity to receive ongoing financial support.

How does it work?

Illawarra Credit Union will pay FSC 0.20% of the loan balances and 0.05% of the deposit balances of FSC players, coaches, families and friends. Just provide your FFA number when joining Illawarra Credit Union and FSC will distribute the appropriate amount to each of the individual clubs on a quarterly basis.

How can you find out more?



Peoplecare

Love people



SPARTAN





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FSC are organising for the Illawarra Credit Union to come and chat to any clubs interested in getting involved with this partnership. It is a great fundraising opportunity to contribute to the future success of your club. For more information, contact:

Luke Potter

Illawarra Credit Union Partnerships Manager

Ph: 0417 825 554 | 02 4252 1328

Em: lpotter@cu.com.au

Feel free to contact Luke for any marketing material that can be used by your clubs on your websites and Face book pages.



Peoplecare have been a long time supporter and sponsor of football on the South Coast. For every member of your club that takes out a new policy, your club will be able to obtain \$200.

Support a great local organisation providing private health insurance.

Feel free to share the following link on your own clubs website and facebook pages.

<http://www.footballsouthcoast.com/news/news-archive/news-single/article/2013/december/peoplecare-joining-offer-for-fsc-members/>

7. Update from the FNSW

A) PUBLIC LIABILITY INSURANCE 2014

As you are aware, a Certificate of Currency is the document you provide to Councils and third parties to confirm your Public Liability cover.

The *Sportscover* certificates used for the current season will expire on 31/12/13. The following explains how you can obtain your Certificates for 2014.

SELF-COMPLETING CERTIFICATE OF CURRENCY





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The Football NSW Public Liability Insurer for 2014 is Liberty International. **Attached** is the new Liberty International Certificate of Currency (COC).

The certificate is now self-completing and will be beneficial to clubs/associations who need to provide a COC to Council or a third party as proof of Public Liability cover.

To complete your COC for 2014 follow these simple steps:

HOW TO SELF-COMplete YOUR CERTIFICATE OF CURRENCY		
Step 1	Open template	Open the COC Template <i>attached</i> (it will also available on the FNSW insurance webpage from 1/1/14) You will see there are 3 highlighted fields for inserting information marked <insert>
Step 2	First field	Insert the name of your club/organisation and/or name of event Details must be inserted between the [brackets]. e.g. [Glenwood Soccer Club]
Step 3	Second field	Insert the name of the Council or third party to which you are providing the Certificate. e.g. <i>The indemnity granted by this Policy extends to Blacktown City Council as principal</i>
Step 4	Third field	Insert the date you complete the certificate
Step 5	Save & print	Save the certificate to your files and print or PDF to provide to Council or a third party provider.

Providing a COC to Council for the hire of your grounds for the 2014 season does not require special sanctioning by FNSW.

Clubs can complete a COC and provide it to their relative Council/s as this forms part of normal insurance requirements for securing grounds for football.

SANCTIONING REQUIREMENTS

A Certificate of Currency is only valid for activities sanctioned by FNSW. Activities generally covered by the Public Liability policy and Certificate of Currency include the FNSW grassroots winter football season and FNSW Futsal season for football trials, training, games, competitions and presentations and Football NSW



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competition related, football trials, training, games and presentations as conducted under the auspices of Football NSW.

A Certificate of Currency cannot be used for any other purpose without the sanctioning (approval) of Football NSW. Local grassroots clubs should seek advice from their Association at the first instance.

FNSW sanctioning (approval) must be sought for any special activities or events including gala days, fundraising and charity events and activities, team bonding activities, Bunnings BBQs, jumping castles, amusement rides and other non-football related activities.

Sanctioning (approval) must also be obtained for players intending to participate in tournaments, events or activities which are not conducted by Football NSW or a FNSW affiliated club, association or branch.

Contact Andrew Mastoris at FNSW on 02 8814 4465 or email andrewm@footballnsw.com.au for a Sanction form or further information about Sanctioning.

The Public Liability policy will be available on the FNSW Insurance website on 1/1/14. *(Insurance link is under Corporate in the footer menu of the FNSW webpage)*

Further insurance information will be provided later today in relation to Accident Support Scheme including the program flyer for provision to all 2014 registering players.

Please Note.

The certificate of currency is password protected but if your representative clicks on "Read Only" they can input their Club or Association name and Interested Party (Council, etc.) only.

*The certificate of currency is available through Football NSW's website under the insurance page: **FNSW Insurance**. Clubs can input their information without having to use the "Read Only" button*

B) CHANGES AFFECTING WIRELESS MICROPHONE USERS AT FOOTBALL NSW

I am writing to advise you about changes that will affect wireless microphones that may be used by your members and to seek your assistance in helping your members prepare for the changes. The changes are part of the Federal government's work to clear specific radiofrequency spectrum (known as the 'digital dividend') so that it can be used to provide 4G mobile broadband services from 1 January 2015.

What is changing?

From 1 January 2015, spectrum located in the 694-820 megahertz (MHz) frequency range (the digital dividend) will be used solely to provide 4G mobile broadband services. It will be illegal to operate wireless microphones and other audio devices in that frequency range because they may cause or receive interference to and from the mobile broadband service.



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Many community groups and businesses use wireless microphones for a range of purposes, including school assemblies, religious services, theatre and live music performances and sporting events. It is very likely that your members use wireless microphones and other audio devices on a day-to-day basis.

The Australian Communications and Media Authority (ACMA) wants to ensure that all community groups and businesses understand the change and know what they should do to prepare. The ACMA is strongly encouraging users to check their equipment and to start planning for the change now so that they know that their equipment will comply with the change by 1 January 2015.

How you can help your members

We have made available a range of resources to make it as easy as possible for people to prepare for the changes.

The resources include:

- A wireless microphone hub—an online one-stop-shop for information on the changes www.acma.gov.au/Industry/wirelessmics
- Fact sheets that provides for 'plug and play' users (such as community groups and businesses), professional users and suppliers of wireless microphones
- Free, monthly e-bulletin that provides updates on the ACMA's work on helping users prepare for the changes. You can subscribe to the [e-bulletin](#) via the wireless microphone hub.

I have enclosed a copy of the 'plug and play' fact sheet with this letter. The fact sheet provides useful information for users and provides links to additional helpful information.

The ACMA would appreciate it if you could disseminate this fact sheet to your members to help ensure that they are prepared for the change. This may include publishing the fact sheet on your website or in your newsletter and making copies of the fact sheet available in your office.

In the coming weeks, a member of the Spectrum Engineering Section will contact you to see if you have any questions and to offer any support that you may need. In the meantime, if you have any questions, please contact me on 02 6219 5442 or mark.arkell@acma.gov.au.

Yours sincerely

Mark Arkell

Manager
Spectrum Engineering
Spectrum Planning & Engineering Branch
Communications Infrastructure Division



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