

TASK SHEET

HEAD COACH/COACH COORDINATOR			
TASK	RISK FACTOR	EXPECTED OUTCOME	WHEN
Coaches Standards	H	Ensure all coaches under your charge receive the support and information required to know the rules of the game and procedures of the club.	Prior to season starting
	H	Provide coaches with induction training and the information required to support players and their development such as:- <ul style="list-style-type: none"> Planning samples for training/coaching Codes of behaviour Managing risk /Equipment safety Child protection policies/procedures Reporting requirements Penalties for non compliancy 	Prior to season starting
	H	Conduct mini random audits of coaching standards.	Randomly
Child Protection	H	Monitor coaching staffs implementation of child protect standards set by the club, sport and the law and ensure coaches understand the critical nature of implementing child protection polices always	Randomly
Technical Delivery	M	You are to assist coaches (especially new coaches) with the development of training and player development plans	Pre & Mid Season
	H	Act immediately on any report provided by any coach having difficulty with coaching, planning, parents or players.	Always
Risk Management-	H	Highlight the key risks to all club coaches associated with playing the game, specific age groups, surrounding environment, weather extremes and the strategies/tasks required to reduce or remove the risk.	Pre, mid, season
Head Coaches Administration	H	Complete all the forms required of the head coach by the club and sport in the timeframes required- such as <ul style="list-style-type: none"> 	

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KEY RISKS

Environmental Risks to know	<ul style="list-style-type: none"> Know the key risks associated with the activities, specific age groups, surrounding environment, weather extremes:- Ensure this knowledge is passed to all club coaches prior to the commencement of their duties.
To Players Safety occurs when	<ul style="list-style-type: none"> Coaches don't have the skills required to ensure players safety. Young and new coaches are not provided with the support and mentoring required to ensure the safety of players. Coaches don't warm up and warm down players appropriately. Coaches don't understand the risk associated with the sport or activity and their obligations and duty of care to those in their charge and the club and sign that they understand their obligation. The club does not provide coaches with procedures to reduce or remove known risks.
To Head Coach occurs when	<ul style="list-style-type: none"> There is a lack of resources to do the job effectively. There is poor communication between you and the club or participants.
To Clubs Coaching Numbers occurs	<ul style="list-style-type: none"> When Coaches don't enjoy the coaching experience : <p>To Reduce this risk: - provide coaches with the support and recognition they deserve. Be respectful and supportive remembering everybody learns differently...if the experience is good they will sign up for another season.</p>

NAME OF POSITION HOLDER:

SIGNATURE OF POSITION HOLDER:

DATE / /
