



## 2011 OSIC ANNUAL REPORT

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### Introduction

A new Coordinator joined OSIC on 03 October. Patricia Fratangelo, who is from the USA, holds a *Master of Library & Information Science* degree from the University of South Carolina, USA; has worked at libraries in four countries and aboard The Scholar Ship. She is experienced in providing information services, organizing information resources, and setting up and rearranging libraries.

Prior to the arrival of the new Coordinator, the OSIC Office was moved from the back of Level A to the former Serials office near the stairs; OSIC Library Assistant Pushpa Prasad was in charge of OSIC daily operations, and former Coordinator Albert Miller updated the OSIC website, maintained contact with sports personalities including emailing title/contents pages, and addressed queries. New materials received included sport related monographs, serials, CDs and DVDs. Many were donations from ONOC, FASNOC and Albert Miller while others were purchased by USPL.

Also prior to 03 October, Pushpa initiated and completed a number of organizational activities that will be useful in reorganizing the uncatalogued resources now held in the OSIC Office, the In-Process room and the Micrographics Room. These include listing and assigning running numbers to DVDs, VHS's and posters and IOC/SPG print materials and compiling scrapbooks of newspaper clippings of major Oceania related sport events.

### Changes and Additions

From 03 October 2011, OSIC staff efforts have focused on OSIC's stated mission to "collect, manage and disseminate information in the field of sport and physical education for the Pacific region." Goals include organizing and making available the materials currently held by OSIC, providing high quality information services to sport information seekers, marketing OSIC, and acquiring updated resources. Guiding documents for these goals were the *OSIC Strategic Plan 2009*; *OSIC Meeting Review-Recommendations, 2006*; *OSIC Strategic Plan 2002-2004*; and *OSIC Review of the Implementation Phase and Future Directions, 2001*.

### Current Awareness Notifications

Previously, title and contents pages were scanned and made widely available via email distribution lists. After a discussion with Kathy Moore, USPL IP & Copyright Officer, future emails will consist of titles of new monographs and issues of serials, links to any online table of contents or complete issues of serials, and an invitation to request title pages or articles of interest. Information furnished upon request complies with copyright law whereas copying and widely distributing unrequested pages does not.

### Statistics

Collected statistics are indicators of OSIC activity. Below are statistics for Query responses and use of the OSIC website and SPORTDiscus.

**Queries.** Numbers for January – November 2011 are shown in the table below but are not comparable across the year because of differences in rationale used (i.e., apparently including the number of recipients of mass emails as queries vs counting the number of specific queries received). To help differentiate among the methods used, the table shows the source of each month's figures. Below the table is an excerpt from the OSIC LAC report May-August 2011 showing the origins of the 60 reported queries for May-August. Starting in January 2012, a revised recording method will be used to ensure that numbers are comparable and reflect actual queries received.

#### **Queries January – November 2011**

<b>Month(s)</b>	<b>Source</b>	<b>Queries</b>
November	Email/Phone	5
October	Email	2
September	Pushpa's records	3
August	Pushpa's records	3
July	Pushpa's records	9
May-Aug*	OSIC LAC Report May – August 2011 (by Albert Miller)	60
Jan-Mar	LAC OSIC Report – April 2011 (by Pushpa Prasad)	6

*\* From OSIC LAC report May – August 2011:*

Statistics for April – August 2011 for requests received and processed by the OSIC staff.

onoc	org	staff	student	library	school	other	visitor	media	TOTAL
3	8	3	18	0	0	21	9	5	60

**OSIC Website.** The website's statistics calculator recorded the following page requests and traffic for January – December 2011. Highest usage was in January while February's was lowest.

<b>Month 2011</b>	<b>Page Request</b>	<b>Traffic (Mb)</b>
Dec	445	5
Nov	868	10
Oct	691	8
Sep	1405	22
Aug	924	9
Jul	411	3
Jun	530	5
May	1,039	8
Apr	458	4
Mar	898	9
Feb	544	544
Jan	1,990	38
<b>TOTALS</b>	<b>9786</b>	<b>660</b>

**SPORT Discus with Full-Text.** The January 2011 – November 2011 (partial month) statistics from the database report, copied below, show highest use in August and least use in July.

