



## Sports Injury Claims Procedure

### STEP ONE (1)

Complete an [injury report form](#) at the canteen / shed and return to ACT Touch Association (ACTTA) immediately via:

- a. The ground controller at the venue.
- b. E-mail: [competitions@acttouch.com.au](mailto:competitions@acttouch.com.au)
- c. Fax: 6212 2888

### STEP TWO (2)

Ring ACTTA (6212 2880) the following day to confirm they have received your [injury report form](#).

### STEP THREE (3)

Request a [claim form](#) from Sportscover within 30 days via:

- d. [www.sportscover.com](http://www.sportscover.com) or
- e. E-mail: [claims@sportscover.com](mailto:claims@sportscover.com) or
- f. Phone (Sportscover Claims): 1300 134 956 or
- g. Phone (Sportscover): 03 8562 9100.

### STEP FOUR (4)

Complete and return the [claim form](#) to Sportscover within 90 days.

- o Ensure you provide your team and ACTTA with a copy.
- o Please remember to complete all sections to avoid delay.

### STEP FIVE (5)

Ask your medical practitioner to fill in the appropriate statement.

### STEP SIX (6)

Claim from your Private Health Insurer / Medicare, if applicable.

### STEP SEVEN (7)

When treatment is complete please return all Accounts to Sportscover.