



Appendix “F”

ALCOHOL MANAGEMENT CLUB POLICY

The Black Diamond AFL (BDAFL) acknowledges its role in promoting healthy environment standards amongst the BDAFL Member Clubs and supporters. BDAFL Clubs are required to have in place appropriate Smoking and Alcohol Management Policies.

The BDAFL shall provide relevant reference points to assist Members establish and / or maintain their own rules and process to deal with the issue of Smoking and Alcohol Management within Australian Football.

ALCOHOL MANAGEMENT CLUB POLICY

This policy aims to provide a basis for the responsible management of alcohol by the club. The club recognises the importance in holding a liquor license in the value it adds to the club, enabling it to generate income and hold social functions, but in doing so the club also accepts the responsibilities and expectations of the community in strictly adhering to the liquor licensing laws.

Serving Alcohol

Alcohol will be served according to the requirements of the club's liquor licence and in accordance with the safety and wellbeing of patrons.

- The club will maintain a current liquor licence.
- The liquor licence will be displayed at the bar.
- Persons under the age of 18 years are not permitted to serve alcohol.
- Only Responsible Serving of Alcohol (RSA) trained members/bar staff will be permitted to serve alcohol.
- The club will discourage excessive or rapid consumption of alcohol.
- Alcoholic drinks will be served in standard drink measures.
- The club will display posters on liquor license regulations and education.
- Promoting the responsible use of alcohol
- The club will actively demonstrate its attitude relating to the responsible use of alcohol.
- The club will not advertise, promote or serve alcohol at junior events or activities.
- The club will educate club members and supporters about the alcohol policy.
- The club will pursue non-alcohol sponsorship and revenue sources.
- The club will provide at least one alcohol-free social events for Junior club's.
- Alcohol advertising will only appear at the bar.
- The club will not promote alcohol through 'cheap drink' strategies, such as happy hours.

Intoxicated patrons

- Alcohol will not be served to any person who is intoxicated.
- Servers will follow procedures, provided in their training, for dealing with and refusing alcohol to intoxicated patrons.
- Intoxicated patrons will be asked to leave the club.
- Intoxicated persons will be refused entry into the club.

Underage drinking

- Alcohol will not be served to persons under the age of 18 years.
- Staff will request proof of age, where appropriate.
- Only photographic ID will be accepted.



Safe Transport

- Bar staff shall encourage members and visitors to make alternate safe transport arrangements if they are considered to exceed .05 blood alcohol concentration.
- Telephone calls will be made free of charge to arrange a taxi or other transport.
- Contact telephone numbers for taxi services will be displayed at the bar.
- In specific cases, where a designated driver who has been nominated by the club and that person has accepted the responsibility to drive others home safely, will be provided non alcoholic drinks free of charge by the club.

Fundraising, Functions and Prizes

- Promotions such as drink promotions, drinking competitions and all-inclusive cover charges should not be conducted on club premises.
- The club will not promote or provide alcohol or drink vouchers for player awards.
- Prizes for raffles and fundraising will not have an alcohol focus.
- The club will use food or canteen awards rather than alcohol as prizes for player performance.
- The club will monitor and ensure any club trips, particularly end of season player trips, strictly adhere to responsible behaviour and alcohol consumption in accordance with the principles of this policy.

Food

- The club will wherever possible actively promote and sell food whenever alcohol is available.

Bar Management

- A list of all RSA trained club members will be displayed near the bar. The list will also highlight RSA trained committee members.
- Non and low alcoholic alternative drinks will be available at all times.
- Tap water will be provided free of charge from the bar.
- An incident register will be maintained to record any incidents that may occur in relation to compliance with this policy and the operation of the social rooms bar.
- Bar staff will not be permitted to drink alcohol while serving behind the bar.
- Club Committee Responsibilities
- The presence of committee members is essential to ensure the operation of the bar and policy compliance. At least two duty committee members who are RSA trained are required to be present at all club functions when the bar is open.

Key responsibilities of the duty committee members are to:

- Meet visiting police, cooperate and assist with any inquiries.
- Ensure the admission of members and guests and completion of the visitor's book.
- Compliance in respect of persons under 18 years of age on premises.
- Ensuring intoxicated people are refused service and are asked to leave the premises.
- Ensuring strict compliance with the club policy in accordance with the key provisions of the Liquor Licence.
- Recording any incidents in the incident register.

Non-compliance

All club committee members will enforce the alcohol management policy and any non-compliance will be handled according to the following process;



- Explanation of the club policy to the person/people concerned, including identification of the section of policy not being complied with.
- Continued non-compliance with the policy should be handled by at least two committee members who will use their discretion as to the action taken, which may include asking the person/ people to leave the club facilities or function.

Promoting the “Alcohol Management Policy”

The club will promote the alcohol management policy regularly by;

- Distributing a copy to all club members.
- Displaying a copy of the policy in the club social rooms.
- Periodic announcements to members at functions.

The club recognises the importance of educating club members, particularly players in the benefits of implementing an alcohol management policy and will endeavour to provide information to assist this process and will become involved in the Good Sports Program.

Policy Review

To ensure this policy continues to be relevant for club operation and that it reflects both community expectations and the provisions of the Liquor Control Reform Act, the policy will be reviewed annually.

The Good Sports Program

The Good Sports Program is a partnership between the Australian Drug Foundation (ADF), state, regional and local sports bodies, and the government sector to develop a safer and healthier Australian community.

The Good Sports Accreditation Program (GSAP) helps sporting clubs manage alcohol responsibly, and displaying the Good Sports logo sends an important message to club members and the community. It indicates that the club promotes a responsible attitude towards alcohol, thereby providing a safe environment for players, members, families and supporters.

In New South Wales, it is supported by the Roads and Traffic Authority and the Southern Area Health Network.

There are four levels to the GSAP and at each level, clubs must meet a range of criteria. There is no cost to participate in the program and community partners have been appointed by the Australian Drug Foundation to assist with the accreditation process.

The four levels of accreditation and criteria for each include:

Level 0

This is for clubs that do not sell or consume alcohol on club grounds at any time, but wish to become a Good Sports accredited club. Clubs must address the following criteria:

- Alcohol-free club facilities.
- Smoke-free facilities and meetings.
- Fundraising, functions and prizes without an emphasis on alcohol.
- Promotion of the Good Sports Program to club members.
- Development and implementation of a written code of conduct.

Clubs are given 12 months to reach this level once they are registered in the program.



Level 1

This is for clubs that sell or consume alcohol on their premises. Clubs must address the following criteria:

- Compliance with liquor licensing requirements.
- Responsible serving of alcohol training for bar staff.
- Smoke-free change rooms.
- Promotion of the Good Sports Program to club members.

Clubs are given 12 months to reach this level once they are registered in the program.

Level 2

This level is also for clubs that sell or consume alcohol on their premises. Clubs must address the following criteria:

- Implementation of all components in Level 1.
- Provision of non and low alcohol drinks.
- Responsible alcohol management practices.
- Safe transport strategies.
- Provision of food when serving alcohol.
- Fundraising, functions and prizes without emphasis on alcohol.
- Smoke-free club social rooms.
- Promotion of the Good Sports Program to club members.

Clubs are given two years to reach this level once they are Level 1 accredited.

Level 3

This level is for also for clubs that sell or consume alcohol on their premises. Clubs must address the following criteria:

- Implementation of all components in Level 1 and Level 2.
- Implementation of all remaining optional criteria from Level 2.
- Development and implementation of a written code of conduct.

Clubs are given two years to reach level 3 accreditation once they are level 2 accredited.