Year	Month	Sessions	Searches	Total Full Text	PDF Full Text	HTML Full Text	Image/ Video	Abstract	Smart Link To	Smart Link From	Custom Link
2011	November	58	260	13	11	2	0	63	1	0	0
2011	October	130	503	50	47	3	0	58	0	0	0
2011	September	118	534	16	14	2	0	2	10	0	0
2011	August	194	890	65	51	14	0	31	2	0	0
2011	July	13	56	0	0	0	0	0	0	0	0
2011	June	30	93	5	4	1	0	36	0	0	0
2011	May	47	181	3	2	1	0	13	0	0	0
2011	April	67	264	6	3	3	0	13	2	0	0
2011	March	91	406	69	60	9	0	50	2	0	0
2011	February	20	63	11	11	0	0	2	2	0	0
2011	January	33	129	8	8	0	0	2	0	0	0
	<b>Totals</b>	<b>801</b>	<b>3379</b>	<b>246</b>	<b>211</b>	<b>35</b>	<b>0</b>	<b>270</b>	<b>19</b>	<b>0</b>	<b>0</b>

### New Coordinator's Initiatives

In past years, reported Coordinator activities included frequent attendance at sport organization meetings, sport events and functions; maintaining the OSIC website and responding to queries. The new Coordinator is focusing on the OSIC mission to “collect, manage and disseminate information in the field of sport and physical education for the Pacific region.” Initiatives underway include:

- Identifying currently held sport resources including those in the USP Library collection.
- Indexing uncatalogued OSIC resources (news clippings scrapbooks, posters and Albert Miller's sport statistics related computer files) for identification and ready access to the information.
- Updating the OSIC website and posting news articles, with major website revisions planned.
- Designing OSIC signage and revising the OSIC logo by Lasarusa, a USP graphics designer.
- Gathering quotations for new IT office equipment hopefully to be purchased with ONOC funds.
- Vacating the reading room at the back of Level A and creating a reading area beside the OSIC Office.
- Weeding serials back issues.
- Merging the OSIC back issues with the general periodicals (or Pacific Collection's, if applicable)
- Reactivating the generic OSIC email account to use as the primary email address for queries to OSIC, with the account accessible by both the Coordinator and the Library Assistant.
- Moving responsibility for responding to information queries from the Library Assistant to the Coordinator except upon assignment or in the Coordinator's absence.
- Scheduling four major 2012 OSIC library displays on sport which will be the responsibility of the OSIC Library Assistant.
- Creating searchable MS Access databases from the spreadsheet indexes currently being compiled.
- Weeding uncatalogued photocopied materials located in the OSIC office.
- Evaluating uncatalogued resources in the OSIC office to inform a decision on whether to catalogue, display/shelve or weed
- Planning for selecting a Ready Reference Collection for OSIC Office
- Identifying missing sport related library materials

- Locating in-process materials; having existing items fully catalogued or eliminating records on missing items and considering obtaining replacements.

## Meetings.

The new OSIC Coordinator has met with staffs and individuals of sport and other organizations as part of her introduction to the work of OSIC.

- ONOC staff on 8th November with the University Librarian. Essential background information; discussion of the Coordinator's plans and actions to date met approval of the ONOC President and Executive Director.
- FASANOC staff on 14th November at the Olympic House. Discussion of how OSIC and FASANOC work together and cooperate.
- OSEP Coordinator, Sainimilli Talatoka, visited OSIC for an informative meeting on how the two organizations can support each other.
- Tuvalu NOC Finance Manager, Aiga Ampelosa, accompanied Sainimilli; mutual assistance between OSIC and Tuvalu NOC was discussed.
- Nauru NOC. Dominic Cain visited the OSIC office to introduce himself, have a tour and discuss working together and mutual support.
- PIMRIS on 30th November with Susana Macanawai. How PIMRIS operates and what has been done to promote and enliven the organization in ways that could be emulated by OSIC.

The Coordinator attended the videoconference regional USP libraries quarterly workshop on 24th Nov to introduce herself, explain OSIC's role, and meet regional librarians; she also gave a 45-minute presentation on OSIC at the Training Workshop for Regional Campus Library Personnel on 3rd December.

## Looking Ahead

Work planned for 2012 includes evaluating, organizing and updating office/reference statistics; working with USP Regional Centres to increase visibility, coverage and promotion of OSIC to seekers and potential seekers of sport information and encourage on-site assistance with basic sport information queries; investigating the possibility of digitising certain resources held in the OSIC office; sending general emails to USP staff/students about new resources and activities; and reviving *OSIC News* in print which was discontinued when the OSIC website went live, to make sport information available in parts of Oceania where Internet bandwidth/coverage is insufficient to allow all interested parties to access sport information.

## Challenges

**Low USPL Processing Priority for Sport Resources.** Spydus searches for catalogued sport related materials have revealed numerous resources having "In-Process" or "Physical Processing" statuses dated as far back as the 1990's. It is apparent that sport materials, whether destined for the General library collection or the Pacific Collection, have a very low processing priority. Holdings of the In-Process Room checked against an initial list of In-Process status sport items generated from a Spydus search yielded nothing, the items having apparently vanished in the intervening decades.

**Lack of Finding Aids.** OSIC holds numerous resources, including in the vertical file. These are primarily in print and unpublished formats and were either collected by the previous Coordinator or donated by sport organizations or personalities. These are not yet catalogued, organized or displayed in readily accessible ways and thus it is almost impossible to know exactly what is held or what

information exists within them. Therefore, indexing OSIC posters, newspaper scrapbook materials, uncatalogued periodicals and other materials is now underway. When completed and added to the indexes and lists created by Pushpa, these finding aids will inform physical organization of the materials, provide ways to identify what resources are available, and enable locating information within the resources. In addition to facilitating staff responses to queries, these electronic finding aids can be made available through the OSIC website to interested parties who can use them to make more specific information queries and requests to OSIC.

**Copyright.** Upon the recommendation of IP & Copyright Officer Kathy Moore, OSIC will cease using photocopies of news cuttings in the scrapbooks and weed the large number of photocopied or downloaded/printed articles and other resources retained by the former Coordinator and Assistant Librarian based upon received and anticipated queries. Per the request of the University Librarian, OSIC will retain any unique, potentially useful, resources among the photocopied items.

**Digitisation.** The valuable collection of unpublished Oceania sport statistics compiled and donated by AFTS statistician Tony Isaacs of the UK is currently in the OSIC vertical files. It must be indexed and should ideally be digitised if Tony's permission can be obtained and if so, based on a decision made in conjunction with the University Librarian, Patricia will write a proposal for a digitisation project. Once digitised and OCR'ed, the original documents will then be transferred to the Pacific Collection. Other unpublished resources contained in the vertical file and elsewhere that are deemed of sufficient importance will also be indexed and, if permission can be obtained from the copyright holder(s), will be digitised by OSIC or another entity.

## **Conclusion**

As the new Coordinator of OSIC, I have been impressed with the work done by the previous Coordinator particularly in outreach, acquisitions and networking. Unfortunately, much of the momentum thus generated was lost over the year in which there was no OSIC Coordinator. This created a gap in information services and OSIC exposure and contacts as evidenced by the dramatic drop in queries, website visits and use of sport information resources within the library and OSIC itself. Given these realities and the challenges listed above, much work is needed to raise awareness of OSIC to past levels and beyond. The pervasive need for considerable infrastructure work with the resources must be done before that will be a reality.

Therefore, my short term goals are (1) to resolve process-related issues of sport item records in Spydus, (2) to index and organize as many existing resources as possible to create a firm foundation from which to respond to queries and upon which to promote and market OSIC, and (3) to reinstitute the current awareness service (formerly title page and table of contents service) and printed *OSIC News* with distribution to sport individuals and organizations, and to redesign and revitalize the OSIC website. I hope to have (1) and (2) in place, or largely so, by the beginning of the next USP academic year, and (3) as soon thereafter as possible.

Respectfully submitted,

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Coordinator, Oceania Sport Information Centre