

KALAMUNDA EASTERN SUNS



Policy:	Code of Conduct – Kalamunda Eastern Suns Committee Members
Policy Area:	Board & Governance Policies
Date Approved:	21 st August 2012
Review Date:	August 2013
Replaces Policy No:	NEW

A Committee Member constitutes an individual either elected or appointed to the Kalamunda Eastern Suns Committee representing the interests of Kalamunda Eastern Suns (KES).

A Committee Member must, at all times:

1. Act honestly, in good faith in the exercise of his or her duties, for the best interest of the sport of basketball.
2. Not make improper use of information acquired by use of his or her position as a Committee Member to gain, indirectly or directly, an advantage for himself or herself or for any other person or to cause detriment to the sport.
3. Not take improper advantage of the position.
4. Not allow personal interests or the interests of any associated persons, or sectional interests to conflict with the interests of KES.
5. Should not engage in conduct likely to bring discredit upon KES.
6. Perform the duties of his or her office impartially, uninfluenced by fear or favour.
7. Exercise the degree of duty of care and diligence in fulfilling the functions of the committee and exercising the functions of that committee.
8. Recognise that the primary responsibility is to KES members and the parent organisation Kalamunda Districts Basketball Association (KDBA) as a whole but should, where appropriate, have regard for the interests of all basketball stakeholders.
9. Be clear and understand the roles, responsibilities and reporting relationships of the Eastern Suns Committee Members and KDBA.
10. Attend all committee meetings. Where attendance is not possible members will submit an apology. If absence is likely to extend for several consecutive meetings, members will obtain leave of absence.
11. At committee meetings recognise the authority of the Chairperson.

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12. Listen to and respect opinions of fellow Committee Members.
13. Debate issues in a non-threatening, co-operative manner at all times.
14. Prepare for meetings by preparing timely and complete reports as required for the member's committee position, reading and considering papers circulated with the agenda.
15. Express concerns to the Chairperson or other relevant authority about decisions or actions contrary to the Committee's public duty.
16. Maintain confidentiality and not divulge information deemed confidential or sensitive. If members are uncertain they should seek direction from the Committee Chairperson.
17. Avoid discussing committee business in public places where there is a likelihood of being overheard.
18. Have an obligation to be independent in judgement and actions and to take reasonable steps to be satisfied as to the soundness of all decisions of the Committee.
19. Have an obligation to comply with the spirit, as well as the letter of the law and with the principles of this Code.
20. Abide by Committee decisions once reached.
21. Abide by the directions of Kalamunda Eastern Suns Committee.
22. Once decisions are made, speak with one voice.

NAME: NAME OF CHAIR:

SIGNED: SIGNED:

DATED: DATED: